

LOCAL FUND AUDIT, CUTTACK, ODISHA

CATEGORY : Municipality/Municipal Corporation,General

Audit Report No : 399352/AR/2018-2019-CUTTACK

PARA: 1 TITLE SHEET

1	Name of the Institution :	Choudwar Municipality
2	Year of Accounts under Audit :	2017-2018
3	Name of the Local Authority during the year of A/Cs :	SRI PRANAKRUSHNA JENA, EXECUTIVE OFFICER
	Name of the Local Authority at the time of Audit :	SRI PRANAKRUSHNA JENA, EXECUTIVE OFFICER
4	Duration of Audit :	26-07-2018 To 07-12-2018 (Mandays Consumed :- 71)
5	Name of the Auditors :	KALPATARU MANGARAJ - Lead Auditor(26-07-2018 to 07-12-2018) SARADA PRASAD MOHANTY - Auditor(26-07-2018 to 07-12-2018) SRI SARAT CHANDRA MOHAPATRA - Auditor(01-10-2018 to 07-12-2018)
6	Name of the Reviewing Officer :	KHIRODENDU JAGATDEV(Audit Superintendent)
7	Date of submission of report by Reviewing officer :	15-03-2019
8	Entry Conference Date :	23-07-2018
9	Exit Conference Date :	12-04-2019
10	Name of the District Audit Officer :	PRAMOD KUMAR ROUT
11	Date of approval of report by District Audit Officer :	11-06-2019

PARA: 2 PHYSICAL VERIFICATION

S/no	Items	Date Of Physical verification Before / After Transaction	Physical Balance	Balance As per Cash Book / Stock Register	Reference To The Page No Of Cash Book / Stock Register	Discrepancies If Any
1	Holding Tax Receipt book	27-07-2018	14	14	1 of stock register	Nil
2	Misc Receipt book	27-07-2018	27	27	5 of the stock register	Nil
3	Postage stamp	27-07-2018	300.00	300.00	19 of service postage stamp account register.	Nil
4	Cash in hand	27-07-2018	35770.00	35770.00	79 of subsidiary cash book	Nil
5	M.B book	27-07-2018				

Comments

As required under Rule 20(a) of Odisha Local Fund Audit Rules, 1951, the physical verification of hard cash, unused receipt books, unused Measurement Books, Cycle and rickshaw token and public postage stamps etc. has been conducted on the date of commencement of audit i.e. on 27.07.2018 before transaction and the result of verification has been recorded vide P.No. 79 of subsidiary cash book which is furnished as above. The result of physical verification found tallied with Cash Book and Stock Register.

As per OM Rule 1951, the retention of cash balance in hand prescribed limit is Rs. 10000.00 provided that if the head quarter is situated at a place with no Treasury or Sub-Treasury, then money can be held to a maximum of Rs.20000.00. But on verifying & Checking of the Cash book, it is found that cash amounting to Rs 37770.00 is kept in hand as hard cash contravening the rule. The local authority is suggested to adhere the prescribed limit and compliance reported to audit.

PARA: 3 LIST OF VERIFIED RECORDS

A : List Of Verified Records/Register

Sino	List Records/Register	Rules	Form No
1	Measurement Book	Rule 365	Form W-VIII
2	Stock & Store Register of Municipality	Rule 346	Form W-VII
3	Register of Works	Rule 345	Form W-VI
4	Miscellaneous Supply Bill	Rule 343	Form W-V
5	Contract Agreement Form	Rule 341	Form W-III
6	Nominal Muster Roll (NMR)	Rule 340	Form W-II
7	Form of inventory & Notice	Rule 203	Form Q
8	Distrain Warrant Register	Rule 202	Form P
9	Notice of demand for tax u/s-161 of OM Act	Rule 202	Form O
10	Tax collector's Ledger	Rule 198	Form M
11	Stock account of Receipt Forms	Rule 196	Form L
12	Tax collector's daily collection register	Rule 192	Form K
13	Tax Receipt Form	Rule 188	Form I
14	Arrear Demand Register	Rule 187	Form H
15	Demand and Collection Register	Rule 178	Form B
16	Tax Ledger (personal A/C of Tax Payers)	Rule 178	Form B(I)
17	Assessment List	Rule 177	Form A
18	Stock Register of Stationery	Rule 172	Form No. XLIV
19	Stamp Account	Rule 172	Form No. XLIV
20	Stock account of Tickets used for daily collection of Market fees	Rule 171	Form No. XLIII
21	Register of Grants	Rule 80	Form No. XLII
22	Register of Interest Bearing Securities	Rule 147	Form No. XLI
23	Daily Collection Register	Rule 171	Form No. XL
24	Arrear List	Rule 170	Form No. XXXIX
25	Register of Rents for which there is fixed demand	Rule 163	Form No. XXXVI
26	Miscellaneous Receipts	Rule 157	Form No. XXXIV
27	Appropriation Register of Loan Funds	Rule 150	Form No. XXVIII
28	Loan Register	Rule 149	Form No. XXVII
29	Annual Account of Receipts and Expenditure	Rule 145	Form No. XXIV
30	Register of Quarterly & Annual account of Expenditure	Rule 144	Form No. XXIII
31	Register of Quarterly & Annual account of Receipt	Rule 144	Form No. XXII
32	Register of Outstanding Advances	Rule 140	Form No. XIX
33	Advance Ledger	Rule 136	Form No. XVIII
34	Register of adjustments	Rule 132	Form No. XVII
35	Abstract Register of Expenditure	Rule 129	Form No. XVI
36	Abstract Register of Receipts	Rule 129	Form No. XV
37	Cash Book of the municipality	Rule 125	Form No. XIV
38	Permanent Advance Account	Rule 108	Form No. XII
39	Absentee Statement	Rule 97	Form No. X
40	Salary Bills	Rule 97	Form No. IX
41	Order Book	Rule 96	Form No. VIII
42	Register of Bills	Rule 96	Form No. VII
43	Challan	Rule 87	Form No. VI
44	Subsidiary Cash Book	Rule 128 A	Form No. V-A
45	Cashier's Cash Book	Rule 81	Form No. V
46	Schedule for the Budget Estimate	Rule 77	Form No. III
47	Abstract of the Budget Estimate	Rule 74	Form No. I-A
48	Budget Estimate	Rule 74	Form No. I

B : List of Records/Registers not Maintained

Sino	List Records/Register	Rules	Form No
1	Register of Investments	Rule 148	Form No. XXVI
2	Register of outstanding deposits	Rule 143	Form No. XXI
3	Deposit Ledger	Rule 142	Form No. XX
4	Voucher of Recoupment of Permanent Advance Account	Rule 110	Form No. XIII

C : List of Records/Registers not Produced to Audit

Sino	List Records/Register	Rules	Form No
1	Contract Certificate	Rule 343	Form W-IV
2	Register of Estimates & Allotments	Rule 332	Form W-I
3	Register of Distraigned property & sales	Rule 204	Form S
4	Warrant register	Rule 202	Form R
5	Progress statement of collection of taxes	Rule 200	Form N
6	Register of writes off of demands	Rule 190	Form J
7	Mutation Register	Rule 184	Form G
8	Register of Petitions	Rule 183	Form F
9	Form of appeal petition	Rule 183	Form E
10	Ledger of Lessees	Rule 170	Form No. XXXVIII
11	Jamabandi Register	Rule 170	Form No. XXXVII
12	Register of Lands	Rule 160	Form No. XXXV
13	License Register for Drivers and Owners of Carriages plying for hire	Rule 156	Form No. XXXIII
14	Stock account of License Number Plates	Rule 155	Form No. XXXII
15	Application for License for Carriage, Cart, Horses and Other animals	Rule 152	Form No. XXXI
16	License for Carriages, Carts, Horses Other and animals	Rule 154	Form No. XXX
17	Register of the Tax on Carriages, Carts, Horses and Other animals	Rule 151	Form No. XXIX
18	Establishment Audit Register	Rule 146	Form No. XXV
19	Periodical Increment Certificate	Rule 99	Form No. XI
20	Subsidiary account of special taxes	Rule 79	Form No.-IV

D : List of Records/Registers not Required

Sino	List Records/Register	Rules	Form No
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Comments

Maintenance of registers of Fixed Assets

As per Rule 71(1) of Odisha Municipal (Accounts) Rules-2012, the NAC/Municipality shall maintain the following fixed asset registers comprising of land, buildings and all other infrastructure, immovable and movable properties which belong to the NAC/Municipality:—

- Register of Land (Form ACNT-32)
- Register of Immovable Properties (Form ACNT – 30)
- Register of Movable Properties (Form ACNT – 31)
- Register of Public Lighting System (Form ACNT – 36)

Scrutiny of records revealed that the Municipality has not maintained the asset registers as prescribed above. Due to non-maintenance of the asset register, the true and fair picture of the assets created under various schemes could not be ensured in the periodical reporting. There was, thus, no consolidated database on assets created. It is further suggested that

- These registers shall be maintained category wise in respect of lands, buildings, etc.
- The infrastructure assets like roads, bridges, culverts, drains, shall be recorded in such a manner as to identify location, measurements, etc.
- The registers shall be maintained fund wise.

4. Any new asset that is capitalized, purchased or obtained by way of grant or gift shall be recorded in the register on the date the asset is capitalized, purchased or obtained.

5. An Asset Replacement Register shall also be maintained in Form ACNT-35 which shall record the history of the asset in use in the Municipality. This shall capture the usage and depreciation details of the asset.

Implementation of Double Entry Accrual Based Accounting System (DEBAS) as per Odisha Municipal Accounts Rules-2012

It may be stated that adoption of modern accrual based, double entry system of accounting was first mandatory for ULB level reform set by the Govt. of India. The State Govt.in H&UD Deptt. order no.-24970/HUD,dated-07.08.2013 decided to introduce double entry system of accrual based accounting in ULBs across the state during 2007. The Odisha Municipal (Accounts) Rules, 2012 was notified in July 2012 requiring all Municipalities to maintain their Books of Account on accrual basis under the double entry system of book keeping and data based formats. Govt. in H & UD Department has instructed all the ULBs for implementation of Double Entry Accrual Based Accounting System (DEABAS) as per Odisha Municipal Accounts Rules 2012 in ULBs w.e.f. 01.10.2013. But the same has not yet been practically implemented in this Municipality.

PARA: 4 FINANCIAL POSITION

Choudwar Municipality - 2017-2018

S/no	Name of the Cash Book	OB as on Date	Opening Balance(In Rs:)	Receipt during the Year under Audit(In Rs:)	Total(In Rs:)	Expenditure during the Year under Audit(In Rs:)	Closing Balance as per Audit (DD MM YYYY)	Closing Balance(In Rs:)(AUDIT)	Closing Balance as per (DD MM YYYY) Cash Book	Closing Balance(In Rs:)(CASH BOOK)	Difference (In Rs:)	Remarks
1	Accountant cash book&Subsidiary cash book.	01-04-2017	8507426 3.20	13109589 6.25	21617015 9.45	14066302 5.17	31-03-2018	7550713 4.28	31-03-2018	7485894 3.34	648190.94	Difference rolling from last Audit figure.
2	SBM	01-04-2017	1324459 8.00	16160850. 00	29405448. 00	4447692.0 0	31-03-2018	2495775 6.00	31-03-2018	2508096 9.00	-123213.00	The difference of Rs.123213.00 has been narrated in last Audit Report no. 253088/AR/2016-17
3	OAP/ODP	01-04-2017	4004162. 00	15326987. 00	19331149. 00	13410546. 00	31-03-2018	5920603. 00	31-03-2018	5920603. 00	0.00	
4	DAY-NULM	01-04-2017	0.00	1012267.0 0	1012267.0 0	600080.00	31-03-2018	412187.0 0	31-03-2018	412187.0 0	0.00	
5	SJRY	01-04-2017	4353.00	0.00	4353.00	0.00	31-03-2018	4353.00	31-03-2018	4353.00	0.00	
6	PA Cash book	01-04-2017	100.00	0.00	100.00	0.00	31-03-2018	100.00	31-03-2018	100.00	0.00	
7	NFSA	01-04-2017	2414770. 37	5578804.0 0	7993574.3 7	4983778.8 5	31-03-2018	3009795. 52	31-03-2018	2801126. 87	208668.65	The difference of Rs.208668.65 has been narrated in AR.No.364502/AR/17-18.
	GRAND TOTAL		1047422 46.57	16917480 4.25	27391705 0.82	16410512 2.02		1098119 28.80		1090782 82.21	733646.59	

Comments

4.1 Details of Cash Book-wise Closing Balances:

1 Accountant Cash book								
Bank Balance As on 31/03/2018 of Choudwar Municipality								
Sl. No.	Head of Accounts	Account Number	Amount in bank pass book	In shape of B.D	In cash	In Treasury	Total	
1	Allahabad (MLALAD)	Bank21220801980	Rs. 30,65,781.00				Rs. 30,65,781.00	
2	Allahabad (Motor Vehicle Grant)	Bank50273933443	Rs. 1,21,298.00				Rs. 1,21,298.00	
3	Allahabad (MPLAD)	Bank21220809480	Rs. 23,42,865.00				Rs. 23,42,865.00	
4	Allahabad (Mis/Acct Salary)	Bank50166026518	Rs. 1,66,010.00				Rs. 1,66,010.00	
5	Allahabad (Compensation Grant)	Bank21220788811	Rs. 8,64,884.90				Rs. 8,64,884.90	
6	Axis (Municipal Fund)	Bank915010038912948	Rs. 162.00				Rs. 162.00	

	7	Bank of india (cultural fund)	510610110012182	Rs. 32,27,338.00				Rs. 32,27,338.00
	8	Canara Bank (Animal Birth Control Grant)	3540101000969	Rs. 13,62,934.00				Rs. 13,62,934.00
	9	Canara Bank (General Election)	35401001001749	Rs. 1,53,871.00				Rs. 1,53,871.00
	10	Canara Bank (Pension of Retd. Employees)	354010100132	Rs. 7,88,158.00				Rs. 7,88,158.00
	11	HDFC Bank of Creative Assets, Protection, Conservation of Water Bodies & Non-Residential Building)	50100119225770	Rs. 55,68,005.00				Rs. 55,68,005.00
	12	HDFC Bank (Devolution Fund)	50100181057140	Rs. 26,51,775.00				Rs. 26,51,775.00
	13	HDFC Bank (Municipal Fund)	50100094184262	Rs. 45,639.00				Rs. 45,639.00
	14	HDFC Bank (Municipal Fund)cultural /college fund	2873145000020	Rs. 21,86,855.04				Rs. 21,86,855.04
	15	HDFC, Mahanadi Vihar, Cuttack	50100192044503	Rs. 58,290.00				Rs. 58,290.00
	16	ICICI Bank (Public Toilet & Road Development)	101301000477	Rs. 17,00,530.00				Rs. 17,00,530.00
	17	ICICI Bank (Harishchandra Sahayata Yojana)	101305003241	Rs. 2,14,925.00				Rs. 2,14,925.00
	18	ICICI Bank (ARC)	101305003242	Rs. 4,33,724.00				Rs. 4,33,724.00
	19	Indian Bank (Municipal Fund)	528703753	Rs. 8,54,024.00				Rs. 8,54,024.00
	20	Indian Bank (Road & Bridges Grant Normal)	528704496	Rs. 23,57,764.00				Rs. 23,57,764.00
	21	Indian Bank (UIDSSMT)	6233575629	Rs. 12,13,704.00				Rs. 12,13,704.00
	22	Postal Office (Athagarh)	458320	Rs. 3,744.00				Rs. 3,744.00
	23	Special Treasury (P.L Account)	CTSHUD003				Rs. 3,55,71,217.27	Rs. 3,55,71,217.27
	24	State Bank of India (Current Account)	10603198990	Rs. 29,68,195.38				Rs. 29,68,195.38
	25	UCO Bank (14 th Finance Commission)	8490110016015	Rs. 46,58,107.75				Rs. 46,58,107.75
	26	UCO Bank (FDR)	552594	Rs. 7,41,913.00				Rs. 7,41,913.00
	27	UCO Bank (Municipal Fund)	8490100009940	Rs. 12,50,921.00				Rs. 12,50,921.00
ii		Susidiary Cash Book			124538.25	161769.75		Rs. 2,86,308.00
		Grand Total		3,90,01,418.07	1,24,538.25	1,61,769.75	Rs. 3,55,71,217.27	Rs. 7,48,58,943.34

3	Swachha Bharat Mission						
	i	Axis Bank	913010034890163	3341718			
	ii	ICICI Bank	101301000488	21739251			
		Total		25080969	0		25080969
4	OAP/ODP						
		Axis Bank	915010033675657	5920603			
		Total		5920603			5920603
5	DAY NULM						
	i	UCO BANK	8490110051498	412187			
		Total		412187			412187
6	NFSA						
	i	Allahabad Bank	50426930804	2798141.6			
	iii	UCB	1081	2576.2			
	iv	UCO BANK	35	100			
	v	INDIAN BANK	25090	151.07			
	vi	ICICI BANK	101305003242	158			
		Total		2801126.87			2801126.87

4.2. Reconciliation of the difference between audit C.B and Cash book C.B

1	Sale Center Cash Book	C.B As per Audit as on 31.3.2018	3009795.52
		Less O.B shown in cash book on 4/2016	-151790.10
		Excess expenditure shown in cash book on 5/2016(97655-97813)	-158.00
		Less expenditure shown in cash book on 8/16(327479.00-293686.00)	33793.00
		Less expenditure shown in cash book on 9/16(351717-350274)	1443.00
		Excess CB shown in cash book on 9/16(2036674.05-2036674.00)	0.95
		Less expenditure shown in cash book on 11/2016(483961.00-284074.00)	199887.00
		Excess expenditure shown in cash book on 12/2016(262339-269047)	-6708.00
		Excess expenditure shown in cash book on 1/2017(130118-328979)	-198861.00
		Less expenditure shown in cash book on 2/2017(271585-248678)	22907.00
		Excess expenditure shown in cash book on 3/2017(271862-289724)	-17862.00
		Less CB shown in cash book on 9/16(2036674-2071910)	-35236.00

		Less CB shown in cash book on 11/16-2.00 (2019170.95-2019172.95)	
		Less O.B shown in cash book on-0.50 3/17(2095055.95-2095055.45)	
		Less receipt shown in cash book on-56082.00 3/2017 but taken in to cash book on 4/2017(397785-453867)	
		C.B As per Cash Book as on	2801126.87
		31.3.2018	
2	SBM CASH BOOK	C.B As per Audit as on 31.3.2018	24957756.00
		Add difference of Rs.123213 narrated in last ARNo.253088/2016-17	123213.00
		CB as per cash book	25080969.00
3	Account Cash Book	C.B As per Audit as on 31.3.2018	75507134.28
		Less:- Difference rolling from last Audit- figure	648190.94
		C.B As per Cash Book as on	74858943.34
		31.3.2018	

STATEMENT SHOWING DETAILS OF RECEIPTS IN DIFFERENT CASH BOOK DURING 2017-18
STATEMENT- B ON THE ACCOUNTS OF CHOUDWAR MUNICIPALITY FOR FY-2017-18

Statement showing the details of Receipts in different Cash Books

1	Accountant cash book	Sl No	Head of Accounts	Receipt During 16-17	Receipt during 17-18
		I	Ratet & taxes		
		1	Holding Tax (Arrear)	1618087.00	605953.5
		2	Holding Tax (Current)	1322168.25	15,18,560.00
		3	Latrin Tax(Arrear)	402035.25	149634
		4	Latrin Tax(Current)	331809.75	377473.75
		5	Water Tax(Arrear)	642982.50	84866
		6	Water Tax(Current)	530733.75	404927.5
		7	Light Tax(Arrear)	431195.25	241548
		8	Light Tax(Current)	436481.00	734562.5
		9	Profession tax	5437.00	3265
			Total	5720929.75	4120790.25
		II	License & other fees		
		1	D & O Trade u/s-290	161932.00	166940
		2	Mobile tower License	0.00	37500
		3	Mutation/NOC/Building plan approval	0.00	489502
			Total	161932.00	693942
		III	Receipt under special Act		

		1	Lease of ponds & Tanks	3897.00	4287
		2	Hoarding fees	77000.00	0
		3	Slaughter House	0.00	0
		4	Temporary Stall	0.00	0
			Total	80897.00	4287
		IV	Revenue derived from Municipal Property & services		
		1	Rent from kalyani mandap & town hall	306920.00	291630
		2	Rent from market complex	927200.00	1062310
		3	Sale of old news paper	870.00	636
		4	Sale proceeds of gunny bags PDS	0.00	104844
		5	Service rendered under water tanker	10400.00	15300
		6	Cess poll	0.00	17000
			Total	1245390.00	1491720
		V	Grants and contribution		
		1	O.C and compensation	32179000.00	35005000
		2	14th FC(BASIC)	33005000.00	18398000
		3	4th SFC Devolution	11819000.00	11712000
		4	4th SFC MV tax	3159000.00	3444000
		5	4th SFC Mentenace of cap Asst.	0.00	906000
		6	4th SFC Creation of Cap Asst	2835000.00	1898000
		7	Pension Arrear & basic services	22113000.00	15991000
		8	Sitting allowances of elected representatives	76600.00	69450
		9	Mentenance of Road and bridges	2320000.00	2320000
		10	Non residential building	474000.00	474000
		11	Tourism and cultural fund	0.00	5000000
		12	SDP	0.00	1000000
		13	Completion of College Hostel Building	0.00	5000000
		14	MP LAD	1100000.00	625000
		15	MLA LAD	2475000.00	2300000
		16	NFBS	0.00	160000
		17	Harischandra Sahayata	0.00	525420
		18	BLO Salary(Election)	0.00	264200
		19	Performance Grant	2000000.00	0
		20	Road Dev Grant	2944000.00	0

			Total	116499600.00	105092070
		VI	Other than Grant	0.00	0
		VII	Miss Collection		
		1	Marriage certificate fee		19000
		2	RTI		1132
		3	Audit Recovery	35703.00	273295
		4	Conservancy receipt from ARC		433566
		5	Sale of tender paper	1913048.00	2792940
		6	Interest received from Bank	1613657.00	2366114
		7	IT from works bill	426653.00	593374
		8	VAT	2261890.00	642562
		9	CESS	467483.00	624834
		10	EGB	169994.00	218562
		11	ROYALTY	787945.00	1478179
		12	WITHELHD	0.00	2358834
		13	Pension contribution LFS	0.00	99000
		14	Pension contribution NON LFS	0.00	402266
		15	LIC Of staff	616398.00	609655
		16	PF deposit of Staff	2030201.00	2014972
		17	EPF of staff	697255.00	942247
		18	Bank Loan	175458.00	94365
		19	HB Loan Of staff	0.00	11784
		20	Profession Tax	96212.00	112300
		21	Transfer from SBM,A/C:	0.00	82404
		22	Transfer from NFSA A/C:	0.00	35178
		23	Other Misc	4730503.00	
			TOTAL	16022400.00	16088981
		VIII	Extraordinary Debts & Loans		
		1	Adjustment of Advance	1015400.00	542478
		2	EMD/SD/ISD	2471797.00	3061628
			TOTAL	3487197.00	3604106
			Grand Total	143218345.75	131095896.25
2	OAP/NOAP/ODP/WP Cash Book1				
		1	Grant Received	14156400.00	15141600
		2	Interest Received	112155.00	185387
			TOTAL	14268555.00	15326987
3	Day-NULM				
		1	Grant Received	0.00	1006000
		2	Interest Received	77083.00	6267
			TOTAL	77083.00	1012267

4	SBM				
		1	Grant Received	6818445.00	14285450
		2	State matching comp. 4th SFC	0.00	1176000
		2	Interest Received	405570.00	336825
		3	Return NEFT.	0.00	197767
		4	SD	0.00	65704
		5	VAT	0.00	65704
		6	CESS	0.00	13140
		7	IT	0.00	13140
		8	ROYALTY	0.00	5720
		9	EGB	0.00	1400
				7224015.00	16160850
5	NFSA CASH BOOK				
		1	Sale of PDS Commodities (unclassified)	4783955.00	5331317
		2	Bank pass book interest	63141.00	95556
		3	TC of grains	0.00	151931
			TOTAL	4847096.00	5578804
6	SJRY CASH BOOK		Bank pass book interest	7578.00	0
			TOTAL		0

STATEMENT SHOWING THE DETAILS OF EXPENDITURE IN DIFFERENT CASH BOOK DURING 2017-18
STATEMENT- C ON THE ACCOUNTS OF CHOUDWAR MUNICIPALITY FOR FY-2017-18
Statement showing the details of Expenditure in different Cash Books

Accountant cash book	SI No	Head of Accounts	Expenditure During 16-17	Expenditure during 17-18
	I	General Admin		
	1	Pay		4329136
	2	DA		3822561
	3	Contingent		89407
	4	TA		51042
	5	HRA & Others		112152
	6	Hon to CP/VCP		30000
	7	Leave salary & pension contribution		605588
	8	Mentenance & repairs of vehicle		835047
		Total	4741379	9874933
	II	Collection Tax Esstt.		
	1	Pay		1016322
	2	DA		996238
	3	Contingenct		0
	4	TA		18652

	5	HRA & Others		40445
		Total	1200292	2071657
	III	Sale centre Section		
	1	Pay		779679
	2	DA		1184893
	3	Contigenct		0
	4	TA		15434
	5	HRA & Others		35831
		Total	3226681	2015837
	IV	Public Health and sanitary Esst.		
	1	Pay		4640529
	2	DA		3968948
	3	HRA & Others		70970
	4	Other sanitary arrangement		8794368
		Total	24917987	17474815
	V	Public works & Esstt.		
	1	Pay		721674
	2	DA		950412
	3	HRA & Others		38017
	4	Mentenance of Public well & Tanks		275360
	5	Public Toilet		168363
	6	Drain repair		641526
	5	Plantation		170309
	6	road original		6045320
	7	Road repair		802000
	8	Building Original		1513975
	9	Building repair		625310
		Total	1335673	11952266
	VI	Public Saftey		
	1	Pay		0
	2	DA		0
	3	HRA & Others		0
	4	Purchase of electrical goods & energy charges		5957872
		Total	9050476	5957872
	VII	Grants and contribution		
	2	14th FC(BASIC)		24745678
	3	4th SFC Devolution		5088287
	4	4th SFC MV tax		5083509
	5	4th SFC Mentenance of cap Asst.		0
	6	4th SFC Creation of Cap. Asst		780989
	7	Pension Arrear & basic services		17741248

	8	Sitting allowances of elected representatives		39450
	9	Maintenance of Road and bridges		3408862
	10	Non residential building		779707
	11	Tourism and cultural fund		1245319
	12	SDP		1327249
	13	Completion of College Hostel Building		3391895
	14	MP LAD		800000
	15	MLA LAD		1470012
	16	13TH FC PBI		970000
	17	RD		2032287
	18	NFBS		140000
	19	Harischandra sahayata		357000
	20	BLO salary (Election)		264200
	21	MJBY		685000
	22	13TH FC GENERAL BASIC		742970
		TOTAL	44086600	71093662
	VIII	Miscellaneous		
	21	Relief		245260
	22	Law charges		116415
	23	Printing stationary		945259
	24	Maintenance of AAHAR kendra		32137
	25	IT from works bill		593410
	26	VAT		642562
	27	CESS		541263
	29	ROYALTY		1258099
	30	Pension contribution of Non LFS staff		402266
	31	Pension contribution of LFS staff		99000
	32	LIC of staff		609655
	33	PF Deposit of staff		2014972
	34	EPF Deposit of staff		942247
	35	Bank Loan deposit		94365
	36	HB Loan		11784
	37	P. tax		112300
	38	Bank Charges		3678.17
	39	Gratuity		10719651
		TOTAL	57739692.86	19384323.17
	VIII	Extraordinary Debts & Loans		
	1	Repayment of IDSMT loan		235200
	2	Payment of Advance		400000
	3	EMD/SD/ISD		202460
		TOTAL	1545640	837660

		Grand Total	147844420.86	140663025.17
OAP/ODP/NOAP Cash book				
	1	IGNOAP/MBPY/ODP etc.		13409200
	2	Transfer to Account Cash Book		1346
		Total	12542508	13410546
Day-NULM				
	1	Revolving Fund		600000
	2	Bank charges		80
		TOTAL	1952249	600080
SBM				
	1	IHHL		2851934
	2	Community Toilet		1325568
	3	Awareness Programme/Publicity		118023
	4	Capacity Building & Infrastructure Dev.		110965
	5	transfer to Harischandra Account		41202
	6	Transfer to Accountant cash book		41202
		Total	3106788	4447692
NFSA				
	1	Purchase of Rice		342825.6
	2	Purchase of K.Oil		3771121.5
	3	Purchase of Wheat		144992.3
	4	Renewal fee		51000
	5	TC of grains		413840
	6	House Rent		130920
	7	Awareness Programme/Publicity		22400
	8	S.D Refund		5000
	9	Contingent		62079
	10	Transfer to Accountant cash book		35178
	11	Bank Charges		4422.45
		TOTAL	3175729	4983778.85

The financial statements of a municipality show how it spends its money, where its revenue comes from, its assets and the state of those assets, how much it owes creditors, how much is owed to the municipality, and whether it is expected that the money owed will be received. It also provides crucial information on how the budget was adhered to, the unauthorized, irregular, fruitless and wasteful expenditure incurred as well as the overall financial position of the municipality –whether its operations are financially sustainable. The financial statements are used by the municipal council to call the Executive officer to account and to make decisions on the financial management of the municipality. It is also used by creditors, banks and rating agencies to determine the level of risk in extending debt to a municipality and by the public to know how well the municipality is using the rates and taxes they pay to provide services. But it was revealed that the overall quality of the financial statements regress, the **financial statements provided for auditing were even worse than in previous years** with material misstatements. This is a poor reflection on the financial management and capabilities of the municipality.

Audit had to identify the misstatements for the financial statement of the municipality to make it credible for public use.

Budget :-

Under Section-104 OM Rule 1953 at least two months before the close of year, the Chairperson shall present before the Municipality a complete account of its probable receipts and expenditure for the following financial year together with the actual of the current year and under Section-107 OM Rules 1953, after expiry of

14 days(since presentation before the Municipality) the Municipality shall sanction the estimate and submit forthwith to the State Government. Further Section-109 provides for approval of the budget estimate by the State Government. But on scrutiny of the Budget Estimate the following are noticed. The annual budget estimate for 2017-18 was approved by the Council vide Resolution No 02/15.4.17 and has been submitted to ADM, Cuttack vide Municipality Letter No.1504 dtd.27.04.2017 in duplicate for recommendation and onward transmission to Govt. in H & U.D. , Odisha for approval. The H & UD Deptt , Bhubaneswar finally approved the budget vide order no 19392/24.8.17 which was communicated to This Municipality .

Preparation of unrealistic Budget Estimate:-

As per Rule-56 of Odisha Budget Manual, the estimation of fixed revenue should be based upon the actual demand including arrear and the probabilities of their realization during the year. Odisha Budget Manual read with Section-108(a) of the Odisha Municipal Act, 1950 stipulates that the estimate of income and expenditure should be reasonable and proper. Further as per Rule-56 of Odisha Budget Manual, the estimation of fixed revenue should be based upon the actual demand including arrear and the probabilities of their realization during the year. Odisha Budget Manual read with Section-108(a) of the Odisha Municipal Act, 1950 stipulates that the estimate of income and expenditure should be reasonable and proper. Further, the said rule of the Odisha Budget Manual stipulates that the Budget estimates of revenue and receipts should be based on the existing rates of taxes, duties and fees, etc., and no increase or reduction in such rates and no proposals for abandonment of revenue which have not been sanctioned by Government should be proposed in the estimates. Further Rule 78 of the Odisha Municipal Rules, 1953 states that in preparing the budget, provision shall be made for a minimum closing balance. The amount shall not ordinarily be less than one-sixth of the aggregate on account of establishment and fixed monthly charges for the whole year. But on scrutiny of the Budget Estimate for the year 2017-18 the following budgetary provision and actual of receipt and expenditure are noticed.

PARTICULAR	RECEIPT			PARTICULAR	EXPENDITURE		
	AS PER BUDGET	ACTUAL	% OF VARIATION		AS PER BUDGET	ACTUAL	% OF VARIATION
Rates and Tax Revenue	9566500	4120790.25		Establishment Expenses	89298000	48212119	
Assigned Revenue & Compensation	78600000	35005000		Administrative Expenses	8961500	9874933	
Rental Income from Municipality Property	1311000	1491720		Operation and Maintenance	39393615	75858813	
Fees & User Charges	916000	693942		Interest and Finance Charges	500000	0	
Sale & Hire Charges	2640000	5331317		Pogramme Expenses	300000	1130500	
Revenue Grants, Contribution and Subsidies	150000	102336820		Fixed Assets	69820502	4823000	
Income from Investment	577006	57228		Loand/Advance Deposit	950000	837660	
Other Income	1850000	17406260					
Interest Earned	2454926	2366114					
Grants & Contribution for the specific purposes	91546600	4823000					
Deposit Received	2310000	0					
Deposit works	3000000	5000000					
Secured Loan	25000000	0					
	219922032	178632191.3	0	0	209223617	140737025	0

Asset & Liability

From the above table of assets and liability it is seen that the assets of this Municipality is excess over a tune of Rs .149416491.00 which speaks that the financial position of this Municipality is sound. However the local authority is advised to increase its own revenue on collection of outstanding taxes by taking suitable step. If the financial status of this Municipality would increase it can provide better service to the urban people.

.Deviations from OMAR-2012:-

As per rule-5(4) of OMAR-2012 the Executive Officer should examine the entries & the closing balance in the cash book & affix his signature in token. The balance in cash book should be certified by Executive Officer. But while verifying the cash book, maintained by cashier no such rule is followed.

As per rule-6(5) of OMAR-2012 the bank book should be closed daily, the totals for the end of the day struck & the closing balance should be worked out. But while verifying the bank book it is observed that such rule is not followed.

As per rule-10(2) of OMAR-2012 there should be receipt, payment, contra & journal for different types of transaction in the format of ACNT-4,5,6&7. But while observing the vouchers it is observed that no such voucher is prepared. Only payment voucher is prepared by the ULB but it is not as per ACNT-5.

As per rule-10(3) of OMAR-2012, all the vouchers shall be prepared by the accountant & it should be kept by the accountant. But while observing the vouchers it is observed that some vouchers are not kept by accountant. Those vouchers are kept with cashier although cheque is issued by the accountant.

As per rule-10(4)& 14 of OMAR-2012 voucher shall be numbered for each type & shall be distinctly coded for each fund. But while observing the vouchers it is found that different vouchers are not maintained for different types of fund. Rather payment is made from a single bank account irrespective of different types of fund & voucher no is serially made without considering any fund. As per rule-6(6)& 97(3)(a) of OMAR-2012 the bank reconciliation statement should be prepared for each bank account at the end of every month. While observing the BRS it is found that BRS is prepared in e-municipality software only. The print out of BRS is not taken & nobody has certified it.

As per rule-4(3) of OMAR-2012 Wherever the Books of Accounts are maintained manually, the Books of Accounts, Registers, Receipts, Bill books and other Accounting Records and Registers shall be affixed with the Seal of the Municipality and each of the pages of the aforesaid records shall be serially numbered. The number of pages of each Book or Register shall be certified in writing on the last page, after actual verification, by the Executive Officer or any other person duly authorized by him. While observing the manual records it is observed that this rule is not followed neither by cashier nor Accountant .

As per rule-23(1) of OMAR-2012 if a cheque is dishonored, then the party has to make payment in cash or demand only along with the amount of bank charges. But while checking the cheque collection register it is observed that when cheque is bounced the same cheque or a new cheque is again deposited without collection of any charges.

As per rule-23(1) of OMAR-2012 if a cheque is dishonored, the dishonored cheque shall be retained by the accountant & it shall not be handed to anyone till the amount is remitted by the party. But while making the audit it came to our notice that the bounced cheques are handed to respective section rather keeping by the accountant. Also no step is taken by Executive officer for bounce of collection cheques.

As per rule-36(4) of OMAR-2012, all payment to employees shall be made through direct transfer to the bank account of employees. But while scrutinizing the vouchers we observed that, some officers are paid their salary through cheque. Some DLR/CLR employees are paid their salary through cash. The reimbursements of telephone bill to officers are paid through cash without making it account transfer through their salary.

As per rule-97(3)(e) of OMAR-2012 the details of closing stock for recording the consumption of stores at the end of each month in Form-ST. While making the audit it is observed that no such stock statement is given by store keeper.

As per rule-88 of OMAR-2012 deposits remaining unclaimed for three consecutive financial years after refunds have fallen due shall be lapsed. But while performing the audit it is observed that no lapse deposits are maintained rather they are been paid.

Parking of Municipal Fund in ineligible banks--- During the year under audit it was found that 18 no of Bank Accounts as per the details furnished below have been operated in different schemes in inelligible Banks as per Finance Deptt Letter no-15984/ F dt 30.05.2016. The E O is therefore suggested to. close the said accounts in the above inelligible Banks as per the instruction of Finance Deptt & compliance reported .

General Irregularities - During the year under audit it would be noticed that all the cash books have been maintained in a very haphazard manner . No OB and CB of all the cash books have been worked out by the Accountant .No reconciliation has been worked out and furnished in all the cash books .Besides the above , details of closing balance have not been furnished at the end of each and every month during the year under audit . Despite of objections raised in last and previous audit reports no effective steps has yet been taken by the local authority in this regard .Hence , the Executive Officer is suggested to take effective steps to maintain all the cash books as per the OMAR -2012 and compliance reported .

PARA: 5 DETAILS OF CLOSING BALANCE AS PER BANK PASS BOOKS & CASH BOOK BANK BALANCE FIGURE

Choudwar Municipality - 2017-2018

S/no	Name of the Bank	A/C No.	Closing Balance Date As on (dd/mm/yyyy)	Closing Balance in Pass Book(In Rs:) (A)	Closing Balance in Bank Date Cash Book (dd/mm/yyyy)	Closing Balance in Bank as mentioned in Cash Book(In Rs:) (B)	Difference(In Rs:)(A-B)	Remarks
1	Allahabad	21220801980	31-03-2018	3255291.00	31-03-2018	3065781.00	189510.00	MLA LAD, ACCT CASH BOOK
2	Allahabad	50273933443	31-03-2018	121298.00	31-03-2018	121298.00	0.00	M.V GRANT ACCT CASH BOOK
3	Allahabad	21220809480	31-03-2018	2342865.00	31-03-2018	2342865.00	0.00	MP LAD ACCT CASH BOOK
4	Allahabad	50166026518	31-03-2018	166010.00	31-03-2018	166010.00	0.00	MIS.ACCT.SALARY ACCT CASH BOOK
5	Allahabad	21220788811	31-03-2018	854744.90	31-03-2018	864884.90	-10140.00	O AND C ACCT CASH BOOK
6	Axis	915010038912948	31-03-2018	162.00	31-03-2018	162.00	0.00	MUNICIPAL FUND ACCT CASH BOOK
7	Bank of India	510610110012182	31-03-2018	3227338.00	31-03-2018	3227338.00	0.00	CULTURAL FUND ACCT CASH BOOK
8	Canara	3540101000969	31-03-2018	1362934.00	31-03-2018	1362934.00	0.00	ANIMAL BIRTH CONTROL ACCT CASH BOOK
9	Canara	35401001001749	31-03-2018	153871.00	31-03-2018	153871.00	0.00	GENERAL ELECTION ACCT CASH BOOK
10	Canara	354010100132	31-03-2018	788158.00	31-03-2018	788158.00	0.00	PENSION OF RETD EMPLOYEES ACCT CASH BOOK
11	HDFC	50100119225770	31-03-2018	5568005.00	31-03-2018	5568005.00	0.00	CREATION OF CAPITAL ASSETS ACCT CASH BOOK
12	HDFC	50100181057140	31-03-2018	2651775.00	31-03-2018	2651775.00	0.00	DEVOLUTION FUND ACCT CASH BOOK
13	HDFC	50100094184262	31-03-2018	45639.00	31-03-2018	45639.00	0.00	MUNICIPAL FUND ACCT CASH BOOK
14	HDFC	28731450000020	31-03-2018	2516221.04	31-03-2018	2186855.04	329366.00	Cultural and College fund ACCT CASH BOOK
15	HDFC	50100192044503	31-03-2018	58290.00	31-03-2018	58290.00	0.00	ACCT CASH BOOK
16	ICICI	101301000477	31-03-2018	2085519.00	31-03-2018	1700530.00	384989.00	Public toilet and Road Development ACCT CASH BOOK
17	ICICI	101305003241	31-03-2018	214925.00	31-03-2018	214925.00	0.00	Harichandra Sahayata Jojana ACCT CASH BOOK
18	ICICI	101305003242	31-03-2018	433724.00	31-03-2018	433724.00	0.00	ARC ACCT CASH BOOK
19	INDIAN BANK	528703753	31-03-2018	1129050.00	31-03-2018	854024.00	275026.00	Municipal Fund ACCT CASH BOOK
20	INDIAN BANK	528704496	31-03-2018	2357764.00	31-03-2018	2357764.00	0.00	Road and Bridges grant Normal ACCT CASH BOOK
21	INDIAN BANK	6233575629	31-03-2018	1213704.00	31-03-2018	1213704.00	0.00	UIDSSMT ACCT CASH BOOK
22	SBI	10603198990	31-03-2018	2968195.38	31-03-2018	2968195.38	0.00	Current Account ACCT CASH BOOK

23	UCO	8490110016015	31-03-2018	5013155.75	31-03-2018	4658107.75	355048.00	14TH FC ACCT CASH BOOK
24	UCO	552594	31-03-2018	741913.00	31-03-2018	741913.00	0.00	FDR ACCT CASH BOOK
25	UCO	8490100009940	31-03-2018	1250921.00	31-03-2018	1250921.00	0.00	Municipal Fund ACCT CASH BOOK
26	PL ACCOUNT SPL.TREASURY	003	31-03-2018	35571217.27	31-03-2018	35571217.27	0.00	PL ACC.ACCT CASH BOOK
27	Axis	915010033675657	31-03-2018	5920603.00	31-03-2018	5920603.00	0.00	OAP acct.CASH BOOK
28	POST OFFICE ATHAGARH	458320	31-03-2018	3744.00	31-03-2018	3744.00	0.00	POSTAL ACCOUNT ACCT CASH BOOK
29	UCO	8490110051498	31-03-2018	412187.00	31-03-2018	412187.00	0.00	Day-NULM CASH BOOK
30	ICICI	101301000488	31-03-2018	21353026.00	31-03-2018	21739251.00	-386225.00	SBM CASH BOOK
31	Axis CUTTACK	913010034890163	31-03-2017	58667.50	31-03-2018	3341718.00	-3283050.50	SBM CASH BOOK
32	Allahabad	50426930804	31-03-2018	2825411.60	31-03-2018	2798141.60	27270.00	PDS CASH BOOK
33	UCB	1081	31-03-2018	2576.20	31-03-2018	2576.20	0.00	PDS CASH BOOK.
34	UCO	0035	31-03-2018	100.00	31-03-2018	100.00	0.00	PDS CASH BOOK.
35	INDIAN BANK	25094	31-03-2018	151.07	31-03-2018	151.07	0.00	PDS CASH BOOK.
36	ICICI	101305003242	31-03-2018	158.00	31-03-2018	158.00	0.00	PDS CASH BOOK.
	GRAND TOTAL			106669314.71		108787521.21	-2118206.50	

Reconciliation

	A/c No-21220801980 Acct Cash Book	Allahabad Bank, Choudwar, MLA LAD
1	Balance as per Cash Book as on 31.3.2018	3065781
Add	Cheque issued not encashed	
	ch No 335124/31.3.18	189510
	Balance as per Pass Book as on 31.3.2018	3255291
	A/c No.21220788811	Allahabad Bank Own Fund
	Balance as per Cash Book as on 31.3.2018	864884.9
Add	Cheque issued not encashed	
	ch No 038133/31.3.18	8000
	Chno.038120/27.3.18	12600
	Ch No.038130/31.3.18	17133
	Ch No.038129/31.3.18	15000
	Ch No.038124/31.3.18	8712
	Ch No.038131/31.3.18	5000
	Ch No.038131/31.3.18	209302
	Ch No.038128/27.3.18	97390
	Ch No.038127/27.3.18	64575
	Ch No.038111/22.3.18	8316
	Ch No.038732/28.2.18	10000
Deduct	Amount deposited in CB but not credited by bank	
	BD No.769696/31.3.18	-341630
	BD No.602266/31.3.18	-124538

	Balance as per Pass Book as on 31.3.2018	854744.9
	A/c No.2873145000020	HDFC Cultural College Fund
	Balance as per Cash Book as on 31.3.2018	2186855.04
Add	Cheque issued not encashed	
	ch No 000036/29.3.18	329366
	Balance as per Pass Book as on 31.3.2018	2516221.04
	A/c No.101301000477	ICICI Public Toilet and Road Development
	Balance as per Cash Book as on 31.3.2018	1700530
Add	Cheque issued not encashed	
	ch No 3619/31.3.18	24081
	ch No 3620/31.3.18	82646
	ch No 3621/31.3.18	81231
	ch No 3622/31.3.18	28668
	ch No 3618/31.3.18	168363
	Balance as per Pass Book as on 31.3.2018	2085519
	A/c No.8490110016015	Uco 14th FC
	Balance as per Cash Book as on 31.3.2018	4658107.75
Add	Cheque issued not encashed	
	ch No 812651/13.3.18	165754
	ch No 812642/13.3.18	170309
	ch No 812654/31.3.18	18985
	Balance as per Pass Book as on 31.3.2018	5013155.75
	A/C NO 528703753	INDIAN BANK(MUNICIPAL FUND)
	Balance as per Cash Book as on 31.3.2018	854024
Add	Cheque issued not encashed	
	ch No 738929/31.3.18	275026
	Balance as per Pass Book as on 31.3.2018	1129050
	A/C NO 101301000488	ICICI BANK(SBM FUND)
	Balance as per Cash Book as on 31.3.2018	21739251

	Deduct Reconciliation difference rolling from last A/R.	-386225
	Balance as per Pass Book as on 31.3.2018	21353026
	A/C NO 913010034890163	AXIS BANK(SBM FUND)
	Balance as per Cash Book as on 31.3.2018	3341718
	Deduct Reconciliation difference rolling from last A/R.	-3283050.5
	Balance as per Pass Book as on 31.3.2018	58667.5
	A/c No.50426930804 &A/c No.10002011000717	Allahabad Bank & Oriental Bank of Commerce (PDS Fund)
	Balance as per Cash Book as on 31.3.2018	2798141.6
Add	Cheque issued not encashed	
	ch No 039968/10.08.17	3800
	Chno.039971/10.08.17	3800
	Ch No.039982/21.09.17	4000
	Ch No.039988/21.09.17	4000
	Ch No.039989/21.09.17	4000
	Ch No.039990/21.09.17	4000
	Ch No.039955/27.11.17	3600
	Ch No.935769/19.01.18	6500
	Ch No.935772/19.01.18	2500
	Ch No.935775/19.01.18	2500
Deduct	Expenditure in pass book not booked exp. In cash book.	
	13.04.2017	-3900
	15.04.17	-3730
	17.07.17	-3800
	Balance as per Pass Book as on 31.3.2018	2825411.6

As required under Rule 128 of O.M. Rules, 1953, the cash book shall be balanced at the close of every month and signed by the Executive Officer in token of the correctness of every entry made therein. The balance brought out shall be stated both in words and figures and shall be agreed with the balance shown in the pass book of the Municipality. As per Letter No.15847/F., dtd. 27-04-13 of Finance Department, the DDO shall maintain a Register for reconciliation of receipts and disbursements of scheme funds. But no such reconciliation has been done either at the end of each month or end of the financial year. G.O. No.690/F., XIV-AUD-1/2003,dtd.21-01-2009: speaks that the officers who are statutorily assigned with the task of reconciliation of discrepancies in bank accounts and analyzing closing balance, should perform their statutory responsibilities without leaving the Local Body accounts in a mess giving scope for diversion of Govt. Grants, misutilisation and misappropriation of public funds etc. Also warned the erring officers in charge of accounts need be brought to book. As per letter

No.15847/F, dtd. 27-04-13 of Finance Department, the DDO shall maintain a register of reconciliation of receipts and disbursements of scheme funds. During the course of audit, it was revealed that bank reconciliation statement was not prepared and register of reconciliation was not maintained by the Accountant. The Executive Officer has not exercised any supervision over the duty entrusted to the Accountant for reconciliation of bank pass book with Cash Book. Due to non-reconciliation of bank pass book with Cash Book, the exact difference between the bank pass book and Cash Book could not be ascertained. Further, non-reconciliation of bank pass book with Cash Book may lead to mis-utilization, misappropriation and embezzlement of funds. In response to audit objection statement the local authority has stated steps will be taken for reconciliation. The local authority is once again suggested to prepare and produce the bank reconciliation statement as on 31-03-18 to next audit for verification. It would be seen wrt the Para-4 & Para -5 that there lies a difference of Rs.211806.50 between the balance as per cash book and pass book balance as on 31.03.18. As per Letter No.15847/F.dtd.27.4.13 of Finance Department, the DDO shall maintain a Register for reconciliation of receipts and disbursements of scheme funds. But no such register of reconciliation was found to have been maintained by the local authority. Nor any reconciliation statement was provided to audit. Hence the discrepancy to the tune of Rs .211806.50 as noted above is held under objection till the reconciliation between the balance as per cash book and the balance as per actual bank position along with the Cash Book position is prepared and produced to Audit.

PARA 5.2 Non-maintenance of Flexi Accounts for parking of funds of centrally sponsored schemes : As per letter no.- 35425/F,dtd.12.10.2012, all Departments were asked to instruct the implementing agencies which are authorized to keep the Central share & State share or only Central share of the centrally sponsored plan schemes in bank accounts, to keep them in flexi accounts so that higher interest accruals from the scheme funds can be ploughed back to expand the coverage of the scheme without affecting fund flow for the scheme. It is advised to ULB authorities to maintain Flexi account to earn the higher amount of interest. Although audit has advised this suggestion in our previous two reports no step is taken by the finance officer in this regard.

PARA 5.3 Regularisation of Dormant Postal Account : Postal account bearing no.458320 has not been operated since 5.10.94. So steps need be taken to regularise the account before close of audit and compliance reported.

PARA 5.4 Non maintenance of One Scheme One Account : As per guideline, "Only one account shall be maintained per one scheme funds by the District Authority and implementing Agencies in the State". So steps need be taken to maintain one account by closing the rest account and compliance reported to audit. Details of such cases are given below.

- A) SBM I) ICICI A/C NO.488 II) AXIS A/C NO.163
- B) MUNICIPAL FUND I) ALLAHABAD A/C NO.26518 II) AXIS BANK A/C NO.12948
- C) HDFC A/C NO.20
- D) HDFC A/C NO.262
- E) INDIAN BANK.3753
- F) UCO . 9940
- G) PDS CASH BOOK.

i	Allahabad Bank	50426930804
iii	UCB	1081
iv	UCO BANK	35
V	INDIAN BANK	25090
vi	ICICI BANK	101305003242

PARA 5.5 :- Operation of joint account instead of separate account :

During checking of Accountant Cash book with reference to bank pass books it was seen that in one account funds of more than one scheme is deposited and expenditure have been made during the year under audit. Reason needs clarification and regularise the same by opening separate account for separate scheme. Details are given below. i) NFBS & OAP = ICICI A/C NO.375 OWN SOURCE

- ii) HSY ,MUNICIPAL ELECTION & CENSUS =CANADA BANK A/C NO
- iii) MJBV & OWN FUND=ICICI BANK A/C NO.3241
- iv) PUBLIC TOILET.ABC & RD=CANADA BANK A/C NO.969
- v) NRB , WATER BODIES & CREATIVE CAPITAL ASSETS=HDFC A/C NO. 770

PARA 5.6 :- Transaction not made through P/L Account :

As per Rule 85(1) of the OM Rules, 1953 all moneys received on account of the Municipality should be remitted intact to the Treasury immediately. But during the year under audit it is seen that funds collected through receipt books are directly deposited in bank account other than the PL account deviating provision. The local authority is suggested to deposit all money received on behalf of Municipality in P.L. account in accordance with the above Municipal Rules.

PARA: 6 STOCK POSITION

Choudwar Municipality - 2017-2018

Sno	Material/ Item	Opening Balance	Receipt	Issued	Closing Balance As per Audit	As per stock register	Remarks
1	Small Fogging Machine	2	0	0	2.00	2	SR Page No.46
2	Spray Machine	3	0	0	3.00	3	SR Page No.45
3	Computer	8	0	0	8.00	8	Page No.11
4	Laptop	0	1	0	1.00	1	SBM section
5	Printer	7	1	0	8.00	8	SR page No.12 and one in SBM section.
6	Xerox and Fax Machine	1	0	0	1.00	1	SR Page No.13
7	Videocon LED	1	0	0	1.00	1	SR page-14
8	Voltas AC	10	0	0	10.00	10	SR Page No.19
9	Table Top	2	0	0	2.00	2	SR Page-7
10	Bench	2	0	0	2.00	2	SR Page-6
11	Almiraha	40	0	0	40.00	40	SR Page No.5
12	Table	55	0	0	55.00	55	SR Page No.1
13	Table Glass	4	0	0	4.00	4	SR Page.8
14	Stool	2	0	0	2.00	2	SR Page No.10
15	Chair	123	0	0	123.00	123	SR Page No.3
16	Wall Fan	14	15	0	29.00	29	SR Page No.212
17	Celling Fan	30	12	0	42.00	42	SR Page No.210
18	Wheel Barrow	40	0	0	40.00	40	SR Page No.50
19	Dustbin	51	0	0	51.00	51	SR Page No.21
20	PHH Rice	207.96	7532.27	7174.45	565.78	590.55	Dealt in para 12.1 of AR regarding excess and loss of stock.
21	AAV Rice	33.45	1510.92	1327.52	216.85	195.65	Dealt in para 12.1 regarding loss of stock and store.
22	PHH Wheat	154.19	6141.45	6060.28	235.36	235.36	
23	K.oil	9973.000	170733.000	180692.560	13.44	13.440	
24	36-40wt Tube light	159	600	484	275.00	275	SR Page No.5
25	36-40 wt Tubelight starter	68	0	68	0.00	0	SR Pg.12
26	36-40 Tubelight holder	429	200	81	548.00	548	SR Page 20
27	30-40wt Tube light choke	51	0	51	0.00	0	SR 32 and 33
28	36-40wt Electronic Choke	81	250	198	133.00	133	SR Page 35
29	Ordinary Bulb	79	0	49	30.00	30	SR Page 42
30	100wt ordinary Holder	88	0	1	87.00	87	SR Page-44
31	PVC 4mm wire	7500	9000	14995	1505.00	1505	SR Page 46
32	8mm PVC wire	600	0	300	300.00	300	SR Page 51
33	Flexible Wire	3521	0	2575	946.00	946	SR Page 56
34	40wt clamp	0	15	9	6.00	6	SR Page 63
35	70-150 Braket pipe	0	30	4	26.00	26	SR Page 65
36	70-150wt clamp	6	0	5	1.00	1	SR Page 69
37	150wt sv lamp	79	61	91	49.00	49	SR Page 79
38	150wt SV-MH choke	101	12	77	36.00	36	SR Page 80
39	400wt SV Lamp	28	100	80	48.00	48	SR Page 87
40	400wt SV-MH choke	6	74	74	6.00	6	SR Page 89
41	150-400 SV Holder	10	70	40	40.00	40	SR Page 92
42	2.5 amp Finolex wire	.5	4	2.5	2.00	2	SR Page 94
43	400wt MH Tubuler Lamp	51	50	53	48.00	48	SR Page 97
44	100 amp kitkat	67	0	14	53.00	53	SR Page 103
45	200amp kitkat	0	8	4	4.00	4	SR Page 105
46	10mfd capacitor	53	0	1	52.00	52	SR Page 112
47	15amp switch	7	20	11	16.00	16	SR Page 114
48	5 amp switch	44	0	7	37.00	37	SR Page 116

49	2x24wt T5 lamp	326	1400	1599	127.00	127	SR Page128
50	2x24wt T5 Electronic choke	19	500	454	65.00	65	SR Page 138
51	Igneter, Short distance	126	200	210	116.00	116	SR Page 153
52	36wt CFL lamp	7	10	9	8.00	8	SR Page 162
53	Bed switch	0	100	8	92.00	92	SR Page 184
54	32amp DP switch	0	40	27	13.00	13	SR Page 194
55	G.I Wire	0	50	6	44.00	44	SR Page 200
56	Analog time for High mxed	0	6	2	4.00	4	SR Page 208
57	60wt LED fitting	11	11	19	3.00	3	SR Page 214
58	100wt LED Semi Highmast	3	6	9	0.00	0	SR Page 220
59	120wt LED flood light fitting	0	5	0	5.00	5	SR Page 245
60	63 amp MCB	0	4	2	2.00	2	SR Page 247
61	63amp 4 pole contractor for High mast	0	2	0	2.00	2	SR Page 262

Comments

As instructed vide the L. No.4225/DLFA Dated 16.05.2015, audit is required to furnish the position of major non-perishable costly materials. It is important to mention here that as these products are durable assets in nature, their balance cannot be zero. On this basis, the position of major non-perishable costly materials, as could be ascertained from the stock registers of the General Store section is furnished above.

PHH RICE					
WORD NO	OB	RECEIPT	TOTAL	SALE	C.B
	in qtls	in qtls		in qtls	in qtls
1	1.62	464.6	466.22	464.85	1.37
2/3	8	1093.3	1101.3	990.35	110.95
4	0	327.93	327.93	327.93	0
5	3.18	278.32	281.5	281.25	0.25
6	16.09	277.66	293.75	293.75	0
7	3.2	308.86	312.06	308.84	3.22
8	0.2	539.57	539.77	532.93	6.84
9	5.49	458.37	463.86	446.49	17.37
10/19	0.02	559.13	559.15	553.14	6.01
11	2.88	267.78	270.66	268.05	2.61
12	0.84	234.13	234.97	234.55	0.42
13	0.29	450.88	451.17	440.98	10.19
14	0	270.54	270.54	270.54	0
15	1.55	516.89	518.44	517.61	0.83
16	0.65	318.89	319.54	319.04	0.5
17/18	7.83	807.85	815.68	813.35	2.33

PHH WHEAT

PHH WHEAT

WORD NO	OB in qtls	RECEIPT in qtls	TOTAL	SALE in qtls	C.B in qtls
1	1.59	462.19	463.78	463.13	0.65
2/3	4.34	745.89	750.23	732.26	17.97
4	0	346.1	346.1	344.87	1.23
5	4.2	251.9	256.1	256.04	0.06
6	6.97	376.71	383.68	383.68	0
7	0	287.8	287.8	286.99	0.81
8	0.09	402.18	402.27	392.89	9.38
9	0.03	312.94	312.97	269.5	43.47
10/19	0.98	526.99	527.97	525.17	2.8
11	0.29	247.73	248.02	240.05	7.97
12	0	403.01	403.01	346.72	56.29
13	0.41	197.4	197.81	194.85	2.96
14	0	177.91	177.91	177.24	0.67
15	0.63	359.44	360.07	360.03	0.04
16	0.46	273.39	273.85	273.35	0.5
17 & 18	4.41	672.92	677.33	663.2	14.13

AAY RICE

AAY RICE					
WORD NO	OB in qtls	RECEIPT in qtls	TOTAL	SALE in qtls	C.B in qtls
1	0	56.35	56.35	55.65	0.7
2/3	0	210	210	163.1	46.9
4	0	74.56	74.56	74.21	0.35
5	0	85.05	85.05	85.05	0
6	0	75.6	75.6	75.6	0
7	0	89.25	89.25	88.55	0.7
8	0	86.8	86.8	86.8	0
9	0	80.5	80.5	68.6	11.9
10/19	0.7	62.65	63.35	63.35	0
11	0.25	47.6	47.85	47.5	0.35
12	0	70.7	70.7	70.7	0

13	0	60.55	60.55	60.55	0
14	0	91.31	91.31	89.91	1.4
15	0	86.1	86.1	86.1	0
16	0	72.8	72.8	72.8	0
17 & 18	1.05	77.7	78.75	76.65	2.1

K.OIL

WORD NO	OB in lit.	RECEIPT in lit	TOTAL	SALE in lit	C.B in lit
1	84.960	13530.190	13615.15	13607.780	7.37
2/3	130.000	24360.620	24490.62	24286.740	203.88
4	5.200	9405.090	9410.29	9400.130	10.16
5	577.980	7292.458	7870.438	7864.078	6.36
6	0.000	8975.620	8975.62	8975.620	0
7	2.400	8882.466	8884.866	8697.006	187.86
8	2.210	13359.400	13361.61	13042.432	319.178
9	69.000	9427.102	9496.102	9456.102	40
10/19	14.000	14577.436	14591.436	14591.436	0
11	0.950	7367.242	7368.192	7367.652	0.54
12	19.000	8444.062	8463.062	8453.062	10
13	0.000	8436.052	8436.052	8216.120	219.932
14	0.240	6139.346	6139.586	6134.926	4.66
15	501.090	12105.300	12606.39	12595.370	11.02
16	34.000	8464.882	8498.882	8488.882	10
17 & 18	8.800	19923.774	19932.574	19673.970	258.604

6.1 -Non – Production of Sale centre records –

The Central Stock register regarding wheat for the period from 4/2016 to 11/2016 and stock register of ward no.6,7,8,9,10&19,11,17&18 were not produced to audit for verification .The Local Authority impressed upon to produce the relevant stock register to next audit further verification.Since this is a matter of utmost significance , attention of higher authority is hereby drawn for non availability of records to audit .

As per Rule 106 of O.G.F.R., an inventory of the dead stock should be maintained in all Government offices in form O.G.F.R. 6 showing the number received, the number disposed of(by transfer, sale, loss, etc.) and the balance in hand for each kind of article.

As per rule 106(iv) of O.G.F.R., articles of dead stock should be verified at least once a year and the result of verification recorded on the inventory. All discrepancies noticed must be proper investigated and brought to account immediately so that the inventory may represent the true account.

Rule 111 of the Odisha General Financial Rules,1959 stipulates for physical verification of all stores by the Head of Office or any other officer as authorised by him twice a year .

As per rule 97 (3) (e) of the OMR,2012, the storekeeper should prepare the stock statement in the form ST. But it was observed that no such record had been maintained.

Rule 97 of the Odisha General Financial Rules, 1959 prescribes that care should be taken not to purchase stores much in advance of actual requirement. Economy should be observed in the procurement of stocks. It was observed that stocks had been procured before exhaustion of huge stocks. As per Rule 206 of O.G.F.R., subject to any special Rules or order made by Government in this behalf, every cashier, store-keeper and other subordinate who is entrusted with the custody of cash or stores should be required to furnish security, the amount being regulated according to circumstances and to local conditions in each case under the sanction of competent authority and to execute bond setting forth the condition under which Government will hold the security and may ultimately refund or

appropriate it.

6.2 .General Comments - During the year under audit it would be noticed that the PDS article stock register have not at all been maintained properly .Neither the month or annual statement has been prepared /maintained in respect of PDS articles during the year under audit .The Executive Officer is therefore suggested to ensure for maintenance of the same and shown to next audit.

PARA: 7 INVESTMENT

Choudwar Municipality - 2017-2018

S/no	Opening Balance of Investment as on (DD MM YYYY)	Opening Balance(In Rs:)	Amount Encashed during the Year under Audit(In Rs:)	Total(In Rs:)	Amount Invested during the Year under Audit(In Rs:)	Closing Balance as per (DD MM YYYY) Audit	Closing Balance Audit(In Rs:)	Closing Balance as per (DD MM YYYY) Investment Ledger	Closing Balance Investment Ledger(In Rs:)	Difference(In Rs:)	Remarks
1	01-04-2017	741913.00	0.00	741913.00	57228.00	31-03-2018	799141.00	31-03-2018	799141.00	0.00	
	GRAND TOTAL	741913.00	0.00	741913.00	57228.00		799141.00		799141.00	0.00	

DETAILS OF CB ON INVESTMENT & Comments :

DETAILS OF INVESTMENT& COMMENTS :

The position of investment of this Municipality for the year 2017-18 is furnished above. The register of investment may be maintained in Form No-XXVI as per rule-148 of O.M.

Rules 1953. The details of F.D.R. as on 31.03.2018 is furnished below –

F.D.R No/Date	Name of the Bank	Invested Amount	Rate of interest	Date of maturity	Maturity value	Remarks
552594/10.8.2017	UCO Bank, Choudwar	799141.00	6.65%	10/8/2018	853624.00	The FDR has been re-invested on 10.8.17

Investment Register has not made properly. As per Rule-85(8) of Odisha Municipal(Accounts) Rule,2012, a register of investment needs to be maintained in Form-16 of Annexure-II showing all investments belonging to the corporation. The purpose for which each investment is made should be stated in the column provided and the orders of Govt. should be quoted. Further, in sub Rule-9 of the said Rule,it has clearly stated that the Register of Investment should indicate interest due and interest received from time to time so as to ensure that the amounts due are realized on due dates.In respect of interest accrued but not received at the end of the year and accrual entry shall be made in the books of accounts.Though the Local Authority has maintained a Register of Investment, it is not maintained properly as per the instruction laid down in the said Rule.Necessary steps need to be taken to maintain the Register properly so as to ascertain any discrepancy in the book of accounts.Besides,it is also suggested that the xerox copy of Fixed Deposit Receipt should also be kept after encasement for verification by the audit .The purpose and source from which the amount is invested may be recorded in future in the investment register so that the audit can be able to ascertain whether investment has been made out of own sources or from the Govt . Grants .

However the local authority stated that the said investment has been made since long from own source.

PARA: 8 ADVANCE

Choudwar Municipality - 2017-2018

S/no	Advance Outstanding as on (DD MM YYYY)	Cashbook Name	Advance Outstanding (In Rs:)	Advance Paid during the Year under Audit(In Rs:)	Total(In Rs:)	Advance adjusted during the Year under Audit(In Rs:)	Advance Outstanding as per (DD MM YYYY) Audit	Advance Outstanding Audit (In Rs:)	Advance Outstanding as per (DD MM YYYY) Cash Book	Advance Outstanding Cash Book(In Rs:)	Difference (In Rs:)	Remarks
1	01-04-2017	ADVANCE REGISTER	1590734.18	400000.00	1990734.18	542478.00	31-03-2018	1448256.18	31-03-2018	1065724.88	382531.30	The difference is related to the year 2010-11 which has been narrated in the AR for 2010-11
GRAND TOTAL			1590734.18	400000.00	1990734.18	542478.00		1448256.18		1065724.88	382531.30	

Comments :

STATEMENT SHOWING DETAILS OF ADVANCE PAID DURING THE YEAR 2017-18

Sl No	Name of the staff	VrNo/Date	Amount	Purpose of Advance
1	Ramesh Chandra Behera, S.I	347/19.5.17	5000	Desilting of drain
		361/26.5.17	5000	DO
		836/11.9.17	5500	First Aid Camp during Ganesh Yatra
		837/11.9.17	30000	Purchase of POL for fogging machine
		893/25.9.17	15000	Kumarapurnima Festival
		Total	60500	
2	Gangadhara Behera, F.I	584/10.7.17	10000	Special drive Dengu eradication
		587/10.7.17	30000	Operation of Fogging Machine
		Total	40000	
3	Pabitra Kumar Choudhury, JA	605/13.7.17	5000	Contingencies purchase of Aahara Kendra
		706/8.8.17	50000	Observation of 15th August
		998/13.10.17	5000	Contingencies purchase of Aahara Kendra
		Total	60000	
4	Sanatana Behera, TC	635/24.7.17	10000	Eviction of unauthorised parking of vehicles
		Total	10000	
5	Nirmal Chandra Rout, Proprieter	993/7.10.17	50000	Light arrangement for rupa yatra
		Total	50000	
6	Debasis Mohapatra, JA	1182/26.12.17	4500	Purchae of Stationary articles
7	Kailash Ch Das, S.I	1434/13.3.18	30000	Operation of Fogging Machine
8	Tapan Kumar Sahoo, Jamadar	1287/22.1.18	50000	Observation of 26th January
		1549/31.3.18	15000	Arrangement of Jala Chhatra
		Total	65000	
9	Basanti Sahoo, C.O	708/9.8.17	80000	Day NULM
		Total	400000	

STATEMENT SHOWING THE DETAILED OF ADVANCE ADJUSTMENT FOR 2017-18					
SINo	Name of the Staff	Adjustment voucher No/dt	Amount	Purpose of Advance paid	Voucher no/dt
1	Bansidhar Sethi, Ex JE	13/7.4.17	10778	Development Works	90-91
2	Sangram Keshari Pradhan, TC	9/7.4.17 & MR No.63112/18.4.17	25000		08-09
3	R N Mekap, JA	13/7.4.17	500		08-09
4	B Malla, JA	13/7.4.17	1500		09-10
5	Satrugan Swain, Driver	12/7.4.17	1000		10-11
6	Narayana Senapati, Sweeper		80000	Medical Advance	1339/31.3.16
7	Pratap Ku Mansingh, Jamadar		40000	Medical Advance	1337/31.3.16
8	Rituraj Muduli, Peon		70000	do	1338/31.3.16
9	Chandan Kumar Das, TC	353/26.5.17	3700	Observation of national voters day	1096/21.1.17
		523/30.6.17	5000	Cess pool expenditure	1074/13.1.17
10	Ramesh Ch Behera, SI	362/27.5.17	30000	Operation of fogging Machine	1221/27.2.17
11	Kailash Ch Prusty, Chairperson	637/24.7.17	30000	TA	350/2.7.16
12	Ramesh Ch Behera, SI	360/26.5.17	5000	Desilting	347/19.5.17
		453/20.6.17	5000	do	361/26.5.17
13	Gangadhar Behera, F.I	638/25.7.17	10000	Special drive for dengue eradication	584/10.7.17
14	Pabitra Ku Choudhury, TC	639/26.7.17	5000	Aahar Kendra Contingency Expenditure	605/13.7.17
		853/13.9.17	50000	Observation of 15th August	706/8.8.17
		1370/23.2.18	5000	Aahar Kendra Contingency Expenditure	998/13.10.17
15	Sanatana Behera, TC	927/26.9.17	10000	Eviction of unauthorised parking of vehicles	635/24.7.17
16	Debasis Mohapatra, JC	1303/2.2.18	4500	Purchase of Stationary	1182/26.12.17
17	Tapan Ku Sahoo, Jamadar	1536/27.3.18	50000	Observation of 26th January	1287/22.1.18
18	Ramesh Ch Behera, SI	1095/27.11.17	15000	Celebration of Kumarapurnima festival	893/25.9.17
		1099/30.11.17	30000	Purchase of POL for fogging Machine	837/11.9.17
		1100/30.11.17	5500	first aid camp for ganesh yatra	836/11.9.17
19	Nirmal ch Rout, Proprieter	1113/7.12.17	50000	Light arrangement for Rupa Yatra	993/7.10.17
		TOTAL	542478		

As per Rule 136 to 140 of OM Rule, 1953 and instructions (December 1985, September 1994 and January 2006) of the Finance Department, advance granted to contractors and individuals for departmental and allied purpose were required to be promptly adjusted within one month from the date of disbursement of advances by submitting detailed accounts and refunding balances, if any. An advance ledger is to be maintained in each ULB recording person wise separate accounts of such advances as the same is to be balanced and signed by the Executive Officer on quarterly basis. The DDO was responsible for any deviation of the same. According to the Govt. instructions (December 1985), each item of outstanding advances as appearing in the cash book of the DDO was to be analysed and got adjusted within one month as delayed in rendering detailed accounts could lead to misappropriation of funds.

No sincere steps have been taken by the local authority to adjust the long and old outstanding advances.

The present E.O is suggested to take a special drive to adjust the above outstanding advances either by way of cash recovery or by voucher adjustment in order to reduce the financial burden of the Municipality as well as for welfare of the people of the urban area .The present E.O is suggested to strictly follow the rules

136-140 of O.M.Rules 1953 read with Lr.No-10406/DLFA.Dt-05.09.2014 in case of payment and adjustment of advances henceforth.

ADVANCE OUTSTANDING FOR MORE THAN ONE YEAR

On verification of advance position it was noticed that, an amount of Rs 22000.00 as per details given below was outstanding against the staff as on 31.03.2018 out of the

advances paid during the last financial year i.e 2016-17 .

DETAILS OF OUTSTANDING ADVANCE PAID DURING 2017-18 NOT ADJUSTED TILL 31.3.2018					
Sl No	Name of the staff	VrNo/Date	Amount	Purpose of Advance	Sanctoning Authority
1	Smt Sarojini Mishra, Diarist	1172/7.2.17	2000	Purchase of Stamp	Sri P K Jena, Eo
2	SK Razudin, TC	175/19.5.16	20000	Numbering of Poll	Dr Srikanta Das, Ex Eo

As per Finance Department Circular No. 2221/F dtd. 8.3.2002 read with letter no. 15179/DLFA, dtd. 28.9.2013, advances which remained outstanding for more than one year is to be treated as loss to the concerned institution and liable to be surcharged against the officials responsible.

Hence Rs 22000.00 is suggested for recovery from both the sanctioning authority and the advance holders at equal share.

DETAILS OF OUTSTANDING ADVANCE PAID DURING 2017-18					
Sl No	Name of the staff	VrNo/Date	Amount	Purpose of Advance	Sanctoning Authority
1	Gangadhara Behera, F.I	587/10.7.17	30000	Operation of Fogging Machine	Sri P K Jena, Eo
2	Kailash Ch Das, S.I	1434/13.3.18	30000	Operation of Fogging Machine	Sri P K Jena, Eo
3	Tapan Kumar Sahoo, Jamadar	1549/31.3.18	15000	Arrangement of Jala Chhatra	Sri P K Jena, Eo
4	Basanti Sahoo, C.O	708/9.8.17	80000	Day NULM	Sri P K Jena, Eo
		TOTAL	155000		

YEAR WISE BREAKUP OUTSTANDING ADVANCE

YEAR	AMOUNT
upto 2000-01	367758.18
2001-02	224714
2002-03	55095
2003-04	42850
2004-05	211050
2005-06	84195
2006-07	35000
2007-08	15714
2008-09	2500
2009-10	9280
2010-11	13000
2011-12	30000
2012-13	10000
2013-14	0
2014-15	10000
2015-16	160100
2016-17	22000
2017-18	155000

TOTAL	1448256.18
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Person(s) Responsible for this paragraph

Sno	Name	Designation	Adress	Amount(In Rs:)
1	Pranakrushna Jena	E.O	EO, CHOUDWAR MUNICIPALITY	1000
2	Srikanta Dash	E.O	EX.EO CHOUDWAR MUNICIPALITY	10000
3	S.K Riajuduin	TC	CHOUDWAR MUNICIPALITY	10000
4	Sarojini Mishra	Diarist	Choudwar Municipality	1000

PARA: 9 GRANTS

Choudwar Municipality - 2017-2018

S/no	Grants Outstanding as on (DD MM YYYY)	Grants Outstanding (In Rs:)	Grants Received during the Year under Audit(In Rs:)	Total(In Rs:)	Grants Spent during the Year under Audit(In Rs:)	Grants unspent as on (DD MM YYYY)	Grants unspent (In Rs:)	Remarks
1	01-04-2017	128717138.50	136701120.00	265418258.50	127550746.00	31-03-2018	137867512.50	
	GRAND TOTAL	128717138.50	136701120.00	265418258.50	127550746.00		137867512.50	

Comments :

The Grant in Aid Register contains only grants received though PL Account without any opening balance, utilization and unspent grant at the end of the year. However a Grant Statement for 17-18 is prepared basing upon the Head of Account posted in the Accountant Cash Book and Work Bills and produced by the local authority which is furnished below.

STATEMENT SHOWING THE DETAILS OF GRANT RECEIVED AND UTILISED DURING THE YEAR 2017-18

SL NO	Head of Accounts	O.B as on 1.4.2017	Grant Received as on 2017-18	Total	Utilised during 2017-18	C.B as on 31.3.2018
1	Octorai Compensation	675163.00	35005000	35680163.00	35680163	0.00
2	Performance based incentive	-1646337.00		-1646337.00		-1646337.00
3	Drain	12306.00		12306.00		12306.00
4	Const of Bus Stand	331139.00		331139.00		331139.00
5	FDR	743022.00		743022.00		743022.00
6	FDR Sanitation and Dewatering	500000.00		500000.00		500000.00
7	United Fund	235926.00		235926.00		235926.00
8	D.S.F.C	26494.00		26494.00		26494.00
9	MLA LAD	2199875.00	2300000	4499875.00	1470012	3029863.00
10	MP LAD	1400000.00	625000	2025000.00	800000	1225000.00
11	Las Cost	48260.00		48260.00		48260.00
12	IDSMT	-23122.00		-23122.00		-23122.00
13	BSY	9000.00		9000.00		9000.00
14	Const of School Bulding	146086.00		146086.00		146086.00
15	NFBS	-20000.00	160000	140000.00	140000	0.00
16	Const of Public Toilet	1415420.00		1415420.00		1415420.00
17	UIDSSMT grant for water supply	40572535.00		40572535.00		40572535.00
18	Road Development	-606814.00		-606814.00	2032287	-2639101.00
19	State Matching Compensation of Entry Tax	119000.00		119000.00		119000.00
20	SJSRY	0.50		0.50		0.50
21	Animal Birth Control	1000000.00		1000000.00		1000000.00
22	Motor Vehicle Tax	1325009.00	3444000	4769009.00	5083509	-314500.00
23	Public Toilet	1848000.00		1848000.00		1848000.00

24	Maintenance of NRB	1774000.00	474000	2248000.00	779707	1468293.00
25	Maintenance of R&B Normal	1088862.00	2320000	3408862.00	3408862	0.00
26	13th FC Maintenance of Road & Bridges	1420563.00		1420563.00		1420563.00
27	13th FC General area Basis Grant	1878090.00		1878090.00	742970.00	1135120.00
28	Development fund children park	79263.00		79263.00		79263.00
29	Solid waste Management	2109000.00		2109000.00	2109000.00	0.00
30	Maintenance of Street Light	211029.00		211029.00	211029.00	0.00
31	Spl.Development Fund	6735462.00	1000000	7735462.00	1327249	6408213.00
32	SBM	13216372.00	15461450.00	28677822.00	4447692.00	24230130.00
33	14TH FC General Area Basic Grant	43027283.00	18398000	61425283.00	24745678	36679605.00
34	4th SFC creation of capital Assets	2581580.00	1898000	4479580.00	780989	3698591.00
35	4th SFC Maintenance of capital Assets	915000.00	906000	1821000.00		1821000.00
36	Mastyajibi Gruha Yojana	800000.00	0.00	800000.00	685000.00	115000.00
37	Sitting fee TA/DA	92550.00	69450	162000.00	39450	122550.00
38	Water Bodies	2598000.00		2598000.00		2598000.00
39	Arrear Pension(LFS/Non LFS)	1750248.00	15991000	17741248.00	17741248	0.00
40	13th FC General Performance Grant	970000.00		970000.00	970000	0.00
41	NULM	0.00	1006000.00	1006000.00	600000.00	406000.00
42	4th SFC Devolution	0	11712000	11712000.00	5088287	6623713.00
43	Tourism and cultural fund	0	5000000	5000000.00	1245319	3754681.00
44	Completion of College Hostel Building	0	5000000	5000000.00	3391895	1608105.00
45	Harischandra Sahayata	0	525420	525420.00	357000	168420.00
46	BLO Salary(Election)	0.00	264200	264200.00	264200	0.00
	NOAP/ODP/MBPY	0.00	15141600	15141600.00	13409200	1732400.00
	TOTAL	128717138.50	136701120	265418258.50	127550746	137867512.50

Irregular and incomplete maintenance of Register of Grants :-

As per Rule-80 of O.M. Rules, 1953, Register of Grants should be maintained in Form No.XLII in separate account in respect of each grant embracing all Govt. grants. But , it was found that Grant Register of this municipality was not maintained properly . Only Grants received through P.L. Account have been entered in seriatim and in a peculiar format. Grants like MLALAD, MPLAD, SJSRY,SBM,NOAP,MBPY,NULM etc received through other than treasury are not entered in this Grant Register. Action should be taken to maintain the register in the prescribed form taking in to account all the grants and shown to the next audit. The details of Grants received, as ascertained from Cash Book & so called Grants Register (maintained in an un-appreciable manner) during the year 2017-18 are furnished below.

GRANT RECEIVED 2017-18

STATEMENT SHOWING DETAILS OF GRANT RECEIVED DURING THE YEAR 2017-18			
SL NO	NAME OF THE GRANT	G.O NO/DT	AMOUNT
1	Compensation	13859/20.6.17	17538000
		30385/23.12.17	8734000
		5214/23.2.18	8733000
2	14th FC Basic Grant	18473/16.8.17	9249000

		30505/26.12.17	9149000
3	Honorarium/Sitting fee/TA/DA	17435/1.8.17	69450
4	Devolution	18503/16.8.17	5856000
		3415/5.2.18	5856000
5	Motor Vehicle Tax	18979/19.8.17	1722000
		3415/5.2.18	1722000
6	Maintenance of Capital Asset	19682/29.8.17	453000
		5576/26.2.18	453000
7	SDP	3329/1.8.17	200000
		1145/22.3.18	500000
		ONLINE	300000
8	Completion of women hostel	1249/12.8.17	5000000
9	Culutral Programme		5000000
10	Creation of capital asset	20278/4.9.17	949000
		5562/26.2.18	949000
11	NULM	20397/5.9.17	270000
		2416/30.10.17	240000
		2419/30.10.17	360000
		ONLINE	136000
12	Pension Arrear/Basic Pension	20359/7.9.17	14244000
		5632/26.2.18	1747000
13	SBM	2357/25.1.18	292750
		3937/12.2.18	1176000
		ONLINE	13992700.00
14	HSY	ONLINE	525420
15	NFBS	ONLINE	160000
16	BLO Salary	ONLINE	264200
17	NON RESIDEBT BUILDING	3498/6.2.18	474000
18	MAINTENANCE OF ROAD & BRIDGES NORMAL	3488/6.2.18	2320000
19	MLA LAD	ONLINE	2300000
20	MP LAD	ONLINE	625000
	NOP	ONLINE	15141600
	TOTAL		136701120

Underspending of grants :-

Rule 171 (3) of O.G.F.R, Vol-I provides that the grants sanctioned shall be spent within a year from the date of sanction. The unspent grant of the previous year is either to be surrendered to Govt. or it has to be taken into accounts in subsequent years grants with prior approval of the sanctioning authority. It would be seen that there was unspent grant of Rs.4,63,74,962.00 on the beginning of the year i.e. 01.04.2017.

During the year under audit total sum of Rs.136701120.00 was received grant under different schemes. The total grant available for utilization was Rs.265418258.00.

During the year under audit only Rs.127550746.00 was utilized leaving unspent balance Rs.137867512.50. The percentage of utilization of grant is only 48.05% which is very low in comparison with the grant available for utilization. This indicates that the Govt. Money released to this Municipality have not been utilized for the intended purposes in time. Due to delay in implementation of Developmental programs and utilization grants for bonafide purposes, the very purpose of Govt. behind sanctioning grants under different schemes is being defeated.

Further ,delay in implementation of development programmes not only defeats the very purpose of the scheme but also involves the rising cost of the

projects. The less utilization of funds has been mainly attributed to the receipt of grants at the fag end of the financial year, inadequate monitoring and planning for execution of the schemes. Non utilization of grants in due time could jeopardize the prospect of release of future grants. Therefore the E.O. is suggested to utilized unspent grants by obtaining fresh sanction from the authority competent and compliance reported to audit.

Year wise break up of unspent grants :-

The year wise break and scheme wise breakup of unspent grant could not be workout due to inadequate maintenance of grant-in-aid register. Therefore the E.O. is suggested to maintain the grant-in-aid register properly and compliance shown to next audit. However based on the grant position in the last audit report and the grants received by the municipality during 2017-18 and the utilization of grants in 2017-18 the year wise break up of unspent grant upto 31.03.2018 is furnished below.

YEAR WISE BREAK UP OUTSTANDING GRANT	
YEAR	AMOUNT
UPTO 2015-16	61325715.5
2016-17	22136028
2017-18	54405769
TOTAL	137867512.5

PARA: 10 UTILISATION CERTIFICATE

Choudwar Municipality - 2017-2018

S/no	U.C Outstanding as on (DD MM YYYY)	U.C Outstanding(In Rs:)	U.C due for submission during the period under Audit(In Rs:)	Total(In Rs:)	U.C Submitted during the period under Audit(In Rs:)	U.C needs to be submitted as on outstanding as on (DD MM YYYY)	U.C needs to be submitted as on outstanding (In Rs:)	Remarks
1	01-04-2017	186817281.99	127550746.00	314368027.99	107952347.00	31-03-2018	206415680.99	
	GRAND TOTAL	186817281.99	127550746.00	314368027.99	107952347.00		206415680.99	

Comments :
Para : 10.1 :- Non Submission of U.C. in due time :-

As per Rule 170, 171 and 173 of O.G.F.R. Vol-I grants received should be utilized within the same financial year in which it was received and UCs should be submitted by 30th June of the subsequent year to the funding agency as well as Principal Accountant General(A&E) Odisha.

The F.D. Letter No.29539/dtd. 20-10-14 gives emphasis upon submission of UCs to proper quarter by 30th June of the succeeding year. As timely submission of UC is relative to receipt of subsequent Grants from GOI and cut is imposed on the grant amount accordingly on its non-submission/delay in submission. Hence timely non-submission and huge pendency of submission of utilization certificate is a detrimental factor. Non-submission of U.C. to a tune of Rs.206415680.99 as on 31-03-18 defeats the very purpose of Govt. policy & planning and speaks about the improper management of man power in Municipality level during 2017-18 and lack of supervision of local authority.

Therefore the Local authority is suggested to look into the matter personally to clear up all old pending utilization certificates as soon as possible observing all formalities as required under Rule-173 of OGFR Volume-I.

STATEMENT SHOWING DETAILS OF UC SUBMITTED DURING THE YEAR 2017-18

Particulars of Grant	GO No/dt of receipt of grant	Year of receipt Grant	Letter No/Date of submission of UC	Amount
Road Development	2090/25.1.16	2015-16	1914/17.5.17	705556
Road Development	29174/13.12.16	2016-17	1912/17.5.17	410000
Road Development	29177/13.12.16	2016-17	5139/18.11.17	1522222
14th FC	32239/16.12.15	2015-16	1916/17.5.17	2103118
14th FC	17974/25.7.16	2016-17	1918/17.5.17	3315979
14th FC basic	17974/25.7.16	2016-17	5147/18.11.17	4313670
14thFC Performance	6950/24.3.17	2016-17	5147/18.11.17	3155765
14th FC Basic	30190/25.12.2016	2016-17	5811/23.12.17	1786084
14thFC Performance	6950/24.3.2017	2016-17	5811/23.12.17	2012140
Devolution Fund	5283/25.2.16	2015-16	1920/17.5.17	700000
Devolution Fund	16230/30.7.2016	2016-17	1922/17.5.17	4566603
Devolution Fund	16230/30.7.16	2016-17	5141/18.11.17	1343297
Devolution Fund	18503/16.8.17	2017-18	5803/23.12.17	1275253
Maintenance of Capital Assets	26542/11.11.2016	2016-17	1921/17.5.17	457000
Maintenance of Capital Assets	3270/10.02.17	2016-17	1924/17.5.17	307796
Maintenance of Capital Assets	5226/25.2.16	2015-16	1910/17.5.17	1081092

Maintenance of NRB	4127/18.2.16	2015-16	1908/17.5.17	332272
Maintenance of R&B Normal	964/13.1.17	2016-17	1906/17.5.17	486164
Maintenance of R&B Normal	964/13.1.17	2016-17	5143/18.11.17	386482
Maintenance of R&B Normal	964/13.1.17	2016-17	5805/23.12.2017	480372
MV Tax	24513/19.10.16	2016-17	1904/17.5.17	1164082
MV Tax	24513/19.10.16	2016-17	5151/18.11.17	414918
MV Tax	2767/26.2.17	2016-17	5151/18.11.17	330888
MV Tax	2767/26.2.17	2016-17	5809/23.12.17	1249112
Entry Tax(OC)	16242/4.7.16	2016-17	1902/17.5.17	10726000
Entry Tax(OC)	26520/11.11.16	2016-17	4131/23.9.17	8045000
Entry Tax(OC)	4210/23.2.17	2016-17	5145/18.11.17	7630000
Entry Tax(OC)	7517/30.3.17	2016-17	5145/18.11.17	415000
Entry Tax(OC)	13859/20.6.17	2017-18	5801/23.12.17	17496504
Pension Arr and Basic Service	4324/20.2.16	2015-16	4133/23.9.17	6701389
Pension Arr and Basic Service	29620/19.12.16	2016-17	4129/23.9.17	22113000
Hon.TA,DA etc	4319/20.2.16	2015-16	3086/22.9.17	68000
Hon.TA,DA etc	21555/9.9.16	2016-17	5145/18.11.17	66600
Hon.TA,DA etc	4475/25.2.17	2016-17	5145/18.11.17	10000
Creation of Capital Asset	2179/6.2.17	2016-17	5807/23.12.2017	780989
TOTAL				107952347

Para : 10.2 :- YEAR WISE BREAK UP OF UC PENDING FOR SUBMISSION :-

YEAR WISE BREAK UP OF UC PENDING	
Upto 2015-16	70725519.99
2016-17	26911172.00
2017-18	108778989.00
TOTAL	206415680.99

PARA: 11 MISAPPROPRIATION & DEFALCATION

11.1 - Excess expenditure booked in MBPYSOAP scheme.OSP.29-30

On checking of MBPY(SOAP) acquaintance roll against payment for the month of 12/2017 in respect of ward No.16, it was seen that a sum of Rs.900.00 has been booked excess expenditure due to the following calculation mistake. As per the acquaintance roll, the admissible no of beneficiaries under MBPY(SOAP) scheme was 130 and the amount of admissible expenditure was Rs.39000.00 . But in the said month total amount of disbursement was calculated as Rs.39900.00 resulting in excess expenditure charged Rs.900.00.

In response to audit objection no compliance was furnished by the local authority . Hence the objection holds good. Therefore, the steps may be taken to recover the amount Rs.900.00 from Sri Tapan Kumar Sahoo, Zamadar.

At the time of exit conference the local authority replied that the arrear pension of 3nos of beneficiaries @ 300 each was not taken into account in the abstract of the acquaintance roll . The acquaintance roll was produced before audit at the time of the exit conference . Verification of acquaintance roll revealed that the payment of 3 nos of beneficiaries for the month of 10/2017 which was wrongly skipped in the abstract calculation, was genuine and therefore the objection was dropped.

11.2 - Less deposit of shop room rent.OSP.36-37

Verification of Misc receipt No.72032/31.10.18, it was disclosed that a sum of Rs.2000.00 was collected from Sri Prasanta Choudhury towards collection of shop room rent room No.50. But only a sum of Rs.1000.00 was taken to DCR and cash book resulting in loss of Rs.1000.00 Municipal fund.

In response to audit objection no compliance was furnished by the local authority . Hence the objection holds good. Therefore, steps may be taken to recover Rs.900.00 from Sri Tapan Kumar Sahoo, Zamadar and compliance reported.

At the time of the Exit conference a sum of Rs.1000.00 was recovered from Sri Tapan Kumar Sahoo, Jamadar and deposited vide MR No.75011/11.4.19 which was verified in audit and objection dropped.

11.3 - Less deposit of collection money u/s 290. OSP.36-37

On checking of trade license fee collection receipt books w.r.t to DCR, it was seen that a sum of Rs.502.00 was less taken to cash book than the actual amount collected as per the following details

MRNo/dt	Collection as per M.R (actual)	Amount credited to DCR/Cash book	Less taken
68024/12.1.18	150.00	100.00	50.00
68028/12.1.18	100.00	50.00	50.00
68039/16.1.18	150.00	100.00	50.00
67824/3.1.18	75.00	50.00	25.00
67826/4.1.18	150.00	100.00	50.00
67858/8.1.18	250.00	200.00	50.00
67868/8.1.18	100.00	50.00	50.00
67880/9.1.18	100.00	50.00	50.00
68901/10.2.18	125.00	48.00	77.00
69702/10.3.18	150.00	100.00	50.00
TOTAL			502.00

In response to audit objection no compliance was furnished by the local authority . Hence the objection holds good. Therefore, steps may be taken to recover Rs.502.00 from Sri Harishishya Behera, TC and compliance reported.

At the time of the Exit conference a sum of Rs.502.00 was recovered from Sri Harishishya Behera, TC and deposited vide MR No.75010/11.4.19 which was verified in audit and objection dropped.

11.4 - Non deposit of sale value of PDS commodities.OSP.82

On verification of sale stock register of W.No.1 against distribution of K Oil on dated 26.1.2018, it was revealed that a total quantity of 142.16lts of K.Oil was shown to have disbursed as per the acquaintance of the beneficiaries. But no amount against the sale proceeds of K.oil sold on 26.1.2018 was deposited by the sales man Sri Lochan Kumar Sahoo, in charge of distribution and collection of money. Therefore, it was suggested to recover Rs.3881.00 from Sri Sahoo towards cost of 142.16 lts of K.Oil sold @ 27.30/- per lts. Similarly, the verification of distribution register in respect of wheat of W.No.1 it was disclosed that a total quantity of 20.10 qtl of wheat was distributed to the consumers on 07.02.2018 against which only Rs.995.00 was deposited by the sales man Sri Sahoo on 07.02.2018 instead of actual collection amount of Rs.2010. Therefore, the balance amount of Rs.1015.00 was suggested for recovery from Sri Sahoo .

In response to audit objection the EO effected recovery of Rs.4896.00 from Sri Lochana Kumar Sahoo vide MR No.73615/dt06.12.2018.Hence the objection is dropped.

11.5 - Less deposit of sale of PHH wheat W.No.2/3 OSP93

On verification of sales register it was revealed that on 25.9.2017, a quantity of 50.90 Qtls of PHH wheat was shown to have been sold but against this the cost of only 45.90 Qtls of wheat was deposited, resulting in less deposit of Rs.500.00 which was suggested for recovery .

In response to audit objection, the E.O. effected recovery of Rs.500.00 from Sri S.K.Rajuddin,TC vide MR No.73617/7.12.18. Hence, the objection was dropped.

11.6 - COLLECTION OF TOLL TAX OSP.81

On scrutiny of receipt daily collection of Toll Tax with DCR it was seen that an amount of Rs.75.00 less deposit from the total collection. The following less amount deposited against the receipt book. The discrepancies may be complied to audit

Receipt No	Amount Collected	Amount Deposited	Less amount Deposited
63401 to 63500	1000.00	980.00	20.00
63601 to 63700	1000.00	980.00	20.00
63901 to 64000	1000.00	990.00	10.00
65901 to 66000	1000.00	980.00	20.00
71201 to 71300	1000.00	995.00	5.00
TOTAL			75.00

In response to the audit objection the EO replied that the amount will be recovered from Sri Tapan Kumar Sahoo, Zamadar.. Hence the objection holds good.

After the Exit conference a sum of Rs.75.00 was recovered from Sri Tapan Kumar Sahoo, Jamadar and deposited vide MR No.75022/17.5.19 which was verified in audit and objection dropped.

PARA: 12 LOSS OF STOCK & STORE

12.1 - Loss of wheat stock.OSP.34

On checking of wheat central stock register, it was revealed that the CB of wheat stock at the end of the FY 2016-17 was 154.46 qtl. But OB position of wheat stock for FY 2017-18 was taken as 154.19 qtl. Thus there was a loss of 0.27 qtl of wheat due to error in carrying forward of previous stock. The local authority was suggested to recover the cost of 0.27qtl of wheat @ 2500/qtl amounting Rs.675.00.

In response to audit objection , no reply was furnished by the EO. Therefore, Rs.675.00 may be recovered from Sri S K Rajuddin, TC the then distribution in charge of PDS and compliance reported.

At the time of the Exit conference a sum of Rs.675.00 was recovered from Sri S.K.Rajuddin , JA and deposited vide MR No.75013/11.4.19 which was verified in audit and objection is dropped.

12.2 - Loss of wheat stock.W.No.4.OSP.35

On verification of central PHH wheat stock register it was seen that on 6.11.17, wheat stock of 15.84 qtl was issued to W.No.4 vide page -19 of S.R. But as per the stock a/c maintained by the sale centre w.no.4 wheat stock of only 5.84 qtl was accounted for as the stock receipt. As such 10.00 qtl of wheat was utilised otherwise, whose cost amounting to Rs.25000.00.

In response to audit objection, the EO replied that the total quantity of 59.50 qtl of PHH wheat was received by the sales man Sri Laxmidhar Nayak, W.No.4 which included the stock of 15.84 qtl of wheat which he received on 06.11.2017. As per the distribution register, all stock of 59.50qtl wheat has been distributed to the consumers. However, the cost of 51.25 qtl of wheat @ 1/-per kg has already been deposited as per the deposit register. Therefore, the cost of remaning 8.25 qtl PHH wheat @ 1/- per kg amounting to Rs.825.00 is now deposited vide M.R No.73610/26.11.2018. The distribution register was verified in audit and found that the stock of 57.75 qtl of PHH wheat has been distributed to the consumers and in view of recovery of Rs.825.00, audit recommends for further recovery of Rs.4375.00 towards cost of balance undisbursed quantity of 1.75 qtl of PHH wheat @ Rs.2500/- per qtl.

At the time of the Exit conference a sum of Rs.4375.00 was recovered from Sri Laxmidhar Naik , Peon and deposited vide MR No.75014/11.4.19 which was verified in audit and objection dropped.

12.3 - Loss of wheat and rice stock in W.No.10

Loss of rice stock in W.No.10.OSP.89

On verification of sale cum stock register of rice relating to W.No.10, it was disclosed that on 27.7.17, a quantity of 9.05qtl of PHH rice was issued to W.No.10 but the quantity taken to stock on 28.7.17 was 7.20 qtl resulting in loss of stock of rice for 1.85qtl. Similarly on 11.5.2017, a quantity of 20.99 qtl of rice was issued from Central Stock to W.no.10, but a quantity of 20.09 qtl of rice was taken to stock a/c, resulting in loss of stock of 0.90qtl . Thus there was a total stock loss of 2.75qtl of P.H.H Rice. Hence a sum of Rs.8250.00 may be recovered.

Loss of wheat stock

On verification of central stock register, and sale cum stock register, it was revealed that a quantity of 7.61qtl of wheat was issued on 4.4.2017 to W.No.10, but no stock was taken into accounts of stock in W.No.10. Similarly on 7.6.17, wheat stock of 17.85 qtl was issued to W.No.10 but only 15.66 qtl of wheat was taken into stock receipts resulting in loss of 2.19 qtl. Thus a total stock los of 9.80qtl of wheat. Thus the cost of 9.8qtl of wheat @2500.00/qtl amounting to Rs.24500.00 may be recovered and compliance reported.

The total amount suggested for recovery for loss of rice and wheat was Rs.32750.00

At the time of the exit conference the EO produced the sale cum distribution register wherein it was found that although stock quantity taken into receipt was less than the actual amount received from the central stock but as per the sale register the total quantity sold from 04/17 to 12/17 matched with the total quantity of rice and wheat received by the sales man from the central stock from 04/17 to 10/17, hence the objection raised in audit is dropped.

However, the EO was impressed on the matter regarding verification of the stock register and ensure correct entries made by the sales man in charge of the word.

12.4 - Loss of rice stock as per central stock register.OSP.88

On verification of central stock register, it was revealed that the opening balance of Rice quantity on 18.11.17 was reduced by 7.43 qtl from the closing balance on dt.17.11.17 as per the following details.

Rice CB as on 17.11.17 (in qtls, as per stock register)	Rice OB as on 18.11.17 (in qtls, as per stock register)	Rice less OB taken	Wheat CB as on 17.11.17 as per SR	Wheat OB on 18.11.17 as per SR	Wheat less OB taken
PHH Rice-380.54	PHH Rice-405.31	7.43 qtl	377.83 qtl	371.85 qtl	5.98 qtl
AAY Rice-35.90	AAY Rice-14.70				
AP Rice-16.90	AP Rice-5.90				
Total- 433.34	Total- 425.91				

As per the file No.04/18-19 note sheet dated, 20.12.17 the physical stock of rice for 425.91qtl and physical stock of wheat for 371.85 qtl was received by Sri Mahadev Jena, l/c H.C from the then sale center supervisor in charge Sri S.K.Rajuddin, TC with approval of the EO and the Chair Person. Thus, the stock loss of rice for 7.43 qtl and wheat for 5.98 qtl was caused by Sri S.K.Rajuddin, TC. Therefore, the cost of such stock loss amounting to Rs.37240.00 as detailed below was suggested for recovery from Sri S.K.Rajuddin, TC.

Rice-7.43qtl @ 3000/- = Rs.22290.00

Wheat-5.98qtl@2500/-=Rs.14950.00

Rs.37240.00

In response to audit objection no reply was furnished by the EO. Hence, the objection holds goods and therefore E.O was suggested to take steps for recovery of Rs.37240.00 from Sri S.K.Rajuddin, TC to make good the loss of PDS stock.

However, the above sum of Rs.37240.00 was recovered from Sri S.K.Rajuddin, JA vide MRNo.75021.00 dated 16.5.19 and the amount was taken to cashier's cash book on 16.5.19 vide page No.16 which was verified and objection is dropped.

12.5 - Loss of K.oil in respect of W.No.4 OSP.84

A) On checking of stock register cum deposit register of W.No.4, it was disclosed that K.oil stock of 8.574 Its rolling as on 31.12.2017 as stock balance was not handed over by Sri Laxmidhar Nayak, sales man to the new sales man incharge Sri Pabitra Mohapatra, Peon. As such there was a stock loss of 8.574 lts of K.oil and misutilised by Sri L Nayak for which a sum of Rs.429.00 was suggested for recovery from Sri Nayak towards cost of 8.574 lts of oil @ 50/- per lts.

B) Loss of AAY rice W.No.11

Similarly scrutiny of AAY rice stock position it was revealed that 0.35 qtls of rice was not handed over by Sri L.Nayak to Sri Pabitra Mohapatra new sales man in charge on 10.1.2018. As such the cost of 0.35 qtls of rice @ 3000/- per qtl amounting to Rs.1050.00 was suggested for recovery from Sri Nayak .

In reponse to the audit objection the EO stated that steps would be taken to recover the amount of Rs.1479.00 from Sri Laxmidhar Nayak. Thus as per reply steps may be taken to recover the amount from Sri Nayak and compliance reported.

After the Exit conference a sum of Rs.1479.00 was recovered from Sri Laxmidhar Naik, Peon and deposited vide MR No.75015/11.4.19 which was verified in audit and objection dropped.

12.6 - Loss of PHH Rice and wheat stock in W.No.14 OSP.85

On verification of stock register cum deposit register in respect of W.No.14 it was disclosed that a quantity of 1.91 qtls of PHH rice was shown as excessive distribution on 22.9.2017 by Sri Manoj Kumar Sahoo, the sales man in charge as per the following details.

As per the distribution register a quantity of 37.11 qtl of PHH rice was shown to have been distributed against actual distribution quantity of 35.20 qtl on dated 22.9.2017. As such the cost of 1.91 qtls of PHH rice @ 3000/- per qtl amounting to Rs.5730.00 was suggested for recovery.

Similarly, the stock balance of 88 kg PH wheat as on 04.1.2018 was carried forward as 72 kg by Sri Sangram Pradhan the sales man due to interchange of sales men in W.No.14. As the stock was not handed over properly by Sri M Sahoo the cost of loss of 16kg wheat @ 25/- per kg amounting Rs.400.00 was suggested for recovery from Sri Sahoo Peon.

In reponse to the audit objection the EO stated that steps would be taken to recover the amount of Rs.6130.00 from Sri Manoj Kumar Sahoo. Thus as per reply steps may be taken to recover the amount from Sri Sahoo and compliance reported.

After the Exit conference a sum of Rs.6130.00 was recovered from Sri Manoj Kumar Sahoo, Peon and deposited vide MR No.75012/11.4.19 Rs.400.00 and MR No.75020/13.5.19 Rs.5730.00 which was verified in audit and objection dropped.

12.7 -

A.) On verification of sale cum stock register of W.No.6 it was seen that a sum of Rs.2932.00 was deposited by sales center incharge by Sri Mahadev Jena, SC towards sale of 33.01 qtls of PHH wheat resulting in less deposit of Rs.369 by Sri Jena.

B.) Similarly, verification of K Oil stock register revealed that a sum of Rs.13672.00 was deposited by Sri Jena on 22.3.2018 against the sale of 599.34 lts of K Oil @ 23.45/- per lts amounting to Rs.14055.00 resulting in less deposit of Rs.383.00 by Sri Jena.

C.) Besides above, it was seen that in W.No.6 against the total issue of 8975.62 lts of K Oil from central stock to sale center, the total sale quantity of K oil was 8965.62 lts. Leaving a balance of 10 lts of K oil . But as per stock register the stock balance was shown nil. Thus, the cost of 10 lts of K Oil @ Rs.50/- per lts amounting to Rs.500.00 was suggested for recovery.

D) Non accounting of seizure PDS commodities

Further, on verification of stock register W.No.10, it was revealed that the following stock were present as on 12.11.17. But same were not taken to stock a/c on 12.1.18 i.e in the next stock register by Sri S.K.Rajuddin the sales man.

<u>PHH Rice</u>	<u>AAY Rice</u>
O.B – 0.02qtl	OB- 0.70qtl
Rpt- <u>431.77qtl</u>	<u>Rpt-47.95qtl</u>
431.79qtl	48.65qtl
Sale- <u>425.78qtl</u>	Sale- <u>-48.65qtl</u>
C.B 6.01 qtl	C.B- Nil

<u>PHH WHEAT</u>	<u>K.OIL</u>
OB- 0.98 qtl	O.B - 14.00 ltr
Rpt- <u>404.17 qtl</u>	Rpt- <u>8729.236 ltr</u>
Total 405.15qtl	Total - 8743.236 ltr
Sale - <u>402.35qtl</u>	Sale - <u>-8743.236 ltr</u>
C.B 2.80qtl	C.B- Nil

On reply of the where about of the above stock the sales man Sri S.K.Rajuddin produced a seizure file number 04/18-19 before audit for appraisal.

Verification of file No.04/18-19 on “ detailed stock position of PDS from 18.11.2017 to onwards” it was revealed that there was 17 nos of packet of rice stock seized from Sri S.K.Rajuddin as per the seizure list dated 21.12.2017. But the said seizure quantity of rice was handed over to Sri M.P.Jena,H.C which was neither taken to central stock nor issued to any sale centre. As such, a sum of Rs.25500.00 was suggested for recovery

E) Less deposit of sale proceeds of Rice stock in word no. 10/19.

On checking of sale register-cum-rice stock register of PHH rice of W.no. 10/19, it was seen that on 16.03.2018, a quantity of 47.77 qtl of rice was sold to the consumers of word as per stock position. But against such sale, only Rs.4269.00 was deposited as per the cash book . Thus there was a less deposit of Rs. 508.00 against sale of rice quantity.

Thus a total sum of Rs 27260.00 (369.00+383.00+500.00+25500.00+508.00) was suggested for recovery.

In response to audit objection, the E.O. effected recovery of Rs.26487.00 from sri Mahadev Prasad Jena, H.C. However the E.O. was suggested to cause further recovery of Rs 773.00 from Sri Jena, H.C for settlement of audit objection.

After the Exit conference a sum of Rs.773.00 was recovered from Sri Mahadev Jena and deposited vide MR No.75009/10.4.19 which was verified in audit and objection dropped.

PARA: 13 AUDIT OF RECEIPTS

13.1 - ASSESSMENT OF TAXES-

Assessment Register of taxes as required under rule -177 of O.M.rules-1953 was not maintained in this Municipality. The new assessment has not been incorporated properly as required under Rule 178 and 179 of OM Rule 1953. So the exact position of holding tax of the assesses could not be ascertained from records and registers produced by the local authority. Though the Building Plan Register is maintained in accordance with Rule-525 & 575 of O.M. rules-1953, due to non maintenance the position of buildings permitted for new constructions, additions and alternations to the existing building could not be ascertained. Hence the assessment of taxes for all newly constructed buildings was not done in this Municipality. The assessment of holding tax was last done by the valuation department during financial year 2004-05 and published on 08.06.2005. The next assessment was due on 08.06.2010. However no interim assessment was done by the E.O since then. The E.O is therefore advised to conduct survey of word wise new buildings for assessment and ensure proper maintenance of the above register. For assessment of newly constructed buildings the E.O is advised to take the information from the CESU i.e. the list of consumer of the Municipality area annually, accordingly through the employees of the municipality conduct survey word wise new buildings should be assessed.

Suggestions:-

1. Assess Holding Tax on Railway land, Agricultural land and industrial units.
2. Adopt current schedule of rates of PWD for valuation of buildings and general revision of taxes made in every five year as stipulated in theact.
3. Take effective measures for boosting realization of arrears of revenue.
4. Strengthening monitoring mechanism for effective tracing of holdings for enhancing tax base of the Municipality.

13.2 - DCB POSITION

The Demand ,Collection & Balance of Taxes :-

The taxes on holding and light have been collected by the Council on the annual rental value of the building fixed by the valuation organization of H & UD Deptt. Odisha. Taxes and imposed by the Council U/s 131 of O.M. Act – 1950 at the following rates :-

1. Holding Tax - 10%
2. Light Tax - 5%

The Demand, Collection and Balance register is not maintained properly. Basing on the last audit report and Demand, Collection and Balance as supplied by the local authority, the demand, collection and balance for the year 2017-18 is given below

Statement showing details of Demand Collection and Balance on Taxes and Fees of Choudwar Municipality for the year 2017-18													
SI No	Sources of Income	Demand			Remission			Collection			Balance		
		Arrear	Current	Total	Arrear	Current	Total	Arrear	Current	Total	Arrear	Current	Total

1	Holding Tax	11504461.50	6011464	17515925.50	2451	13693.25	16144.25	605953.5	1518560	2124513.5	10896057.00	4479210.75	15375267.75
2	Latrin Tax	2898237.50	1504458	4402695.50	576	908.5	1484.5	149634	377473.75	527107.75	2748027.50	1126075.75	3874103.25
3	Lighting Tax	4724619.25	2482490	7207109.25	1566	2222.75	3788.75	241548	734562.5	976110.5	4481505.25	1745704.75	6227210.00
4	Water Tax	6106163.75	2971616	9077779.75	11918	7407.5	19325.5	84866	404927.5	489793.5	6009379.75	2559281	8568660.75
	Total	25233482.00	12970028	38203510.00	16511	24232	40743	1082001.5	3035523.75	4117525.25	24134969.50	9910272.25	34045241.75
5	U/s 290 Tax	7659877.00	449566	8109443.00	0	0	0	66940	100000	166940	7592937.00	349566	7942503.00
6	Profession Tax	5129.00	6396	11525	0	0	0	408	2857	3265	4721.00	3539	8260.00
7	House Rent	2112655.00	1253880	3366535	0	0	0	575800	486510	1062310	1536855.00	767370	2304225.00
8	Hoarding	0.00	0	0	0	0	0	0	0	0	0	0	0.00
9	Lease of Tank	0.00	4287	4287.00	0	0	0	0	4287	4287	0	0	0.00
10	Mobile Tower	160400.00	37500	197900.00	0	0	0	0	37500	37500	160400.00	0	160400.00
	Total	9938061.00	1751629.00	11689690.00	0.00	0.00	0.00	643148.00	631154.00	1274302.00	9294913.00	1120475.00	10415388.00
	Grand Total	35171543.00	14721657.00	49893200.00	16511.00	24232.00	40743.00	1725149.50	3666677.75	5391827.25	33429882.50	11030747.25	44460629.75

From the above Demand, Collection and Balance position it is found that the collections of taxes were moving around 10.86 % of the demand amount. From the records it is also revealed that the local authority has failed to take appropriate steps for collection of due taxes as they have neither issued any Demand Notice nor initiated any proceeding for issue of Distress Warrant and Certificate cases against the defaulters. For all these the Council failed to provide civic amenities to its dweller due to shortage of fund. Further the council is advised to take effective steps and to adopt the procedures of rewards and punishment as described under Rule -201(2) of O.M.Rules-1953 in order to enhance the status of collection of taxes. Further, it is to be noted that the last AR No.364502/AR/17-18 the outstanding demand of house rent was 1893905.00 instead of Rs.2112655.00 as per the house rent DCB of BijuPatnaik Market Complex and Old Market Complex as worked in last audit report vide Para No.13.10. Hence, in the current audit report the demand position against the house rent has been rectified accordingly.

13.3 - COLLECTION OF HOLDING TAXES ETC

COLLECTION OF TAXES ETC			
TAXES	DEMAND	COLLECTION	% OF COLLECTION
Holding Tax	17515925.50	2124513.5	12.13
Latrin Tax	4402695.50	527107.75	11.97
Lighting Tax	7207109.25	976110.5	13.54
Water Tax	9077779.75	489793.5	5.40
U/s 290 Tax	8109443.00	166940	2.06
Profession Tax	11525	3265	28.33
House Rent	3366535	1062310	31.55
Hoarding	0	0	0.00
Lease of Tank	4287	4287	0.00
Mobile Tower	197900	37500	18.95
TOTAL	49692450.00	5391827.25	10.85

As is seen from the statistics given above, the local collection as a percentage of effective demand during the year 2016-17 is 10.84 %, which is very poor in comparison to the effective demand. the local authority is advised to take further step in this regard as there is still scope for

improvement.

However if one looks at the actual demand that includes the litigated amount the collected amount as a percentage of actual demand gives a poor picture of the

municipality. The local authority is advised once again to take constructive step to settle the litigation .

13.4 - RECONCILIATION OF DCB AND ACCOUNTS FIGURES

The position of collection of holding, latrine, light and water taxes as per the DCB and the Annual Account register are furnished below.

TAXES	COLLECTION AS PER DCB	COLLECTION AS PER ACCOUNTANT CASH BOOK	DIFFERENCE
Holding Tax	2124513.5	2124513.5	0
Latrin Tax	527107.75	527107.75	0
Lighting Tax	976110.5	976110.5	0
Water Tax	489793.5	489793.5	0
U/s 290 Tax	166940	166940	0
Profession Tax	3265	3265	0
House Rent	1062310	1062310	0
Hoarding	0	0	0
Lease of Tank	4287	4287	0
Mobile Tower	37500	37500	0
TOTAL	5391827.25	5391827.25	0

From above position it is seen that there is no difference between the DCB figure and accountant cash book figure as the figures taken into annual account was directly reflected from the cashier cash book to annual account.

13.5 - INITIATION OF LAW SUITS POM-91

LITIGATION OF TAXES							
Name of the company	Litigation of Taxes		Litigation of Taxes u/s 290		Litigation of House Rent Tax		Case No
	Arrear	Current	Arrear	Current	Arrear	Current	
OTM MILL	5959202	385001	2569466	125948	348250	21000	5/2011
Individual Certificate Case	467733	0	0	0	0	0	
Bailorpur Industries	524606	168111	0	0	0	0	732/2016
Libra	0	0	15223	0	2108148	527037	
ICCL	7056757	7878499	4721554	227686	0	0	99/2016
Vetnary	0	0	0	0	319285	14160	

No law suits has been initiated during the financial year 2017-18 excepting those mentioned in the above table which related to the previous financial year. The local authority was asked through preliminary objection memo to explain about the about the non initiation of law suits against the tax defaulters during the current year. In response to POM the local authority remained silent.

13.6 - ISSUE OF DISTRESS WARRANT POM-91

Distress Warrant Register required under Rule – 202 of O.M. Rules 1953 has not been maintained in the Municipality. As a result, the position of Distress warrant issued and amount of tax collected could not be worked out. In response to preliminary objection memo the local authority remained silent. Hence the local authority was suggested to ensure the maintenance of the same and produced to next audit.

13.7 - Collection of new Holding Tax
Collection of new holding

SI No	Number of words	No of new buildings completed	No of new holding assessed	Latrine Tax		Water Tax		Light Tax		Holding Tax	
				Demand	Collection	Demand	Collection	Demand	Collection	Demand	Collection
	10	112	112	36902	36902	59256	59256	85197	85197	144546	144546

13.8 - Target and achievement of each Tax Collector

Although target was found to have been fixed with the Tax Collectors for the year 2017-18 no timely review was conducted by the E.O. for which the collection of Holding Tax was not satisfactory. Hence the local authority is advised to make periodical review on their achievement to enhance the collection position of Holding Tax. The details of target and achievement of Tax Collectors are furnished below.

SI No	Name of the Tax Collector	Target for collection	Achievement	% of collection
1	P.K.Sahoo	260000	237823	91.47
2	L.D.Swain	611723	611723	100
3	P.K.Choudhury	624381	385846	61.79
4	D Panda	356076	249042	69.94
5	Bimala Mohanty	5526613	2633091.25	47.64
Total		7378793	4117525.25	55.80

Although the outstanding deamand for collection of holding tax was Rs.38203510.00, the target of tax collectors were fixed at Rs.7378793.00. Thus due to such under fixing of the target there was under performance in collection of tax revenues of the Municipality. Therefore, the expenditure incurred towards the salary and other emulments of the staff engaged in collection of taxes was not clearly justified.

13.9 - Non compliance to rule 201 of OMA regarding boost for collection of tax revenues

Has the Local authority followed section-201 of OMA (Reward & Punishment) :-The local authority was found not to have followed Rule-201 scrupulously for which the collection position of Holding Tax was far from satisfactory. Hence the Executive Officer is advised to meticulously follow the provisions contained under Rule-201 of OMA to increase the collection position of Holding Tax both arrears and current demand so as to develop the fiscal condition of the Municipality.

13.10 - The details of collection of holding tax under the jurisdiction of Municipality
The details of collection of holding tax under the jurisdiction of Municipality

Out of total number of 5103 holdings coming under the purview of tax net, only 3991 numbers of holdings have complied their tax dues amounting to Rs. 4117525.25 during the financial year 2017-18. The EO was suggested to pursue the balance number of holding owners to comply their tax dues through amicable settlement or resorting to legal course of action.

13.11 - TIME BARRED DUES AND YEAR WISE BREAKUP OF OUTSTANDING TAXES
TIME BARRED DUES AND YEAR WISE BREAK UP OF OUTSTANDING TAXES

Statement showing year wise outstanding of license fees for the year 2017-18

Nature of Tax	Year	Total Amount of Outstanding
Holding Tax	Upto 2010-11	3538181.5
	2011-12	426693
	2012-13	208133.25
	2013-14	192697.25
	2014-15	292255.5
	2015-16	1698928
	2016-17	4539168.5
	2017-18	4479210.75
	TOTAL	15375267.75
Latrine Tax	Upto 2010-11	921988.25
	2011-12	97841.75
	2012-13	53946
	2013-14	63623
	2014-15	62069
	2015-16	411966.5
	2016-17	1136593
	2017-18	1126075.75
	TOTAL	3874103.25
Lighting Tax	Upto 2010-11	1427439.25
	2011-12	118453
	2012-13	125972.25
	2013-14	91259.75
	2014-15	100866
	2015-16	749210.5
	2016-17	1868304.5
	2017-18	1745704.75
	TOTAL	6227210
Water Tax	Upto 2010-11	1632856
	2011-12	138425.75
	2012-13	138981.5

	2013-14	120304.5
	2014-15	53230.5
	2015-16	1475410.5
	2016-17	2450171
	2017-18	2559281
	TOTAL	8568660.75
U/s 290 Tax	Upto 2010-11	5509133
	2011-12	341134
	2012-13	353134
	2013-14	353634
	2014-15	353634
	2015-16	328634
	2016-17	353634
	2017-18	349566
	TOTAL	7942503
House Rent	Upto 2010-11	0
	2011-12	0
	2012-13	0
	2013-14	0
	2014-15	0
	2015-16	870565
	2016-17	666290
	2017-18	767370
	TOTAL	2304225
Profession Tax	Upto 2010-11	0
	2011-12	0
	2012-13	856
	2013-14	65
	2014-15	439
	2015-16	1763
	2016-17	1598
	2017-18	3539
	TOTAL	8260

It would be noticed that in spite of several suggestions and recommendations given in previous audit reports , no register relating to break up outstanding taxes and fees was maintained in this municipality also no year wise breakup of arrear collection of taxes was provided to audit despite several persuasions. Basing on the last audit report the present, the audit worked out the year wise break up of outstanding taxes after adjustment of all the arrear collections made in the year 17-18 from the outstanding of taxes and fees prior to the year 2010-11. However, the local authority is suggested to maintain a register relating to break up outstanding taxes and fees and compliance reported.

TIME BARRED DUES

Sl No	Particular of Tax	Year	Amount outstanding	Remarks
1	Holding Tax	2013-14	192697.25	

2	Latrine Tax	2013-14	63623	
3	Lighting Tax	2013-14	91259.75	
4	Water Tax	2013-14	120304.5	
	TOTAL		467884.5	

TIME BARRED DUES BY LIMITATION :-

It can be seen from break up of outstanding taxes & fees furnished above, a total sum of Rs.467884.50 due for realization pertaining to the year 2013-14, has become time barred by limitation. No action has been taken to realize the old arrear dues by the concerned E.O. who is considered to be responsible for such lapses. It is to be noted here that no Demand Notices were issued and served nor any Distress Warrant and Certificate Cases relating to the year 2013-14 was initiated. Further in spite of objection raised in last & previous audit report, the Time barred register has not been maintained which is to be ensured and shown to next audit for necessary verification. Necessary action may be taken to clear up the time barred dues by the local authority. The attention of higher authorities of the Municipal administration, of the Govt. of Odisha, is drawn in this regard, for which the Municipality sustained loss to the tune of Rs.467884.50 relating to the year 2013-14. As per Section-346 of OM Act,1950 read with Finance department letter no-4667/XIV-Audit-2/72 LFA dt.-28.11.1973 the loss amount of Rs.467884.50 say Rs.467885.00 is suggested for recovery from the following persons held responsible for non collection of dues.

Person(s) Responsible for this paragraph

S/no	Name	Designation	Adress	Amount(In Rs:)
1	Pranakrushna Jena	E.O	EO, CHOUDWAR MUNICIPALITY	233943
2	Sanatana Behera	TC	C.O, EO, Choudwar Municipality, Cuttack	116971
3	Saroj Kumar Rout	TC	C.O, EO, Choudwar Municipality, Dist.Cuttack	116971

13.12 - Less Collection of Shop Room & other Rents -

The Demand Collection Balance Register of Shop Room Rent was produced to audit for verification in a computerised statement. The details are furnished below.

A. OLD MARKET COMPLEX

Room No	Monthly Rent	Demand			Collection			Balance		
		Arrear	Current	Total	Arrear	Current	Total	Arrear	Current	Total
C/1	600.00	0.00	7,200.00	7,200.00	-	6,000.00	6,000.00	-	1,200.00	1,200.00
C/2	600.00	4,800.00	7,200.00	12,000.00	4,800.00	5,400.00	10,200.00	-	1,800.00	1,800.00
C/3	600.00	3,600.00	7,200.00	10,800.00	3,600.00	7,200.00	10,800.00	-	-	-
C/4	600.00	2,400.00	7,200.00	9,600.00	2,400.00	7,200.00	9,600.00	-	-	-
C/5	600.00	19,800.00	7,200.00	27,000.00	-	-	-	19,800.00	7,200.00	27,000.00
C/6	600.00	5,400.00	7,200.00	12,600.00	5,400.00	7,200.00	12,600.00	-	-	-
C/7	600.00	4,200.00	7,200.00	11,400.00	4,200.00	4,800.00	9,000.00	-	2,400.00	2,400.00
C/8	600.00	4,200.00	7,200.00	11,400.00	4,200.00	800.00	5,000.00	-	6,400.00	6,400.00
C/9	600.00	7,200.00	7,200.00	14,400.00	7,200.00	7,200.00	14,400.00	-	-	-
C/10	600.00	6,000.00	7,200.00	13,200.00	6,000.00	4,800.00	10,800.00	-	2,400.00	2,400.00
C/11	600.00	5,400.00	7,200.00	12,600.00	5,400.00	4,200.00	9,600.00	-	3,000.00	3,000.00

C/12	600.00	5,400.00	7,200.00	12,600.00	5,400.00	7,200.00	12,600.00	-	-	-
C/13	600.00	4,800.00	7,200.00	12,000.00	4,800.00	6,600.00	11,400.00	-	600.00	600.00
C/14	600.00	4,800.00	7,200.00	12,000.00	4,800.00	7,200.00	12,000.00	-	-	-
C/15	600.00	4,800.00	7,200.00	12,000.00	4,800.00	5,400.00	10,200.00	-	1,800.00	1,800.00
C/16	600.00	600.00	7,200.00	7,800.00	600.00	7,200.00	7,800.00	-	-	-
C/17	600.00	3,000.00	7,200.00	10,200.00	3,000.00	7,200.00	10,200.00	-	-	-
C/18	600.00	5,400.00	7,200.00	12,600.00	5,400.00	5,400.00	10,800.00	-	1,800.00	1,800.00
C/19	600.00	8,140.00	7,200.00	15,340.00	8,140.00	600.00	8,740.00	-	6,600.00	6,600.00
C/20	600.00	3,600.00	7,200.00	10,800.00	3,600.00	6,600.00	10,200.00	-	600.00	600.00
C/21	600.00	5,400.00	7,200.00	12,600.00	5,400.00	5,400.00	10,800.00	-	1,800.00	1,800.00
C/22	600.00	7,200.00	7,200.00	14,400.00	2,000.00	-	2,000.00	5,200.00	7,200.00	12,400.00
C/23	600.00	4,200.00	7,200.00	11,400.00	4,200.00	-	4,200.00	-	7,200.00	7,200.00
C/24	600.00	12,920.00	7,200.00	20,120.00	11,400.00	-	11,400.00	1,520.00	7,200.00	8,720.00
C/25	600.00	2,400.00	7,200.00	9,600.00	2,400.00	7,200.00	9,600.00	-	-	-
C/26	600.00	11,520.00	7,200.00	18,720.00	11,200.00	-	11,200.00	320.00	7,200.00	7,520.00
C/28	600.00	5,400.00	7,200.00	12,600.00	5,400.00	2,400.00	7,800.00	-	4,800.00	4,800.00
C/29	600.00	1,200.00	7,200.00	8,400.00	1,200.00	6,600.00	7,800.00	-	600.00	600.00
C/30	600.00	4,800.00	7,200.00	12,000.00	4,800.00	600.00	5,400.00	-	6,600.00	6,600.00
C/31	600.00	3,600.00	7,200.00	10,800.00	4,200.00	6,000.00	10,200.00	-600.00	1,200.00	600.00
C/32	600.00	3,600.00	7,200.00	10,800.00	3,600.00	2,400.00	6,000.00	-	4,800.00	4,800.00
C/33	600.00	7,200.00	7,200.00	14,400.00	7,200.00	4,200.00	11,400.00	-	3,000.00	3,000.00
C/34	600.00	2,400.00	7,200.00	9,600.00	2,400.00	5,400.00	7,800.00	-	1,800.00	1,800.00
C/35	600.00	3,600.00	7,200.00	10,800.00	3,600.00	7,200.00	10,800.00	-	-	-
C/36 to 40	350.00	3,69,250.00	21,000.00	3,90,250.00	-	-	-	3,69,250.00	21,000.00	3,90,250.00
C/41, 42	1,600.00	12,800.00	19,200.00	32,000.00	12,800.00	12,600.00	25,400.00	-	6,600.00	6,600.00
D/1	720.00	4,320.00	8,640.00	12,960.00	4,320.00	7,920.00	12,240.00	-	720.00	720.00
D/2	720.00	10,420.00	8,640.00	19,060.00	10,420.00	2,880.00	13,300.00	-	5,760.00	5,760.00
D/3	720.00	5,760.00	8,640.00	14,400.00	5,760.00	2,880.00	8,640.00	-	5,760.00	5,760.00
D/4	720.00	5,760.00	8,640.00	14,400.00	5,760.00	2,880.00	8,640.00	-	5,760.00	5,760.00
C/43	600.00	10,560.00	7,200.00	17,760.00	3,000.00	-	3,000.00	7,560.00	7,200.00	14,760.00
C/44	660.00	25,700.00	7,920.00	33,620.00	-	-	-	25,700.00	7,920.00	33,620.00
C/48	660.00	27,460.00	7,920.00	35,380.00	-	-	-	27,460.00	7,920.00	35,380.00
C/49	660.00	-	-	-	-	-	-	-	-	-

		7,920.00	7,920.00	15,840.00		-	-	7,920.00	7,920.00	15,840.00
G/1	350.00	7,740.00	4,200.00	11,940.00	3,000.00	-	3,000.00	4,740.00	4,200.00	8,940.00
G/2	350.00	34,140.00	4,200.00	38,340.00				34,140.00		38,340.00
Town Hall	13,200.00		1,58,400.00	1,58,400.00	-	1,58,400.00	1,58,400.00	-	-	-
	180.00	3,07,485.00	14,160.00	3,21,645.00				3,07,485.00		3,21,645.00
TOTAL (A)		10,08,295.00	5,31,480.00	15,39,775.00	1,97,800.00	3,43,160.00	5,40,960.00	8,10,495.00	1,69,960.00	9,98,815.00

B. Biju Patnaik Market Complex

Sl. No	Name	Date of Allotment	Room No	Monthly Rent	Demand			Collection			Balance		
					Arrear	Current	Total	Arrear	Current	Total	Arrear	Current	Total
1	Rabinra Kumar Sahoo, S/o- Raghunath Gobindajew Patana, Ward No. 4, Choudwar, Cuttack	01.11.2011	1	1,000.00	-	12,000.00	12,000.00				-	12,000.00	12,000.00
2	Vacant												
3	Swarnalata Rout, W/o- Bhagabat Rout, Kapaleswar Ward No. 9, Choudwar, Cuttack	07.10.2011	3	1,000.00	6,000.00	12,000.00	18,000.00	6,000.00	11,000.00	17,000.00		1,000.00	1,000.00
4	Sudhansu Sekhar Mishra, S/o- Lage Raghunath, Near Cinema Hall, Beura Sahi, Ward No. 9, Choudwar, Cuttack	07.10.2011	4	1,000.00	9,800.00	12,000.00	21,800.00	8,000.00	9,000.00	17,000.00		3,000.00	4,800.00
5	Champabati Sahoo, W/o- Prasanta Kumar Sahoo Mahajan	01.07.2010	5	1,000.00	12,050.00	12,000.00	24,050.00	12,050.00	11,000.00	23,050.00		1,000.00	1,000.00

	Sahi, Ward No. 4, Choudwa r, Cuttack												
6	Sk. Riasat Alli, S/o- Sk. Mursalim, Muslim Sahi, Ward No. 2, Choudwa r, Cuttack	07.10.2016	1,000.00	23,400.00	12,000.00	35,400.00	9,000.00	-	9,000.00	14,400.00	12,000.00	26,400.00	
7	Ramesh Chandra Sahoo, S/o- Natabara, Kharda Sahi, Ward No. 3, Choudwa r, Cuttack	01.07.2017	1,400.00	5,600.00	16,800.00	22,400.00	5,600.00	15,400.00	21,000.00		1,400.00	1,400.00	
8	Chandra mani Parija, S/o- Madhusu dan Parija, Kapalesw ar Ward No. 9, Choudwa r, Cuttack	07.10.2018	1,000.00	7,000.00	12,000.00	19,000.00	7,000.00	12,000.00	19,000.00		-	-	
9	Sankarsa n Mohapatr a, S/o- Gobinda Chandra Mohapatr a, Gandhi Chhack, Ward No. 9, Choudwa r, Cuttack	01.11.2019	1,000.00	23,400.00	12,000.00	35,400.00	23,400.00	600.00	24,000.00		11,400.00	11,400.00	
10	Rajendra Kumar Swain, S/o- Surendra nath, Gupteswa r Sahi, Ward No. 1, Choudwa r, Cuttack	01.11.2011	1,000.00	12,000.00	12,000.00	24,000.00	12,000.00	5,000.00	17,000.00		7,000.00	7,000.00	
11	Dolagobin da Moharana , S/o- Adikanda,	01.11.2011	1,000.00	23,400.00	12,000.00	35,400.00				23,400.00	12,000.00	35,400.00	

	Nua Bania Sahi, Ward No. 2, Choudwar, Cuttack												
12	Rajesh Beura, S/o- Ramesh Chandra Beura, Beura Sahi, Ward No. 4, Choudwar, Cuttack	01.11.2011	12	1,000.00	20,400.00	12,000.00	32,400.00	9,000.00		9,000.00	11,400.00	12,000.00	23,400.00
13	Vacant		13										
14	Baikunth Nath Prusty, S/o- Janardan, Brahman Sahi, Ward No. 4, Choudwar, Cuttack	01.07.2011	14	1,000.00	45,800.00	12,000.00	57,800.00	45,800.00	2,000.00	47,800.00		10,000.00	10,000.00
15	Chandan Kumar Behera, S/o- Madan Mohan Behera, Gobindjiewpatana, Ward No. 4, Choudwar, Cuttack	01.11.2011	15	1,000.00	18,000.00	12,000.00	30,000.00	5,000.00		5,000.00	13,000.00	12,000.00	25,000.00
16	Sudarsan Prusty, S/o- Raghunath Prusty, Brahman Sahi, Ward No. 5, Choudwar, Cuttack	01.07.2010	16	1,000.00	8,000.00	12,000.00	20,000.00	8,000.00	5,000.00	13,000.00		7,000.00	7,000.00
17	Ramesh Chandra Sahoo, S/o- Late Radhu Sahoo, Brahman Sahi, Ward No. 5, Choudwar	01.07.2010	17	1,000.00	12,650.00	12,000.00	24,650.00	12,650.00	7,350.00	20,000.00		4,650.00	4,650.00

18	r, Cuttack Banalata Behera, W/o- Krushna Ch. Behera, Tala Bazar, Ward No. 5, Choudwa r, Cuttack	01.11.201 1	18	1,000.00	23,400.00	12,000.00	35,400.00			23,400. 00	12,000.00	35,400.00	
19	Sangram Keshari Behera, S/o- Indramani Behera, OTM Labour Colony, Qr. No. 35/4, Choudwa r, Cuttack	01.11.201 1	19	1,000.00	18,600.00	12,000.00	30,600.00	10,000.00		10,000.00	8,600.00	12,000.00	20,600.00
20	Kirtan Kuanr, S/o- Duryodha n, Marahatta Sahi, Ward No. 2, Choudwa r, Cuttack	01.11.201 1	20	1,000.00	23,400.00	12,000.00	35,400.00			23,400.00	12,000.00	35,400.00	
21	Golap Sahoo, W/o- Balaram Sahoo, Mahajan Sahi, Choudwa r, Cuttack	01.07.201 0	21	1,000.00	10,050.00	12,000.00	22,050.00	10,050.00	11,000. 00	21,050.00	-	1,000.00	1,000.00
22	Bijaya Kumar Behera, S/o- Adhikari Behera, Tala Bazar, Choudwa r, Cuttack	01.07.201 0	22	1,400.00	59,200.00	16,800.00	76,000.00	7,000.00		7,000.00	52,200.00	16,800.00	69,000.00
23	Umesh Chandra Moharana , S/o- Bishnu Charan Moharana , Ward No. 4, Choudwa r, Cuttack	01.07.201 0	23	1,000.00	-3,000.00	12,000.00	9,000.00		9,000.00	9,000.00		3,000.00	-
24	Suresh Behera,	01.11.201 1	24	1,000.00	12,000.00	12,000.00	24,000.00	12,000.00	3,000.00	15,000.00		9,000.00	9,000.00

	S/o- Arjuni Behera, Kayalpad a, Similihan d, Cuttack												
25	Priyadarsi ni Swain & Kabitarani Swain, D/o- Biranchi Narayan Swain, Baranga, Birol, Tangi, Cuttack	01.10.2015	25	1,000.00	18,600.00	12,000.00	30,600.00			18,600.00	12,000.00	30,600.00	
26	Rabindra Kumar Moharana , S/o- Rajkishor e Moharana , Bania Sahi, Ward No. 2, Choudwa r, Cuttack	01.07.2010	26	1,000.00	26,800.00	12,000.00	38,800.00	21,000.00		21,000.00	5,800.00	12,000.00	17,800.00
27	Vacant		27										
28	Bhabagra hi Patri, S/o- Biswanat h Patri, Kapalesw ar, Ward No. 9, Choudwa r, Cuttack	01.07.2010	28	1,000.00	4,000.00	12,000.00	16,000.00	4,000.00	2,000.00	6,000.00	-	10,000.00	10,000.00
29	Sk. Mukta, S/o- Sk. Gulja, Muslim Sahi, Ward No. 2, Choudwa r, Cuttack	01.11.2011	29	1,000.00	17,080.00	12,000.00	29,080.00	12,000.00		12,000.00	5,080.00	12,000.00	17,080.00
30	Lalmohan Parida, S/o- Ratnakar Parida Gupteswa r Sahi, Choudwa r, Cuttack	07.10.2011	30	1,000.00	37,800.00	12,000.00	49,800.00				37,800.00	12,000.00	49,800.00
31	Pravasini Dhal, W/o-	01.11.2011	31	1,000.00	6,000.00	12,000.00	18,000.00	6,000.00	6,000.00	12,000.00	-	6,000.00	6,000.00

	Pravanjan Dhal, Ward No. 4, Choudwar, Cuttack											
32	Jay Krushna Parida, S/o- Late Raghunath Parida, Gupteswar Sahi, Choudwar, Cuttack	01.07.2010	32	1,000.00	45,800.00	12,000.00	57,800.00			45,800.00	12,000.00	57,800.00
33	Kailash Chandra Sahoo, S/o- Kandarpa Sahoo, Ward No. 1, Choudwar, Cuttack	07.10.2011	33	1,000.00	16,800.00	12,000.00	28,800.00	10,000.00	10,000.00	6,800.00	12,000.00	18,800.00
34	Abinash Nayak, S/o- Late Bairagi Charan Nayak, Pradhan Sahi, Ward No. 2, Choudwar, Cuttack	01.11.2011	34	1,000.00	18,980.00	12,000.00	30,980.00			18,980.00	12,000.00	30,980.00
35	Abodha Kumar Nayak, S/o- Late Tikam, Pradhan Sahi, Ward No. 2, Choudwar, Cuttack	07.10.2011	35	1,000.00	30,450.00	12,000.00	42,450.00			30,450.00	12,000.00	42,450.00
36	Vacant		36									
37	Antaryami Sahoo, S/o- Babaji Sahoo, Baulei Sahi, Ward No. 3, Choudwar, Cuttack	01.07.2010	37	1,000.00	20,450.00	12,000.00	32,450.00	10,000.00	10,000.00	10,450.00	12,000.00	22,450.00
38	Sradhanjali Bardhan, W/o- Kishore	01.07.2010	38	1,000.00	25,800.00	12,000.00	37,800.00	10,000.00	10,000.00	15,800.00	12,000.00	27,800.00

	Kumar Nayak, At/P.O-Ka paleswar, Ward No. 17, Choudwar Cuttack												
39	Vacant		39										
40	Chittaranjan Sasmal, S/o-Rabindra nath Sasmal, Paikarapur, Ward No.13, Choudwar, Cuttack	01.07.2010	40	1,000.00	21,600.00	12,000.00	33,600.00				21,600.00	12,000.00	33,600.00
41	Susanta Kumar Sahoo, S/o-Balaram Sahoo, Mahajan Sahi, Ward No. 4, Choudwar, Cuttack	01.07.2010	41	1,000.00	11,000.00	12,000.00	23,000.00	6,650.00	1,000.00	7,650.00		11,000.00	15,350.00
42	Anil Kumar Sahoo, S/o-Baburam Sahoo, Near Saradei Temple, Ward No. 3, Choudwar, Cuttack	01.11.2011	42	1,000.00	6,000.00	12,000.00	18,000.00	6,000.00	6,000.00	12,000.00		6,000.00	6,000.00
43	Prabhudutta Nigam Prasad Sahoo, S/o-Gagan Bihari Sahoo, Paikarapur, Ward No. 13, Choudwar, Cuttack	01.07.2010	43	1,000.00	7,000.00	12,000.00	19,000.00	6,600.00	5,000.00	11,600.00		7,000.00	7,400.00
44	Manoranjan Mishra, S/o-Muralidhar Mishra, Fakirapur,	01.07.2010	44	1,000.00	18,600.00	12,000.00	30,600.00				18,600.00	12,000.00	30,600.00

	Panda Sahi, Jagatpur, Cuttack											
45	Rajendra Kumar Sahoo, S/o- Narahari Sahoo, Mundama I, Ward No. 7, Choudwar, Cuttack	01.11.2011	45	1,000.00	21,000.00	12,000.00	33,000.00			21,000.00	12,000.00	33,000.00
46	Abhaya Kumar Mohanty, S/o- Khirod Chandra Mohanty, C/o- Akhaya Kumar Mohanty, Labour Tenament, QR. NO. 85, Choudwar, Cuttack	01.07.2010	46	1,000.00	16,800.00	12,000.00	28,800.00	5,000.00	5,000.00	11,800.00	12,000.00	23,800.00
47	Babuli Sahoo, S/o- Gangadhar Sahoo, Jatrapada, Ward No.2, Choudwar, Cuttack	01.07.2010	47	1,000.00	22,150.00	12,000.00	34,150.00			22,150.00	12,000.00	34,150.00
48	Durga Prasad Nayak, S/o- Late Narayan Nayak, Ward No. 2, Choudwar, Cuttack	01.11.2011	48	1,000.00	28,600.00	12,000.00	40,600.00			28,600.00	12,000.00	40,600.00
49	Vacant		49									
50	Prasanta Choudhury, S/o- Nityananda Choudhury, Pratap Nagar, Ward No. 4, Choudwar, Cuttack	01.11.2011	50	1,000.00	18,600.00	12,000.00	30,600.00			18,600.00	12,000.00	30,600.00
51	Bijaya	01.11.2011	51	1,000.00								

	Kumar Sahoo, S/o- Chanu Sahoo, Brahman Sahi, Ward No. 4, Choudwar, Cuttack	1			23,400.00	12,000.00	35,400.00			23,400.00	12,000.00	35,400.00
52	Sadananda Sahoo, S/o- Late Sudarsan Sahoo, Bada Bazar, Ward No. 3, Choudwar, Cuttack	01.11.2011	52	1,000.00	32,650.00	12,000.00	44,650.00			32,650.00	12,000.00	44,650.00
53	Tapas Ranjan Behera, S/o- Gobinda Ch. Behera, Near Puja Pandal, Ward No. 4, Choudwar, Cuttack	01.11.2011	53	1,000.00	20,600.00	12,000.00	32,600.00			20,600.00	12,000.00	32,600.00
54	Vacant		54									
55	Musahep Khan, S/o- Nazir, Muslim Sahi, Ward No. 2, Choudwar, Cuttack	07.10.2011	55	1,000.00	18,600.00	12,000.00	30,600.00	4,800.00	4,800.00	13,800.00	12,000.00	25,800.00
56	Ratnamani Beura, W/o- Harihar Beura, Beura Sahi, Ward No. 4, Choudwar, Cuttack	07.10.2011	56	1,000.00	15,950.00	12,000.00	27,950.00	14,000.00	14,000.00	1,950.00	12,000.00	13,950.00
57	Sanjeeb Tripathy, S/o- Late Gyanendra Tripathy, Brahman sahi,	01.07.2010	57	1,000.00	6,000.00	12,000.00	18,000.00	6,000.00	6,000.00	12,000.00	6,000.00	6,000.00

	Ward No. 5, Choudwa r, Cuttack											
58	Jahiruddin Khan, S/o- Uddin Khan, Muslim Sahi, Ward No. 2, Choudwa r, Cuttack	01.11.20158	1,000.00	4,000.00	12,000.00	16,000.00	6,600.00	8,000.00	14,600.00		4,000.00	1,400.00
59	Bijaya Kumar Sahoo, S/o- Mahendra Kumar Sahoo, Bada Bazar, Ward No. 5, Choudwa r, Cuttack	01.07.20159	1,000.00	17,600.00	12,000.00	29,600.00	10,000.00		10,000.00	7,600.00	12,000.00	19,600.00
60	Ajit Kumar Sahoo, S/o- Kulamani Sahoo, Ward No. 4, Gobindaj ewpatana , Choudwa r, Cuttack	01.11.20160	1,000.00	26,800.00	12,000.00	38,800.00				26,800.00	12,000.00	38,800.00
61	Soumyar anjan Behera, S/o- Indramani Behera, Behera Sahi, Ward No. 4, Choudwa r, Cuttack	11.05.20161	1,000.00	22,600.00	12,000.00	34,600.00	10,000.00		10,000.00	12,600.00	12,000.00	24,600.00
62	Prabhat Kumar Parida, S/o- Late Golekha Bihari Parida, Tinikonja Bazar, Ward No. 3, Choudwa r, Cuttack	01.11.20162	1,000.00	4,000.00	12,000.00	16,000.00	10,800.00	8,000.00	18,800.00	-6,800.00	4,000.00	-2,800.00
63	Dhananjan ya Sahoo, S/o-	01.11.20163	1,000.00	34,850.00	12,000.00	46,850.00				34,850.00	12,000.00	46,850.00

	Rabindra Kumar Sahoo, Mahajan Sahi, Ward No. 4, Choudwar, Cuttack												
64	Arun Kumar Mohanty, S/o-Prafulla Kumar Mohanty, Brahman Sahi, Ward No. 5, Choudwar, Cuttack	07.10.2016	64	1,000.00	37,450.00	12,000.00	49,450.00			37,450.00	12,000.00	49,450.00	
65	Maa Katak Chandi Gas, Amiya Kumar Baral, OTM Bazar, Ward No. 2, Choudwar, Cuttack	20.06.2016	65	1,000.00	16,800.00	12,000.00	28,800.00	6,600.00	6,600.00		12,000.00	22,200.00	
66	Maa Katak Chandi Gas, Amiya Kumar Baral, OTM Bazar, Ward No. 2, Choudwar, Cuttack	20.06.2016	66	1,400.00	12,000.00	16,800.00	28,800.00	9,400.00	9,400.00		16,800.00	19,400.00	
	TOTAL (B)				11,04,360.00	7,22,400.00	18,26,760.00	3,78,000.00	1,43,350.00	5,21,350.00	7,12,610.00	5,79,050.00	13,05,410.00
	TOTAL(A)				1008295	531480	1539775	197800	343160	540960	810495	169960	998815
	TOTAL(A+B)				21,12,655.00	12,53,880.00	33,66,535.00	5,75,800.00	4,86,510.00	10,62,310.00	15,23,105.00	7,49,010.00	23,04,225.00

It is evident from the above table that against the total demand of Rs3366535.00 a sum of Rs 1062310.00 only has been collected during the year 2017-18, leaving a balance of Rs 2304225.00. From the above table it is also revealed that this huge amount of outstanding balance is due to non collection of arrear dues for years together. No efforts seem to have been taken for collection of arrear shop room & other rents. Suitable and sincere steps may be taken for collection of arrear outstanding dues including current demand..

13.13 - Less collection of license fees of Mobile Tower

On scrutiny of mobile tower file of different telecome complinies it is noticed that a sum of Rs.37500.00 has been collected towards renewal

fees of mobile towers during the year 2017-18 as detailed below.

LICENSE FEE OF MOBILE TOWER												
Sl. No.	Name of the service provider (Telecom Company)	Particulars of the mobile tower (location)	Amount of revenue due to be collected				Amount Collected				Less Collection of License Fees	Remarks
			Installation date/charges	Renewal Fees	Penalty	Total	Installation Charges	Renewal Fees	Penalty	Total		
1	VIOM Network	Ward No.09	16.10.07/15000	14500.00	10800.00	25300.00	0.00	0.00	0.00	0.00	25300.00	
2	Reliance Infratel Ltd.	Ward No.03	15.02.07/15000	9500.00	4800.00	14300.00	0.00	0.00	0.00	0.00	14300.00	
3	Reliance Infratel Ltd.	Ward No.16	15.02.07/15000	9500.00	4800.00	14300.00	0.00	0.00	0.00	0.00	14300.00	
4	Reliance Infratel Ltd.	Ward No.09	09.10.09/15000	9500.00	4800.00	14300.00	0.00	0.00	0.00	0.00	14300.00	
5	Reliance Infratel Ltd.	Ward No.06	16.07.10/15000	9500.00	4800.00	14300.00	0.00	0.00	0.00	0.00	14300.00	
6	A.T.C Tower Company	Ward No.01	22.12.08/15000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Rs.7500/- M.R No.45165/ 31.03.15
7	G.T.L Infrastructure Ltd.	Ward No.06	07.05.09/10000	12500.00	8400.00	20900.00	0.00	0.00	0.00	0.00	20900.00	
8	G.T.L Infrastructure Ltd.	Ward No.15	07.05.09/15000	12500.00	8400.00	20900.00	0.00	0.00	0.00	0.00	20900.00	
9	Bharati Infratel Ltd.	Ward No.9	15.01.08/10000	0.00	0.00	0.00	0.00		0.00	0.00	0.00	Rs.7500/- M.R No.45197/ 21.07.15
10	Bharati Infratel Ltd.	Ward No.16	10.09.08/15000	0.00	0.00	0.00	0.00		0.00	0.00	0.00	Rs.7500/- M.R No.45197/ 21.07.15
11	Bharati Infratel Ltd.	Ward No.02	25.03.10/15000	0.00	0.00	0.00	0.00		0.00	0.00	0.00	Rs.7500/- M.R No.45197/ 21.07.15
12	Vodafone Essar Spacetel	Ward No.09	13.11.07/15000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Rs.7500/- M.R No.45162/ 25.03.15

13	Idea Cellular Infrstructure Ltd	Ward No.02	22.01.09/10000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Rs.7500/- M.R No.45163/ 25.03.15
14	VIOM Network	Ward No.09	01.06.09/15000	10500.00	6000.00	16500.00	0.00	0.00	0.00	0.00	16500.00	CLOSED
15	A.T.C Tower Company	Ward No.17	19.12.11/10000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Rs.7500/ M.R No.45165/ 31.03.15
16	VIOM Network	Ward No.10	29.07.13/10000	8500.00	3600.00	12100.00	0.00	0.00	0.00	0.00	12100.00	
17	Reliance JIO Infocomm Ltd.	Ward No.10	04.03.14/15000	7500.00	0.00	7500.00	0.00	7500.00	0.00	7500.00	0.00	Rs.7500/ M.R No.67459/ 22.03.2018
18	Reliance JIO Infocomm Ltd.	Ward No.10	28.05.14/15000	7500.00	0.00	7500.00	0.00	7500.00	0.00	7500.00	0.00	Rs.7500/ M.R No.67459/ 22.03.2018
19	Reliance JIO Infocomm Ltd.	Ward No.09	22.05.14/15000	7500.00	0.00	7500.00	0.00	7500.00	0.00	7500.00	0.00	Rs.7500/ M.R No.67459/ 22.03.2018
20	Reliance JIO Infocomm Ltd.	Ward No.17	30.05.14/15000	7500.00	0.00	7500.00	0.00	7500.00	0.00	7500.00	0.00	Rs.7500/ M.R No.67459/ 22.03.2018
21	Reliance JIO Infocomm Ltd.	Ward No.13	30.05.14/15000	7500.00	0.00	7500.00	0.00	7500.00	0.00	7500.00	0.00	Rs.7500/ M.R No.67459/ 22.03.2018
22	Bharati Infratel Ltd.	Ward No.06	10.10.14/15000	7500.00	0.00	7500.00	0.00	0.00	0.00	0.00	7500.00	Rs.7500/- M.R No.45197/ 21.07.15
	TOTAL			141500.00	56400.00	197900.00	0.00	37500.00	0.00	37500.00	160400.00	

From the above position it would be seen that against the current demand of Rs.56000.00 only Rs.37500.00 have been collected. As such the municipality sustained loss to the tune of Rs.18500.00 due to non collection of renewal fees from the telecom companies. Thus the EO is suggested to recover the current balance amount along with the arrear dues and compliance reported.

At the time of exit conference E.O. stated that demand notice would be issued to the relevant tax defaulters in the year 2019-20. However the reply of E.O is not satisfactory . Hence steps may be taken to recover the above amount of Rs.18500.00 and compliance reported.

Person(s) Responsible for this paragraph

S/no	Name	Designation	Adress	Amount(In Rs:)
1	Pranakrushna Jena	E.O	EO, CHOUDWAR MUNICIPALITY	9250
2	Bimala Mohanty	TC	C.O-EO-Choudwar Municipality, Dist.Cuttack	4625
3	Saroj Kumar Rout	TC	C.O, EO, Choudwar Municipality, Dist.Cuttack	4625

13.14 - Less collection of license fees of u/s 290 of OM Rules 1951

On checking of DCB relating to collection of license fees u/s-290 of OM Rules 1951, it was revealed that against the total demand of Rs8109443.00 a sum of Rs.1,66,940.00 was collected during the financial year 2017-18 leaving an outstanding balance of Rs.7942503.00 as on 31.3.2018.

However, in the current financial year 2017-18 a sum of Rs.1,00,000.00 was collected against the current year demand of Rs.449566.00 leaving a balance of Rs.349566.00 . Clearly the Municipality sustained loss of Rs.349566.00 due to non collection of license fees. As there is no time barred limit for collection of such license fees all the receivables u/s 290 should have been collected within the financial year. Thus, the EO is suggested to recover Rs.349566.00 from the person responsible to make good the loss of municipal fund.

At the time of exit conference the E.O. stated that licence fees collected under section 290 is a yearly demand collection affairs. A person who has temporary shop will be liable to pay licence fees under section 290 of O.M. Act 1951. Further if the collection is not done in a particular year it is not possible to collect the same demand in the next financial year. Further due to widening of N.H. most of the temporary shops are now not in existence. Therefore on the such unstable position it was not possible to collect the total demand as per the DCB prepared for the purpose. Therefore the objection raised in audit regarding non collection of licence fees for the year 2017-18 may be dropped.

In view of the reply of local authority the objection for non collection Rs.3,49,566.00 is dropped. Further the E.O. was suggested to maintain the DCB of trade licence holders and expedite the collection of licence fees at time of issue of trade licence and compliance reported.

13.15 - Loss of revenue due to non allotment of shop room Biju Patnaik Market Complex

Non allotment of 7 nos of Shop room of Bijupatnaik Market Complex OSP-72

On verification of the DCB ledger and the related files from the table given below , it is observed that out of 66 rooms at Bijupatnaik Market complex, 7 shop rooms have not been allotted, so it is loss of Municipality. The reason of non allotment of 7 shop rooms could not be ascertained .

Room No	Status
2	Not allotted
13	do
27	do
36	do
39	do
49	do
54	do

In response to audit objection no reply was furnished by the local authority. Hence, the rent loss @ 1000/- per month against 7 shop rooms amounting to Rs.84000.00 needs recovery.

At the time of the exit conference the EO stated that the allotment of shop rooms of Biju Patnaik Market Complex is now under subjudice. Appropriate steps may be taken after the final outcome of the verdict by Hon'ble High Court. In view of the reply of the local authority the objection

is now dispensed with till the final outcome of the verdict of the Hon'ble court.

13.16 - Non collection of 21 nos of shop room rent of Biju Patnaik Market Complex OSP-72

Non collection of 21 nos of shop room rent of Biju Patnaik Market Complex OSP-72

On verification of the DCB ledger and the related files from the table given below , it is observed that out of 66 rooms at Bijupatnaik Market complex, allottees of 21 shop room have not paid neither their arrear nor current dues of shop room rent till 31.03.2018 without any reason. The details of outstanding shop room rent dues against the allottees are furnished below.

Room No	Amount of non collection of Demand		
	Arrear	Current	Total
1	19800	12000	31800
11	23400	12000	35400
18	23400	12000	35400
20	23400	12000	35400
25	18600	12000	30600
30	25800	12000	37800
32	33800	12000	45800
34	6980	12000	18980
35	18450	12000	30450
40	9600	12000	21600
44	6600	12000	18600
45	9000	12000	21000
47	10150	12000	22150
48	16600	12000	28600
50	6600	12000	18600
51	11400	12000	23400
52	20650	12000	32650
53	8600	12000	20600
60	14800	12000	26800
63	22850	12000	34850
64	25450	12000	37450
TOTAL	355930	252000	607930

In response to audit objection, the EO stated that the amount will be recovered from the allottees. However, as there is no provision of time barred limitation for collection of room rent the non collection of current year demand amounting Rs.252000.00 is suggested for recovery.

At time of exit conference the E.O. stated that the amount will be recovered on filling of title suit case by the Municipality. Further the matter has been brought to the notice of defaulting allottees for payment of outstanding dues. However the DAO stressed that in view of the widening of N.H. there is possibility of demolusion of houses for which it is necessary to collect the outstanding dues on priority basis. If it is not possible through amicable settlement between the allottee and Municipal authorities then the outstanding dues may be adjusted against the securities held by the Municipality against allotment of shop rooms and compliance reported. However the amount has been suggested for recovery from the persons responsible for non collection of rents till the same collected from the defaulters or through adjustment of their dues against the S.D held by the Municipality.

Person(s) Responsible for this paragraph

S/no	Name	Designation	Adress	Amount(In Rs:)
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1	Pranakrushna Jena	E.O	EO, CHOUDWAR MUNICIPALITY	126000
2	Tapan Kumar Sahoo	zamadar	C.O EO, Choudwar Municipality, Dist.Cuttack.	42000
3	Sanatana Behera	TC	C.O, EO, Choudwar Municipality, Cuttack	42000
4	Saroj Kumar Rout	TC	C.O, EO, Choudwar Municipality, Dist.Cuttack	42000

PARA: 14 AUDIT OF EXPENDITURE

14.1 - Details of Staff position of Choudwar Municipality.

The table below indicates the staff position of Choudwar Municipality as on 31.03.2018.

Sl.no.	Staff category	Sanction Strength	Men in position	Vacant
1	Executive officer	1	1	0
2	Head clerk-cum-Accountant	1	0	1
3	Jr.Asst.	4	2	2
4	Asst. Engineer.	1	1	0
5	Jr.Engineer.	1	1	0
6	Orderly to E.O	1	0	1
7	Office Peon	13	10	3
8	Car Driver	1	1	0
9	Tractor DRIVER	1	0	1
10	Zamadar	1	1	0
11	Sweeper	21	14	7
12	Conductor	1	0	1
13	Tax Collector	7	5	2
	TOTAL	54	36	18
	Work Charge Establishment			
1	Tractor Driver	1	1	0
2	Zamadar	4	4	0
3	Peon	1	0	1
4	Sweeper	4	3	1
	TOTAL	10	8	2
	Contractual Staff			
1	Community Organizer	1	1	0
2	Accountant	1	1	0
3	MIS Computer Programmer	1	1	0
	TOTAL	3	3	0
	GRAND TOTAL	67	47	20

14.2 - Excess payment against lifting of Kerosin Oil quota for the month of june 2017 under PDS.OSP.31

On verification of PDS cash book w.r.t stock position in respect of K.Oil commodity, it is revealed that a sum of Rs.273540.00 was paid to M/s Tulsi Das Modi, cuttack towards cost of 14581 lts of K.oil @ 18.53/ltr and T.C charge @ Rs.0.23/ltr vide B.D No.OBC -036499/dt.10.6.17 against quota for the month of june-17. However, on checking of K.oil stock register, it was seen that only 13593 ltr of k.oil stock was taken into account.

In response to audit objection, the EO replied " on verification of allotment the excess payment Rs.11603.00 has been paid to M/s Tulusidas Modi, wholeseller of K.Oil . Hence, the above amount has been recovered from M/s Tulusidas Modi through cheque no.021962/dt.28.12.2018 Rs.11603.00 received vide MR No.73645/dt.05.2.2019.

However, the reply furnished by the EO is not sufficient to dispense of the objection. As per the audit observation the M/s Tulsidas Modi had supplied 988 lts less quantity of K.Oil (14581-13593) and the cost deposited by the Municipality for 988 lts of K.Oil @ 18.76 per lts comes to Rs.18535.00. Therefore, instead of recovery of Rs.18535.00 the amount recovered has been Rs.11603.00. As such a sum of Rs.6932.00 was less recovered from M/s Tulsi Das Modi. Thus, steps may be taken to recover the balance sum of Rs.6932.00 and compliance reported.

Person(s) Responsible for this paragraph

S/no	Name	Designation	Adress	Amount(In Rs:)
1	Pranakrushna Jena	E.O	EO, CHOUDWAR MUNICIPALITY	3466
2	S.K Riajuduin	TC	CHOUDWAR MUNICIPALITY	3466

14.3 - Production of service tax clearance against payment to L&K service, Bhubaneswar towards engagement of manpower on outsourcing basis OSP 25

On checking of paid vouchers in respect of payment of service tax to L&K services, Bhubaneswar, it was revealed that a total amount of Rs.11,26,596.00 to L&K services towards service tax against the payment to employees engaged through the service provider L&K Services during 2017-18. The Service tax clearance of the agency may be provided to audit for verification as there was no service tax registration number found in the body of the bill vouchers.

VrNo/Dt	Amount Paid	Billing period	Amount of service tax paid
438/5.6.17	1126596.00	11/16 to 02/17	149239.00 & 514/24.6.17

In response to audit objection, the EO stated service tax clearance will be produced to next audit. Therefore, the EO was suggested to produce the service tax clearance of L&K service Bhubaneswar before the next audit and till then the service tax amount paid Rs.149239.00 is kept under objection.

14.4 - Non Production of GST clearance certificate of Kalinga Warriors, Cuttack GSTIN-21AAF3069RIZU OSP-26

On verification of vouchers relating to payments made to the Kalinga Warriors Manpower Service provider towards engagement of employees during 2017-18, it was revealed that a total sum of Rs.228320.00 paid to Kalinga Warriors towards GST @ 18% of the bill value. The details of GST paid to the security service is furnished below.

VrNo/dt	Amount Paid	GST Amount
1007/18.10.17	303337.00	46272.00
1160/16.12.17	303336.00	46270.00
1234/3.1.18	298884.00	45592.00
1279/18.1.18	295613.00	45093.00
1522/22.3.18	295613.00	45093.00
TOTAL	1496783.00	228320.00

In response to audit objection, the EO stated service tax clearance will be produced to next audit. Therefore, the EO was suggested to produce the service tax clearance of L&K service Bhubaneswar before the next audit and till then the service tax amount paid Rs.228320.00 is kept under objection

14.5 - Procurement of Electrical goods OSP23-24

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Examination of purchase file no.38/17 collection No.V.38/17 on procurement of electrical goods for maintenance of street lighting and other places, it is revealed that a total sum of Rs.32,61,123.00 has been spent out of the 4TH SFC grants and Own fund indicated against each purchase lot during the financial year 17-18 as detailed below.

Vr No.276/10.5.17	Sanskrit Entp	575947.00	c/r no.37/28.2.17	3 nos of light
Vr No.363/27.5.17	Do	1293573.00	c/r no.39/28.4.17	
Vr No.764/23.8.17	Do	561856.00		
Vr No.1091/27.11.17	do	515375.00		
Vr No.1391/3.3.18	Do	314372.00		

But as per letter No.28905/9.11.15 of H&UD Department, Bhubaneswar the ULBs were instructed not to issue supply orders to any firm duly ed through tender procedure, if not issued by 03.10.2015 or float any fresh tender for supply of electrical items till issue of detailed advisory on the matter by H&UD Department. In the above context it is further to be mentioned that the maintenance and installation of all works pertaining to street lighting of ULBs has been handed over to EESL company as per agreement between the EO Choudwar Municipality and EESL . Accordingly, ULBs are instructed not to purchase any new street light fittings. Further, the rate quoted by Sanskruti Enterprise was not compared with the approved rate of Havels make company price on discount structure.

In response to audit objection the EO replied "The purchases have been made in compliance with the council resolution passed by the municipal council on dated 31.3.2017, 28.8.2017 and 29.11.2017. The materials procured is not covered new fittings but only new LED Semi high mast has been procured and installed in Word No.8,11, and 12 as no other developmental work has not been done in that ward and rest is only accessories prepared to take up repair and maintenance of the existing light. Because the government issued the letter on 9.11.15 and after a lapse of 2 years the agreement has been signed and on execution of the agreement, the actual work (replacement of LED light) has been done in the year 2018. This activity has been done in every ULB of the state on the basis of general public demand. As per demand of general public the counsel has resolved to procure and take up the developmental work on electricity as per the power vested u/s 117 of OM Act 1950. The letter No.28905/dt.11.9.15 is simply instruction letter and it is not override the above act as mandated on Municipal Council.

The reply of the local authority does not seem logical as huge purchases have been made with the spares having no future utility in view of Government decision on replacement of all conventional light fittings with LED light. In particular, the procurement of conventional spares as per Vr No.1091/27.11.17 and Vr No.1391/3.3.18 made after signing of agreement with EESL amounting to Rs.829747.00 is objectionable. The reply furnished by the local authority does not substantiate sufficiently the logic behind the purchase as huge stock of such materials are laying idle without any use as per the stock register. Therefore, audit recommends for recovery of Rs.829747.00 from the stake holders in the process of purchase.

At the time of exit conference the E.O. stated though the agreement has been signed in the month of August 2017 the real work started in the month of last week of August 2018. Hence the procurement of Electrical goods was done through out the year 2017-18 and last procurement was made in the month of March 2018, keeping in view to the interest of the public .

However, no evidence could be produced against delay in commencement of the replacement by the M/s.EESL company. Further, no compensation has been claimed from the company for the liquidated damage caused due to delay in commencement of the work. In view of the reply of the E.O. the fresh agreement between the Municipal authority and EESL regarding delayed commencement of work may be produced before next audit and compliance reported. Till the production of the same the entire expenditure amount of Rs.8,29,747.00 is kept under objection.

14.6 - Justification of appointment of Lineman grade I & II and Electrical helpers through outsourcing. OSP.75

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Verification of file No.IV.Estt.49/17, regarding engagement of man power through service provider agency Kalinga Warriors, it was revealed that a total number of 39 nos of employees have been engaged by the Municipality in different post through the agency w.e.f 01.09.2017. Out of the above total number of employees 8 nos of employees have been posted as Electrician Gr-1, Gr-2, and Electrical helpers. In the above context it is to be mentioned that the new installation including day to day repair and maintenance of street lights in the Municipality area has been handed over to EESL on outsourcing basis as per the agreement executed between the EO, Choudwar Municipality and EESL company on dated 03.08.2017. Thus in view of outsourcing of Electrical Repair and Maintenance work, there was no justification in appointment of Electrical line man and helpers through the Kalinga Warrior Man Power Service Provider Cuttack. Therefore, the expenditure out of Municipal fund bears no accountability on such unnecessary appointments. The details of expenditure towards payment of remuneration to above 8 nos of appointees incurred after the execution of the agreement are furnished below.

Vr No/dt	No of Electricians	Wage perMonth day	Amount paid per day	No of days	Total Payment

1007/18.10.17	Electricians Gr-1-2 nos	273.50	9/17	547.00	26	53768.00
	Electricians and helper 8 nos	253.50		1521.00		
1160/16.12.17	do	do	10/17	Do	26	53768.00
1234/3.1.18	Do	do	11/17	do	26	53768.00
1279/18.1.18	do	do	12/17	do	26	53768.00
1522/22.3.18	do	do	01/18	do	26	53768.00
Total					130	268840.00
Add ESI @ 4.75%						12770.00
Add EPF @ 13.15%						35352.00
GST @ 18%						57053.16
Total						374015.00

In response to audit objection the EO replied " the employees are engaged in Electric repair of different wards of Municipality since 10 years back. They are ongoing throughout outsourcing as per FD circular. Govt has not appointed any manpower to oversee the above work. How it is possible in the part of the Municipality to disengage them. As per the decision of the council and to exercise duty and responsibility of the public work the manpower engaged are continuing. Now they have been disengaged from the duties w.e.f 30.11.2018.

The reply of the local authority did not justify the expenditure especially after execution of the agreement.. Therefore it was suggested to take steps to recover the above inadmissible expenditure.

At the time of exit conference the E.O. stated that the real repair and maintenance work started after the execution of the agreement on 29.12.2018. However, no evidence was produced to audit regarding signing of agreement on 29.12.2018. Hence till production of the agreement dtd.29.12.2018 the amount is kept under objection.

14.7 - Over spending in celebration of festivals-

On verification of files relating to observation of 15th Aug Independence day 2017 national festival it was revealed that a sum of Rs 98640.00 was incurred expenditure for celebration vide vr.no.853/13.09.2017 . But as per the Council Resolution no.42/ dated.29.07.2017, the approval amount of expenditure was Rs.81900.00. Thus a sum of Rs 16740.00 was spent in excess over and above the authorised amount.

No reply was furnished by the local authority. The E.O was suggested to get the post-facto approval of the Council to regularise the excess expenditure and compliance reported. However till the approval is obtained the excess expenditure amount Rs 16740.00 is kept under objection.

14.8 -

.Non realization of cost of Empty gunny bag PDS OSP-83

On checking of ward wise stock & deposit register with reference to cash book and central Stock& issue register it is noticed that a total 5909.97 qtl of wheat ,7063.65 qtl.of PHH rice and 1265.12 qtl. of AAY rice have been sold in different wards of Choudwar Municipality duringthe year 2017-18. Therefore the total amount recoverable towards sale proceeds of gunny bags was Rs 284775.00 as per letter no 7640/Food Supplies And Consumer Welfare Department ,Govt Of Odisha/Dt 21.4.2012 (Item no 4) cost of empty gunny bag (per quintal) @ Rs 20.00 under PDS scheme .

. Further it was seen that a total quantity of 8919.03 qtl. of wheat and rice was sold to consumers of different wards in the Municipality area, against which a sum of Rs 178240.00 was suggested for recovery towards sale proceeds of gunny cost and no amount was recovered during 2016-17 as per A/R no. 364502/2017-18.

But during the year 2017-18, cost of empty gunny bag. amounting to Rs.104844.00 as detailed below has been realised during the financial year 2017-18.

MR.NO./DATE.	No. of gunny bags sold	No.of polythine bags sold.	Cost Recovered	Remarks
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63111/13.04.2017	1850	1000	20741.00	Sold on Auction.
63148/1.05.2017	3050	7700	46657.00	do
58968/16.12.207	2900	3595	37446.00	do
TOTAL	7800	12295	104844.00	

However no classification of stock of bags was furnished to audit .Further the auction was not competitive. Thus of the total recoverable amount of Rs. 463015.00 (Rs 284775.00+ Rs 178240.00), only Rs.104844.00 was recovered .As the previous amount was already surcharged vide para-14.13 of AR No. 364502/2017-18, the present amount suggested for recovery is Rs 179931.00 (284775.00-104844.00).For non- recovery of the above amount the following three persons are equally held responsible.

- 1.Sri Pranakrushna Jena, E.O.,
- 2.Sri Mahadev Prasad Jena,Account,
- 3.SK Rajuddin, Jr.Asst.Sale centre I/C.

Person(s) Responsible for this paragraph

S/no	Name	Designation	Adress	Amount(In Rs:)
1	S.K Riajuduin	TC	CHOUDWAR MUNICIPALITY	59977
2	Pranakrushna Jena	E.O	EO, CHOUDWAR MUNICIPALITY	59977
3	Mahadev jena	Sr Asst	c.o-E.O CHOUDWAR MUNICIPALITY.,DIST.CU TTACK	59977

14.9 - Non realization of License fee from the occupants of Municipal Quarters.

On scrutiny of the quarter rent recovery register, it was seen that a total sum of Rs.254600.00 was not recovered from the following occupants for the period of occupation indicated against each during 2017-18.It was further seen that some of them either transferred or have been retired from service since long are still in occupation of quarters without depositing the required license fees. The details of non-realization of house rent is furnished below.

Name of Occupant	Present status	Arrear Demand	Current Demand	Total	Amount recovered	Balance.
Maguni Ch.Parida	Transfer to Badbil MPLY.w.e.f.17.11.06	183800.00	@3000/-pm.=36000/-	219800/-	0	219800.00
Panchanan Bhanja.	Retired on 30.11.16	0	31200.00	31200.00	0	31200.00
Municipality Union		0	3600.00	3600.00	0	3600.00
		183800.00	70800.00	254600.00	0	254600.00

As per FD circular issued in respect of allotment and recovery of licence fees of govt. quaters a retired govt employee can retain govt quarter upto 4 months @ flat license fee and beyond that upto 2 months @ two times the flat license fee and after that the occupation of quarters is treated as unauthorised and warrants recovery of house rent at market price i.e 10 times the flat license fees. Non recovery of house rent is a loss of municipality fund which may be recovered and compliance to audit.

At the time of exit conference the E.O. stated that the amount will be recovered from the relevant occupants from their outstanding dues.As such the same may be recovered and compliance reported.Till the recovery is effected the E.O is held responsible.

Person(s) Responsible for this paragraph

S/no	Name	Designation	Adress	Amount(In Rs:)
1	Pranakrushna Jena	E.O	EO, CHOUDWAR MUNICIPALITY	254600

14.10 - Excess payment of Salary OSP 94-95

On checking of the pay acquaintance roll and service book along with the personal file of Sri Jhulendra Kumar Nayak, TC it was revealed that

a sum of Rs.108810.00 was paid in excess to Sri Nayak towards salary paid to him during 2017-18 as per the interim order of the Hon'ble High Court dt 07.09.2012 and its subsequent extension till 28.01.2016 received by this municipality vide memo No.3305(2) , dt 25.1.16 of the High Court of Odisha.

In above context, it is to be mentioned that the Govt in H&UD Dept, Bhubaneswar directed to the E.O Choudwar Municipality to revoke the regularisation of service of Sri Nayak vide L.No.21777/HUD,dt.3.8.12 on the ground that before regularisation of service no approval obtained from Govt in H&UD Deptt and concurrence by FD. Accordingly, EO revoked the service regularisation order of Sri Nayak vide O.O.No.1823/7.8.12. After this Sri Nayak filed a writ petition vide WP(C) No.15784/12 before the Hon'ble High Court challenging the order of both the govt and revoke order of E.O.

In view of the non-existence of both the impugned orders dt.3.8.12 of Govt. in H&UD deptt & dt 7.8.12 of E.O, Choudwar Municipality and as per the interim order of Hon'ble High Court the salary of Sri Nayak, TC should be drawn as on 07.9.2012 in the following scale of pay.

Pay – 6680.00

GP- 1650.00

DA – 5998 (@72% of pay+GP)

HRA- 417.00

14745.00

But in contravention of above interim Hon'ble HC order, Sri Nayak, TC was paid at the following rate after sanction of increment till 01.06.2016

Pay – 8060 PM

GP- 1900

DA- 13147 @(132% from 03/17 to 10/17)

- 24302 @(139% from 12/17 to 2/18)

HRA -498

Hence the following differential amount needs recovery

Gross Salary due – 176940.00

Gross salary drawn- 285750.00

Excess Payment salary- 108810.00

In response to audit objection memo no reply was furnished by the EO. Hence the objection holds good and steps may therefore be taken to recover Rs.108810.00 from Sri Jhulendra Kumar Nayak, TC and compliance reported.

Person(s) Responsible for this paragraph

Slno	Name	Designation	Adress	Amount(In Rs:)
1	Jhulendra Kumar Nayak	TC	c.o-EO, Choudwar Municipality, DIST.CUTTACK	108810

14.11 - PENSION ADVANCE LFS OSP.79

On scrutiny of the pension register it was revealed that the following retired person holders were taken pension advance from the year 2016-17 but till date the advance have not been adjusted.

LFS	YEAR	AMOUNT	VrNo/dt
Madan Mohan Behera	2016-17	50000.00	158/18.5.16
Sabita Rout	2016-17	50000.00	158/18.5.16
Gadadhar Balia	2016-17	50000.00	158/18.5.16
Rudra Charan Mohanty	2016-17	180000.00	158/18.5.16

NON LFS

NON LFS	YEAR	AMOUNT	VrNo/dt
Aarati Ghosh	2016-17	50000.00	159/18.5.16
Rabindranath Sasmal	2016-17	50000.00	159/18.5.16
Kulamani Sahoo	2016-17	50000.00	159/18.5.16
Chitaranjan Barik	2016-17	50000.00	159/18.5.16
Niranjan Satpathy	2016-17	100000.00	159/18.5.16
Bhubananda Sahoo	2016-17	50000.00	159/18.5.16
MP Ghochhayat	2016-17	50000.00	159/18.5.16
Kailash Ch Kar	2016-17	50000.00	159/18.5.16
Nila Naik	2016-17	50000.00	159/18.5.16
Dharanidhar Maharana	2016-17	50000.00	159/18.5.16
Gobinda Ch Behera	2016-17	50000.00	159/18.5.16
Niranjan Rout	2016-17	50000.00	159/18.5.16
MDZahid	2016-17	50000.00	159/18.5.16
Prabhakar Pati	2016-17	50000.00	159/18.5.16
Maheswar Sethi	2016-17	50000.00	159/18.5.16
Brahmananda Mohanty	2016-17	50000.00	159/18.5.16
Siba Prasad Sahoo	2016-17	50000.00	159/18.5.16
Bidyadhar Samal	2016-17	50000.00	159/18.5.16
Suresh Ch Behera	2016-17	50000.00	159/18.5.16
Babaji Ch Das	2016-17	50000.00	159/18.5.16
Kesab ch Parida	2016-17	50000.00	159/18.5.16
Ramesh ch Beura	2016-17	50000.00	159/18.5.16
Rabindra ku Sahoo	2016-17	50000.00	159/18.5.16
Aarati Nayak	2016-17	50000.00	159/18.5.16
Gobindra ch Parida	2016-17	50000.00	159/18.5.16
Alia Naik	2016-17	50000.00	159/18.5.16
Chita Samal	2016-17	50000.00	159/18.5.16
Bishnu ch Sahoo	2016-17	50000.00	159/18.5.16
Madhab Jena	2016-17	50000.00	159/18.5.16
Paramananda Sahoo	2016-17	50000.00	483/19.7.16

In response to audit objection memo the EO replied that the steps will be taken to adjust the pension advances. Till the adjustment of advance amounting Rs.1880000.00 is kept held on objection.

At the time of exit conference the E.O. stated that the pension advances related to the arrear pension dues of staff. After finalization of pension order by the govt. in H&UD Department, the advances will be adjusted from the pension dues of staff.

PARA: 15 AUDIT ON WORKS

15.1 - POSITION OF NUMBER OF CASE RECORD AND MONEY VALUE				
The detail position of the number of work case records and its money value produced by the local authority during the course of audit are furnished below.				
Number of case records maintained	Money value	Number of case records produced and checked	Money value	Remarks
265	50333623.00	265	50333623.00	
15.2 - Excess payment in centering &shuttering.				
Construction of C.C Road and drain from Niazu house to Firoz Khan house at Roulsah in word No.2.				

EC.Rs.600000.00	4 th SFC (Devolution fund)/17-18	Council Resolution No.03-05/31.3.17
Vr.No.1290/27.11.17	Contractor-Balaram Behera	Agreement value-509692(14.99% less)
MB No.315	MB Page No.102-110	

On checking of c/r w.r.t to M.B, it was revealed that a sum of Rs.4007.00 was paid to the contractor due to allowing c/s at the bottom of precast drain slab covers. Provision of c/s of bottom portion in precast drain slabs is not admissible. Hence, its cost as detailed below needs recovery.

60nos x0.90mtx0.60mt = 32.40sq.m

30nosx0.90mtx0.60mt =16.20sq.m

Total = 48.60 sq.m @ 96.98/sq.m = 4713.00

Less 14.94% = 4713-706.00= 4007.00

In response to audit objection, the local authority effected recovery of Rs.4007.00 from the contractor Sri Balaram Behera, vide MR No.73608/dt.20.11.2018. The recovery amount has been credited to cash book on dated 20.11.2018.

15.3 - Construction of RCC drain from Gayatri Mandir to PHD Pump house at HB Colony W.No.19.OSP.41-42

Construction of RCC drain from Gayatri Mandir to PHD Pump house at HB Colony W.No.19.OSP.41-42

EC.Rs.990000.00	14 th FC (Basic)/16-17	Council Resolution No.04-03/31.3.17
Vr.No.875/18.9.17	Contractor-Dharmananda Behera	Agreement value-903697(8.70% less)
MB No.320	MB Page-58-68	

On checking of c/r w.r.t to M.B, it was seen that a sum of Rs.7095.00 was paid in excess due to allowing excess quantity of 6mm thick (1:4) C.P over the R.C.C drain walls. As per the measurement the height of RCC drain wall was 1.30mt+0.90mt. But in 6mm thick(1:4) C.P item the height was shown as 1.50+1.10/2 taking the top of the wall into account. As the top portion is unnecessary, the excess payment on account of excess width of 0.20mt was not admissible. The details of excess payment on account of allowing excess top width of drain wall is calculated below.

Particular	Rate	Excess Payment
Excess 6mm thick(1:4) C.P 2x75.00mtx0.20mt=30sq.m	115.18 sq.m	7095.00
Over the drain walls 2x79.00mtx0.20mt=31.60sq.m		

In response to audit objection, the local authority effected recovery of Rs.7095.00 from the contractor Sri Dharmananda Behera, vide MR No.73608 dtd. 20.11.2018. The recovery amount has been credited to cash book on dated 20.11.2018.

15.4 -

Excess payment in Construction of RCC drain from Khasda Sahi Chhack to Dolajatra Padia W.No.1.OSP.38-39

EC.Rs.50000	4 th SFC (Devolution fund)	Council Resolution No.04-03/31.3.17
Vr.No.1096(A)/27.11.17	Contractor-Maheswar Bhoi	Agreement value-447869(10.4% less)
MB No.321-318	MB Page-5 to 9 & 108 to 114	

On checking of c/r w.r.t to M.B, it was revealed that a sum of Rs.4544.00 was paid to the contractor towards c/s o precast slab covers at the bottom portion. Provision of c/s of bottom portion in precast drain slabs is not admissible. Hence, its cost as detailed below needs recovery

Slab:- 20+68 = 88 nos

88x0.90 mt x0.60mt = 47.52 sq.m @ 95.62/sq.mt = 4544.00

Similarly it was seen that 6mm thick(1:4) C.P was allowed on the top surface of drain walls, which is not admissible. The inadmissible payment on account of above was

Total length of drain:- 30mt+6.70mt+15mt+60mt = 111.70mt

2sides x 111.70 mt x 0.20mt = 44.68sq.m @ 115.18/sq.m = 5146.00

Total inadmissible payment in bill = Rs.4544+Rs.5146 = Rs.9690.00

Deduct 10.40 less as per agreement = 9692.00-1008.00= 8682.00

In response to audit objection, the local authority effected recovery of Rs.8682.00 from the contractor Sri Maheswar Bhoi, vide MR No73608 dtd. 20.11.2018.. The recovery amount has been credited to cash book on dated 20.11.2018.

15.5 -

Excess payment in Construction of C.C Road from Brajendra Swain house to Mandapada Church in word No.14.OSP.43

EC.Rs.968000.00	14 th FC (Basic)/17-18	Council Resolution No.03-14/31.3.17
Vr.No.189/04.05.17-822343	Contractor-Jitendra Sahoo	Agreement value-822479(14.99% less)
MB No.320	MB Page-42-48	

On checking of c/r w.r.t to M.B, it was seen that the total C:C(1:2:4) has been covered for the road length of 215 mt as per the M.B. Accordingly, the centring and shuttering work admissible was:-

2x215mtx0.12mt=51.60sq.m

But in the bill, the area of c/s allowed was for 96.18 sq.m. Thus the following excess payment on account of allowing excess area of c/s .

(96.18sq.m-51.60sq.m)@95.62= 4263.00

In response to audit objection, the local authority effected recovery of Rs.4263.00 from the contractor Sri Jitendra Sahoo, vide MR No73608 dtd. 20.11.2018.. The recovery amount has been credited to cash book on dated 20.11.2018

15.6 -

Construction of RCC drain from Rusia Maharana house to Big Grimp Bazar W.No.04.OSP.44-45

EC.Rs.400000	14 th FC (Basic)/16-17	
Vr.No.346/	Contractor-Ashok Sahoo	Agreement value-339976(14.99% less)
MB No.318	MB Page-83-92	

On checking of c/r w.r.t to M.B, it was revealed that a sum of Rs.5951.00 was paid in excess due to following reasons.

1. Excess payment due to allowing inadmissible C/S

It was seen that 29.16 sq.m c/s was provided in the bottom of the precast slab covers which was not admissible. The excess payment on account of above was as detailed below.

54 nos x 0.90mt x 0.60mt = 29.16 sq.m @ 95.62/sq.m = Rs.2788

1. Excess payment due to allowing (1:4) 6mm thick C.P over the top of the drain walls

It was seen that 36.57 sq.m area pm top of the drain walls which was not admissible and in admissible payment on account of above is furnished below.

Total drain wall length:- 5.90 s.m+62 s.m+54 s.m = 121.90 s.m

6mm thick (1:4) C.P allowed on the top of drain walls:-

2x121.90s.mx0.15 s.m=36.57 sq.m @ 115.18 = 4212.00

Total inadmissible payment = 2788.00+4212.00 = 7000.00

Deduct 14.99% as per agreement = -1049.00

Net excess payment = 5951.00

In response to audit objection, the local authority effected recovery of Rs.5951.00 from the contractor Sri Ashok Sahoo, vide MR No.73608 dtd. 20.11.2018. . The recovery amount has been credited to cash book on dated 20.11.2018

15.7 -
Construction of C.C Road from Tarini Temple end to towards Batabhubi colony in word No.10.OSP.46

EC.Rs.500000	14 th FC (Basic)/16-17	Council Resolution No.03-10/11.3.16
Vr.No.871/21	Contractor-Jitendra Sahoo	Agreement value-424943(14.99% less)
MB No.322 &326	MB Page-06-11 & 32-37	

On checking of c/r w.r.t to M.B, it was seen that 6mm thick C.P (1:4) over the top of the R.C.C drain walls for 14.40s.m . But the item is not required. Hence the inadmissible payment on account of above was

14.40sq.m @ 115.18/sq.m = Rs.1659.00.

In response to audit objection, the local authority effected recovery of Rs.1659.00 from the contractor Sri Jitendra Sahoo, vide MR No.73608 dtd. 20.11.2018. . The recovery amount has been credited to cash book on dated 20.11.2018

15.8 -
Casting and fixation of RCC slab over the drain in front of Jagannath Temple in w.no.10.OSP.47

EC.Rs.98000	R&b-17-18(PB)
Vr.No.1500/13.3.18	Contractor- Subash Chandra Pradhan
MB No.340	MB Page-03-09

On checking of c/r w.r.t to M.B, it was noticed that a sum of Rs.3705.00 was paid in excess due to allowing c/s at the bottom of precast drain slabs which was not admissible

100nos x0.60mtx0.65 mt = 39sq.m@ Rs.95/sq.m = 3705.00.

In response to audit objection, the local authority effected recovery of Rs.3705.00 from the contractor Sri Subash Chandra Pradhan vide MR No.73608 dtd. 20.11.2018. . The recovery amount has been credited to cash book on dated 20.11.2018

15.9 - Excess payment Construction of C.C Road at New colony in word No.10.OSP.48
Excess payment Construction of C.C Road from Tarini Temple end to towards Batabhubi colony in word No.10.OSP.46

EC.Rs.500000	14 th FC (Basic)/16-17	Council Resolution No.03-10/11.3.16
Vr.No.871/21	Contractor-Jitendra Sahoo	Agreement value-424943(14.99% less)
MB No.322 &326	MB Page-06-11 & 32-37	

On checking of c/r w.r.t to M.B, it was seen that 6mm thick C.P (1:4) over the top of the R.C.C drain walls for 14.40s.m . But the item is not

required. Hence the inadmissible payment on account of above was

14.40sq.m @ 115.18/sq.m = Rs.1659.00

In response to audit objection, the local authority effected recovery of Rs.1659.00 from the contractor Sri Jitendra Sahoo, vide MR No...../dt..... . The recovery amount has been credited to cash book on dated.....

15.10 -

Construction of RCC drain from Sarat Nayak house to Mangala Mandir at Nurtikri W.No.06.OSP.49

EC.Rs.980000	14 th FC (Basic)/17-18	Council Resolution No.03-07/31.3.17
Vr.No.1288/dt.20.1.18	Contractor- Jitendra Kumar Sahoo	Agreement value-1072969(9.50% excess)
MB No.313	MB Page-143-154	

On checking of c/r w.r.t to M.B, it was seen that a sum of Rs.9543.00 was paid to the contractor towards 6mm thick(1:4) C.P over the top of the R.C.C drain wall. But over the R.C.C top no C.P was required, hence the excess payment on account of above as detailed below needs recovery.

2x189sq.mx0.20sq.m= 75.60sq.m @115.28/sq.m = 8715.00

Add excess 9.5% per agreement = 828.00

Total excess payment 9543.00

In response to audit objection, the local authority effected recovery of Rs.9543.00 from the contractor Sri Jitendra Kumar Sahoo, vide MR No.73608 dtd 20.11.2018 . The recovery amount has been credited to cash book on dated 20.11.2018.

15.11 - Excess payment in work -

Excess payment in works due to allowing 6mm thick(1:4)C.P over the top of the R.C.C drain walls.OSP.50-51

On checking of the following C/Rs w.r.t to connected MBs, it was revealed that in the work bills 6mm thick(1:4) C.P item was provided over the top of the R.C.C drain walls which were not admissible . Therefore the payment on this score is suggested for recovery.

Work	E.C	VrNo/dt	Area allowed	Rate	Amount paid
Construction of C.C road from Nuasahi school to Saibani Mandir in W.No.17, MBNo.320/49 to56, Contractor: Rajib Mohanty	900000.00	188/4.5.17	61.60 sq.m	115.18/sq.m	7095.00
	Agreement-			-14.99/sq.m	<u>-1063.00</u>
	764911.00				6031.00
Const. RCC drain from Manmohan Samantray house to Santosh Sahu house,W.No.19 MBNo.15/page 73 to 84, Contractor: Mangaraj Behera	900000.00	1092/21.11.17	72.04 sq.m	115.18/sq.m	8305.00
	Agreement-			-14.99/sq.m	<u>-1245.00</u>
	837947.00				7060.00
Const. RCC drain near Bhramarabar Swain house to Choman Sahani house W.No.10 Contractor: Bimal ku Behera	490000.00	1181/19.12.17	60.30 sq.m	115.18/sq.m	6951.00
	Agreement-			-14.99/sq.m	<u>-1042.00</u>
	416315.00				5909.00
Repair to drain from Baikunthanath Tarenia house to Bipin Bihari house W.No.17 M.B no.327 &328. Page-1 to3 & 1 to 6 Contractor:- S.C Barik	98000.00	770/24.8.17	10.80 sq.m	115.12/sq.m	1242.00
Repair to drain Bagasetu house to W.No.17	98000.00	770/24.8.17	7.75 sq.m	115.00/sq.m	834.00

M.B no.327 &328. Page-4 to6 & 7 to 11
Contractor:- S.C Barik

In response to audit objection, the local authority effected recovery of Rs.9543.00 from the contractors vide MR No.73608 dtd.20.11.2018 . The recovery amount has been credited to cash book on dated 20.11.2018

15.12 -

Excess payment of Construction of foot path and parking area in front of Bijupatnaik Park W.No.10.OSP.52

EC.Rs.500000	14 th FC (Basic)/16/17	Council Resolution No.03-21/11.3.17
Vr.No.1178/dt.13.12.17	Contractor-Rajib Mohant	Agreement value-424818(14.99% less)
MB No.326	MB Page-51-57	

On checking of the C/R w.r.t MB it was revealed that a sum of Rs.6573 was paid in excess due to allowing higher rate in comparison to other files as per the following details

Particular	Rate allowed	Rate admissible	Excess rate	Excess payment
Transportation of Earth: 85 cum	157.96 cum	67.00/cum	90.96/cum	7732
			Less 14.99%	-1159
				6573

In response to audit objection, the local authority effected recovery of Rs.6573.00 from the contractors vide MR No.73608 dtd.20.11.2018 . The recovery amount has been credited to cash book on dated 20.11.2018.

15.13 -

Excess Payment on Construction of C.C Road from Gandasahi Transformer to Netaji Club word No.18.OSP.53

EC.Rs.870000	14 th FC (Basic)/17-18	Council Resolution No.03-11/11.3.16
Vr.No.1378/19.2.18	Contractor-Mangaraj Behera	Agreement value-739213(14.99% less)
MB No.304	MB Page-170-174	

On checking of c/r w.r.t to M.B, it was seen that a sum of Rs.8244 was paid in excess due to calculation error. As per MB, the area of C/S as per the measurement recorded was 134.70 Sq.m. But in the bill the payment was made for 234.70sq.m resulting in excess payment of Rs.8244.

100sq.m x96.98/sq.m = 9698

Less 14.99% = -1454

Excess payment = Rs.8244

In response to audit objection, the local authority effected recovery of Rs.8244.00 from the contractors Sri Mangaraj Behera vide MR No.73608 dtd.20.11.2018... . The recovery amount has been credited to cash book on dated 20.11.2018.

15.14 -

Excess payment on Construction of C.C Road from Sudam Baba(back side) house to Bibhudata house word No.12.OSP.54

EC.Rs.800000	14 th FC (Basic)/15-16	Council Resolution No.03-10/26.10.16
Vr.No.57/19.2.18	Contractor-Mangaraj Behera	Agreement value-739213(14.99% less)
MB No.304	MB Page-170-174	

On checking of c/r w.r.t to M.B, it was seen that a sum of Rs.8244 was paid in excess due to calculation error. As per MB, the area of C/S as per

the measurement recorded was 134.70 Sq.m. But in the bill the payment was made for 234.70sq.m resulting in excess payment of Rs.8244.

100sq.m x96.98/sq.m = 9698

Less 14.99% = -1454

Excess payment = 8244

In response to audit objection, the local authority effected recovery of Rs.8244.00 from the contractors Sri Mangaraj Behera vide MR No.73608 dtd.20.11.2018 . The recovery amount has been credited to cash book on dated 20.11.2018.

15.15 -

Excess payment Development of Budhalinga Temple of choudwar Municipality of Tourism Infrastructure Fund.OSP.55

EC.Rs.1000000	TIF/17-18	Council Resolution No.03-10/26.10.16
Vr.No.1157/15.12.17	Contractor-Dharmananda Behera	Agreement value-946640.00(4.99% less)
MB No.320	MB Page-98-115	

On checking of c/r w.r.t to M.B, it was seen that a sum of Rs.1553.00 was paid in excess due to allowing inadmissible quantity of sand filling on the road surface. As per measurement, excavation of earth was done for 0.20mt, and C.C(1:4:8) for 0.10mt with C.C(1:2:4) for 0.10mt. As such it was not admissible for sand filling for a thickness of 0.075mt . Hence the cost of sand filling as detailed below needs recovery.

652.36sq.mx(0.075-0.050)mt= 16.30cu.m @ 317.39/cum = 5173.00

- 4.99% less = -250.00

Net excess payment = 4915.00

In response to audit objection, the local authority effected recovery of Rs.4915.00 from the contractors Sri Dharmananda Behera vide MR No...73608 dtd.20.11.2018... . The recovery amount has been credited to cash book on dated 20.11.2018.

15.16 -

Excess payment on Construction of C.C Road from Jagannath Math Backside to Aditya Sahu house at Upper Mundamala in W.No.7.OSP.56

EC.Rs.950000	14 th FC (Basic)/16-17	Council Resolution No.03-12/11.3.16
Vr.No.199/dt.4.5.17	Contractor-Bimal ku Behera	Agreement value-807400 (14.99% less)
MB No.305	MB Page-134-141	

On checking of above c/r w.r.t to M.B, it was noticed that a sum of Rs.2773.00 was paid in excess due to allowing excess quantity of sand filling i.e 0'.3" thick instead of admissible 0'.2" thick. The details of excess payment is furnished below .

426sq.mx(0.075-0.050)mt = 10.65 cub.m @ 306.30 cu.m = Rs. 3262.00

Deduct 14.99% - Rs. 489.00

2773.00

In response to audit objection, the local authority effected recovery of Rs.2773.00 from the contractor Sri Bimal ku Behera vide MR No.73608 dtd.20.11.2018 . The recovery amount has been credited to cash book on dated 20.11.2018.

15.17 -

Excess payment on Completion of women's Hostel building 1st floor of Choudwar College. OSP.57

EC.Rs.1000000	College fund	Council Resolution No.03-12/11.3.16
Vr.No.1375/dt.26.2.18	Contractor-Jitendra Ku Sahu	Agreement value-850351(14.99% less)
MB No.318	MB Page-139-147	

On checking of above c/r w.r.t to M.B, it was noticed that a sum of Rs.681.00 was paid in excess due to allowing excess area for fixing of wall tiles in dados and skrits . As per the measurement, 19 rooms have be filled with wall tiles in dados. But while taking door opening as deduction part, only 17 rooms have been counted. Therefore, the following excess area was allowed in the bill and the cost thereon needs recovery.

2nosx2sidesx1.10mtx0.20mt=0.88 sq.m

@ 910.68/sq.m = 801.00

• 14.99% = -120.00

681.00

In response to audit objection, the local authority effected recovery of Rs.681.00 from the contractor Sri Jitendra Ku Sahu vide MR No...73608/20.11.2018 . The recovery amount has been credited to cash book on dated 20.11.2018.

15.18 -

Excess payment on Construction of C.C Road from Nilma Lenka house to Pani Pump house in W.No.14. OSP.58

EC.Rs.520000	14 th FC (Basic)/16-17	Council Resolution No.03-05/11.3.16
Vr.No.365/dt.27.5.17	Contractor-Maheswar Bhoi	Agreement value-441806 (14.99% less)
MB No.294	MB Page-83 to 89	

On checking of above c/r w.r.t to M.B, it was noticed that a sum of Rs.1048.00 was paid in excess due to allowing excess area of C/S in execution of C.C Road as detailed below.

As per M.B measurement taken :- 1x 129mx0.10m= 12.90 sq.m

In the bill, area of C/S allowed was 25.80 sq.m

Excess C/S area allowed = 12.90 sq.m

Excess payment = 12.90 x 95.62 = 1233.00

• 14.99% = -185.00

= 1048.00

In response to audit objection, the local authority effected recovery of Rs.1048.00 from the contractor Sri Maheswar Bhoi vide MR No.73608/20.11.2018. The recovery amount has been credited to cash book on dated 20.11.2018

15.19 -

Excess payment on Construction of RCC drain from Alekha Matha Tungi to Bimal Swain house W.No.16. OSP.59

EC.Rs.990000	14 th FC (Basic)/17-18	
Vr.No.1473/dt.13.3.18	Contractor-Jitendra Sahoo	Agreement value-801939(14.99% less)
MB No.343 & 339	MB Page-6-9 & 8	

Excess payment due to calculation mistake

As per M.B, the quantity of C.C (1:2:4) was

1x15.60mx8.80mx0.10m= 13.72 cu.m

But the bill was paid for 14.61 cu.m

Excess quantity paid := 14.61 cum-13.72 cum=0.89cum

Excess Payment= 0.89cumx5942.66/cum=5289.00

-14.99% as per agreement = -793.00

Excess payment = 4496.00

In response to audit objection, the local authority effected recovery of Rs.4496.00 from the contractor Sri Jitendra Sahoo vide MR No.73608/20.11.2018. The recovery amount has been credited to cash book on dated 20.11.2018.

15.20 -

Excess payment Construction of C.C Road from Kalanikatana Club Chhaka to Safei Nalla Samal Sahi in W.No.1.OSP.60

EC.Rs.600000	14 th FC (Basic)/17-18	Council Resolution No.03-02/31.3.2017
Vr.No.1191/dt.28.12.17	Contractor-Maheswar Bhoi	Agreement value-509704(14.99% less)
MB No.326	MB Page-58 to 62	

On checking of above c/r w.r.t to M.B, it was noticed that a sum of Rs.1846.00 was paid in excess due to allowing excess area of C/S of road length below.

As per measurement :- Road length =229.05mt

Road width = 21x0.40=8.40mt

Patch = 2x2.40= 4.80mt

242.25 sq.m

The admissible area of C/S won

1x242.25mx0.10m= 24.22 sq.m

But in the bill C/S allowed for area 43.25 sq.m

Excess area allowed = 43.25-24.22 = 19.03 sq.m

Excess payment = 19.03 sq.m x 96.98 sq.m= 1846.00

In response to audit objection, the local authority effected recovery of Rs.1846.00 from the contractor Sri Maheswar Bhoi vide MR No.73608/20.11.2018 . The recovery amount has been credited to cash book on dated 20.11.2018.

15.21 -

Excess Payment on Construction of RCC drain from Sambhunath Behera house to Narahari Sethi house W.No.17.OSP.61

EC.Rs.980000	14 th FC (Basic)/17-18	Council Resolution No.03-17/31.3.2017
Vr.No.1289/dt.20.1.18	Contractor-Ashok ku Sahoo	Agreement value-832989(14.99% less)
MB No.304	MB Page-161 to 169	

Excess payment due to allowing C/S in the bottom of precast R.C.C drain cover Slabs

On checking of above c/r w.r.t to M.B, it was noticed that a total quantity of 96.06 sq.m of C/S was allowed in constn of precast R.C.C drain slabs which included the C/S of area of the bottom of slabs . This excess payment on account of allowing excess C/S area in bill as detailed below.

Quantity allowed	Quantity admissible	Excess	Rate	Payment
96.06 sq.m	2x111nosx0.90x0.10=19.98 sq.m	62.72 sq.m	96.98/sq.m	6086.00
	2x111nosx0.60x0.10=13.32 sq.m		- 14.99%	<u>-912.00</u>
			Excess payment	5174.00

In response to audit objection, the local authority effected recovery of Rs.5174.00 from the contractor Sri Ashok ku Sahoo vide MR No.73608/20.11.2018.... . The recovery amount has been credited to cash book on dated 20.11.2018.

15.22 - Excess payment on Construction of RCC drain and road from Dola Yatra Padia to Safai Nala W.No.01.OSP.62-63

Excess payment on Construction of RCC drain and road from Dola Yatra Padia to Safai Nala W.No.01.OSP.62-63

EC.Rs.980000	14 th FC (Basic)/16-17	Council Resolution No.03-17/31.3.2017
Vr.No.270/dt.10.5.17	Contractor- Ramesh ku Mahali	Agreement value-832793(14.99% less)
MB No.304	MB Page-103 to 112	

On checking of above c/r w.r.t to M.B, it was seen that for 45 nos of slabs C/S was allowed at the bottom of the precast drawn slabs which were inadmissible and its cost Rs.2323.00 detailed below needs recovery.

45x0.90mx0.60m=24.30 sq.m @ Rs.95.62/sq.m= Rs.2323.00

On verification of M.B, it was seen that the measurement of quantity of earth excavated was 150 cum, but in the bill T.C cost of 175 cum allowed resulting in excess payment of Rs.1675 as detailed below.

175 cum-150cum=25cum @ 67/-= 1675/-

Total excess expenditure = 3998.00

Deduct 14.99% = - 590.00

Excess payment as Rs 3399.00

In response to audit objection, the local authority effected recovery of Rs.3399.00 from the contractor Sri Ramesh ku Mahali vide MR No...73608/20.11.2018 . The recovery amount has been credited to cash book on dated 20.11.2018.

15.23 -

Excess Payment on Construction of C.C Road from infront of Janmejaya Mohapatra house to Trinath Swain house upto Arakhita Road house in W.No.9.OSP.64

EC.Rs.390000	14 th FC (Basic)/17-18	Council Resolution No.03-02/31.3.2017
Vr.No.1075/dt.17.11.17	Contractor-Manoj Kumar Naik	Agreement value-331382(14.99% less)
MB No.335	MB Page-13 to 16	

On checking of above c/r w.r.t to M.B, it was seen that a sum of Rs.6920.00 was paid in excess to the contractor due to allowing sand filling for 0'.3" over the morum surface subbase of 0'6". Over which C.C road was constructed. As morum was spread in subbase for a thickness of 0'.6" and simultaneously C.C road was constructed, there was no necessity of providing sand filling for 0'.3". Then the cost paid towards sand filling as detailed below needs recovery.

Sandfilling 25.65cu.m @ 317.39/ cu.m = Rs.8141.00

(-) deduct 14.99% as per agreement = - Rs.1220.00

Net excess payment was = Rs.6920.00

In response to audit objection, the local authority effected recovery of Rs.6920.00 from the contractor Sri Manoj Kumar Naik vide MR No.73608/20.11.2018. The recovery amount has been credited to cash book on dated 20.11.2018

15.24 -

Excess Payment on Construction of RCC drain from Arjun Mallick house to Bubuna Das house in W.No.13.OSP.65

EC.Rs.97000	R&B(N)/16-17	Council Resolution No.03-48/28.2.2017
Vr.No.271/dt.10.5.17	Contractor- Jitendra Ku Sahoo	Agreement value-97000
MB No.302	MB Page-186 to 193	

On checking of above c/r w.r.t to M.B, it was seen that a sum of Rs.946.00 was paid in excess to allowing 6mm thick (1:4)C.P over the top R.C.C drain wall surface, which was not admissible. The details of excess payment is detailed below.

2x43mx0.10m= 8.60 sq.m @ 110.00/sq.m = 946.00

In response to audit objection, the local authority effected recovery of Rs.946.00 from the contractor Sri Jitendra Ku Sahoo vide MR No.73608/20.11.2018 . The recovery amount has been credited to cash book on dated 20.11.2018

15.25 -

Excess Payment on Construction of RCC drain from Manoj Nayak house to Marahatta Sahi Chhak in W.No.02.OSP.66

EC.Rs.97000	M.F/2017-18	Council Resolution No.03-24/28.2.2017
Vr.No.261/dt.	Contractor- Manoj Ku Nayak	Agreement value-97000
MB No.302	MB Page-171 to 178	

On checking of C/R w.r.t M.B, it was seen that a sum of Rs.1225.00 was paid in excess due to allowing 6mm thick(1:4) C.P over the top of the R.C.C drawn walls, which was not admissible. Hence, excess payment on account of above was

2x35.50mx0.15m= 10.65sq.m = Rs.1225.00

In response to audit objection, the local authority effected recovery of Rs.1225.00 from the contractor Sri Manoj Ku Nayak vide MR No.73608/20.11.2018 . The recovery amount has been credited to cash book on dated 20.11.2018.

15.26 -

Excess Payment on Development of Jagannath Mandir of Choudwar Municipality of Tourism Infrastructure Fund. OSP.67

EC.Rs.1000000	Tourism Infra. Fund/2017-18	
Vr.No.1539/dt.29.3.18	Contractor- Manoj Ku Nayak	Agreement value-846432.00
MB No.328	MB Page-72 to 95	

On verification of C/R w.r to M.B, it was revealed that a sum of Rs.1178.00 was paid in excess due to excess quantity of earth work allowed in the bill. It is seen that the following works were executed for construction of C.C columns.

1. Sand filling = 0.10m thick
 2. C.C(1:4:8)= 0.10 m thick
 3. R.C.C(1:1.5:3)= 0.20 m thick(1st footing)
- = 0.70m thick(2nd footing)

1.15 mt thick

Admissible quantity of earth work was

$8 \times 1.50 \text{m} \times 1.50 \text{m} \times 1.50 \text{m} = 20.73 \text{ cu.m}$

But in the work bill earth work allowed for 27.00 cu.m

Excess payment on account of excess earth work: $6.30 \text{ cu.m} @ 186.94/\text{cu.m} = \text{Rs.}1178.00$

In response to audit objection, the local authority effected recovery of Rs.1178.00 from the contractor Sri Manoj Ku Nayak vide MR No.73608/20.11.2018... . The recovery amount has been credited to cash book on dated 20.11.2018.

15.27 -

Construction of C.C Road from Rabindra Palei house to Pitambar Subudhi Badi at Godipata in W.No.16.OSP.68

EC.Rs.98000	14 th FC (PBI)/16-17	
Vr.No.1069/dt.17.11.17	Contractor-Jitendra Ku Sahoo	Agreement value-97728(0.66% less)
MB No.334 & 333	MB Page-8 to 9 & 30	

On checking of above C/R w.r.t M.B it was seen that a sum of Rs.328.00 was paid in excess due to allowing higher rate in excavation allowed in the road work. It was seen that the rate of excavation allowed in the road work included 20% extra meant for founding dressing and levelling, which is not admissible.

Particulars	Rate allowed	Rate admissible	Excess rate	Excess Payment
9.59 cum earth work	190.00/cum	155.72/cum	34.22/cum	328.00

In response to audit objection, the local authority effected recovery of Rs.1178.00 from the contractor Sri Manoj Ku Nayak vide MR No.73608/20.11.2018... . The recovery amount has been credited to cash book on dated 20.11.2018.

15.28 -

Construction of C.C Road Guard Wall from Kapaleswar Mandir to Railway 2. W. No.9 (OSP.69)

EC.Rs.9,90,000.00	14 th FC Gen. (Besic) /16-17	
Vr.No.861/dt.18.09.17	Contractor-Dharmananda Behera,	Agreement value-8,41,249.00(14.99% less)
MB No.334	MB Page- 42 to 45	

On checking of above C/R w.r.t M.B it was seen that a sum of Rs.910.00 was paid in excess in centering & shurtering of road and guard wall as furnished below.

Qty. of C/S required	Quantity allowed	Excess quantity	Rate	Excess Payment
For C.C. (1:2:4) – Road – $2 \times 168.50 \text{m} \times 0.15 \text{m} = 50.55 \text{ Sqmt.}$	166.25 Sq.mtr.	11.20 Sq.mtr.	95.62/ Sqm.	1,071.00
Guard Wall - $2 \times 95 \text{m} \times 0.80 - 0.25 \text{m} = 104.50 \text{ sqmt.}$				(-)14.99 % Less
-----				161.00
Total= 155.05 Sqm.				-----
				=910.00

The above excess payment was suggested for recovery. In response to audit objection memo the local authority replied that excess payment of Rs.910.00 has been recovered vide M.R.73608 dtd.20.11.2018 and taken to cash on 20.11.2018.

PARA: 16 **AUDIT ON UNITS / DEPARTMENT**

16.1 -
There is no separate department exists in this municipality.

PARA: 17 AUDIT ON SCHEMES / PROGRAMMES

17.1 -

Para : 17.1.1 : SCOPE OF AUDIT :-

In addition to normal audit on financial transaction of the urban local bodies for the year 2017-18, the govt. has decided to conduct thematic audit on procurement of Goods / equipment without following due tender procedure for the last three years i.e. 2015-16 to 2017-18. Accordingly this audit is focused upon the whole process of procurement of high value goods / equipment for the prescribed period . The following records and registers were examined in course of thematic audit.

- 1.Purchase Files.
- 2.Tender
- 3.Stock Register
- 4.Sanction Order procurement of goods.
- 5.Indents from the Departments.

PARA :- 17.1.2 : AUDIT OBJECTIVE :-

The basic objectives for conducting audit on Procurement of Goods / Equipment were to ascertain the following.

- 1.Whether due Tender Procedure have been adopted for procurement of high value goods equipment.
- 2.Whether sanction from competent authority for purchase and floating of tender has been obtained as per provision of OGFR and Municipal Rules or Act.
- 3.Whether purchase orders have been split up to avoid the necessity of obtaining the sanction of higher authority.
- 4.Whether irregular purchases have been made according to previous year tender without floating fresh tender.

PARA :- 17.1.3 :- AUDIT CRITERIA :-

While conducting the Thematic Audit on Procurement of Goods / Equipment without following due Tender procedure of Choudwar Municipality, the audit examined the records and registers relating to procurement of goods with reference to following rules.

- 1.The Odisha Municipal Corporation Act .2003 (Section 277 to 279)
- 2.Rule 53,96,97,&98 of OGFR Vol.I on purchase of stores.
- 3.F.D.guide lines for procurement of goods vide Rule-4939/dt.13.02.2012.

PARA-17.1.4:-AUDIT FINDING. :-

List of procurement of goods / equipment by Choudwar Municipality during 2015-16, 2016-17 and 2017-18 without following due tender procedure are furnished below.

Sl.No.	Ref. to Vr.No./Date	Item(s) Purchased	Amount of purchase (in Rs.)	Irregularity, if brief.	Remarks.
1.	49/8.4.16	Electrical goods from OMM SAI Electricals	447532.00	irregular purchases have been made according to previous year tender without floating fresh tender.	
2.	240/18.6.2016	do.	296720.00	-do-	
3.	430/13.7.2016	do	592319.00	do.	
4	569/5.8.16	do	716869.00	do.	
5.	839/1.12.15	Sansukruti Associates Pvt Ltd (Havels make)	1305477.00	Single Tender	
6.	1133/31.1.17	do.	2537976.00	-do-	
7.	1001/15.12.2016	do	546072.00	do	

8.	50/8.4.16	Bhanja Prabha consumer Federation Ltd.(Sanitary Material)	5540.00	Purchase without inviting quotation and recommendation of the purchase committee.	
9.	303/29.6.16	do	1800.00	do	
10	380/5.7.16	Sanitation materials	89400.00	-do-	
11.	1114/24.1.17	Sanitation materials	19000.00	-do-	
12.	739/19.10.15	Bhanja Prabha Super Bazar Stationary articles	35189.00	-do-	
13.	1296/21.3.16	Do	38282.00	-do-	
14.	1197/17.02.2016	Do	15375.00	-do-	
15.	53/8.4.16	Do	7520.00	-do-	
16.	302/29.6.16	Do	26648.00	-do-	
17	628/26.8.16	Do	13250.00	-do-	
18.	627/26.8.16	Do	15976.00	-do-	
19.	720/16.8.17	Do	8697.00	-do-	
20.	743/22.8.17	Do	7215.00	-do-	
21.	1009/20.10.17	Do	29628.00	-do-	
22.	1345/13.2.18	Do	60554.00	-do-	
23.	1542/29.3.18	Do	20765.00	-do-	
Total			5401314.00		

As per guide line prescribed in F.D. O.M. No.4939 dtd. 13.02.2012 for procurement of goods having cost exceeding Rs.15,000.00 and within Rs.1,00,000.00, recommendation of purchase committee is required. It would be seen that in the above table procurement of goods have been made having cost less than Rs.1,00,000.00 without recommendation purchase committee. It would also be seen that procurement of electrical goods and sanitary goods have been made during the year 2016-17 without calling fresh tender. From the above table it would also be seen that purchase orders for sanitation goods have been split up to avoid the necessity for obtaining the sanction of higher authority required with reference to the total amount of the orders. In some cases procurement of high value equipment has been made without obtaining proper sanction / approval of the competent authority. As such it was construed that no proper tender procedure has been adopted for procurement of goods having money value more that Rs.1,00,000.00.

As regards to the objection raised regarding the aforesaid irregularities the local authority replied that since Bhanja Prabha Super Bazar is a consumer co-operative society no quotation call was required for any purchase made from it.

PARA : 17.1.5 :- SUGGESTIONS AND RECOMMENDATION :-

The local authority may purchase materials up to Rs.15,000.00 without inviting quotations on the basis of a certificate to recorded by the competent authority as per Note – 7 of OM No.4939/F., dtd.13.02.2012. If purchase of goods costing above Rs.15,000.00 and up to Rs.1,00,000.00 on each occasion may be made on the recommendations of duly constituted Local Purchase Committee consisting of three members of appropriate level as decided by the authorities Competent to Purchase Goods as per Note – 8 of the said O.M. Wide publication of tender call notice of procurement of goods exceeding money value Rs.5,00,000.00 may be made in both local daily and national newspaper to bring transparency in tender procedure. The purchase orders should not be split up to avoid the necessity for obtaining the sanction of higher authority required with reference to the total amount of orders as prescribed in aforesaid Office Memorandum of Finance Department. No purchase should be made without tender procedure as required under the aforesaid O.M. Purchase basing on the tender that had been floated in previous years without going for fresh tender should be avoided.

17.2 - Target and Achievement figures of Different schemes for the year 2017-18

The target and achievement figures of different schemes for the year 2017-18 provided to audit by the local authority is furnished below.

Physical & Financial Achievement of Works for 2017-18

Target and Achievement													
Sl No	Name Of the Scheme	Financial Achievement						Physical Achievement					
		O.B	Fund received during the year	Total fund avai- lable	Expen- diture	Unspent balance at the end of the year.	%age of the expr. To that of avai-	No. of spill over proj- ects	No. of proj- ects plan for the curr.	Total	No. of proj- ects compl- eted	No. of spill over projection to the next year.	%age of the achi- evement

							able fund	from previ- ous year.	Yr. as per annual action plan		during the year.		
	1	2	3	4	5	6	7	8	9	10	11	12	13
1	Creation of Capital Assets	2581580	1898000	4479580	780989	3698591	17.43	19	10	29	5	24	17.24
2	Maintenance of Capital Assets	915000	906000	1821000	0	1821000	0	20	10	30	0	30	0.00
3	Devolution of Fund	0	11712000	11712000	5088287	6623713	43.44	0	30	30	14	16	46.66
4	Maintenance of Non Residential Building	1774000	474000	2248000	779707	1468293	34.68	8	1	9	1	8	11.11
5	Motor Vehicle Tax	3159000	3444000	4769009	5083509	-3145000	100.00	7	10	17	17	0	100.00
6	Road & Bridges	1088862	2320000	3408862	3408862	0	100.00	25	25	50	50	0	100.00
7	14th FC Grant	403027283	18398000	61425283	24745678	36679605	40.28	19	25	44	32	12	72.72
8	MLALAD	2199875	2300000	4499875	1470012	3029863	32.66	15	18	33	12	21	36.36
9	MPLAD	1400000	625000	2025000	800000	1225000	39.5	2	2	4	2	2	50.00

17.3 - SCHEME STUDY -

Members of Parliament Local Area Development Scheme MPLAD is a scheme formulated by Govt. of India on 23 December 1993 that provides that each member of parliament of India has the choice to suggest to the Head of the districts, works to the tune of Rs 5 crore per year, to be taken up in his constituency. Initially, this scheme was administered by Ministry of Rural Development. Later, in October 1994, Ministry of Statistics and programme implementation MOSPI has been looking into its working. Elected Members of Rajya Sabha representing the whole of the state as they do, may works for implementation in one or more districts as they may choose. Nominated members of the Lok

Sabha and Rajya Sabha may also works for implementation in one or more districts, anywhere in the country. The allocation per MP per year stands increased to 2 crore from the year 1998-1999 which has been further enhanced to 5 crore from the year 2011.

Deficiency found in the implementation of MPLAD Scheme:-

01) There is no separate savings bank account has been maintained for MPLAD scheme as per para 4.14.1 and 5.1 of MPLAD Guideline.

02) Non completion of project within due time:- As per para 3.13 of MPLAD guideline 2012 all projects taken up under MPLAD scheme should have been completed within one year. But it is seen that a single project named completion of within the estimated cost of Rs was taken up during but completed after lapses of more than two year contravening above guideline.

03) No MPR showing physical and financial progress of the above work has been submitted to the Nodal department as per para 6.5(ii) of MPLAD guideline 2012.

The funds received by the NAC is very poor. The local authority is suggested to take necessary steps to receive more funds under MPLAD and utilize the same in developmental works of the NAC area and to avoid such lapses in future with conformation the scheme guideline.

Implementation of SJSRY scheme :-

Swarna Jayanti Shahari Rozgar Yojana (SJSRY) is a centrally sponsored scheme which came into effect on 1 December 1997. The scheme strives to provide gainful employment to the urban unemployed and underemployed poor, through encouraging the setting up of self-employment ventures by the urban poor living below the poverty line. The scheme was launched replacing three existing schemes, such as, Nehru Rozgar Yojana (NRY), Urban Basic Services for the Poor (UBSP), and Prime Minister's Integrated Urban Poverty Eradication Programme (PMI UPEP) Revamped in 2009, SJSRY has five components: (a) the Urban Self-Employment Programme (USEP), which targets individual urban poor for setting up micro enterprises; (b) the Urban Women Self-Help Programme (UWSP), which targets urban poor women Self Help Groups (SHGs) for setting up group enterprises and providing them assistance through a revolving fund for thrift and credit activities;

(c) Skill Training for Employment Promotion amongst Urban Poor (STEP-UP), which targets the urban poor for imparting quality training so as to enhance their employability for self-employment or better salaried employment; (d) the Urban Wage Employment Programme (UWEP), which seeks to assist the urban poor by utilizing their labour for construction of socially useful assets, in towns with less than 5 lakh population

as per the 1991 Census; and (e) the Urban Community Development Network (UCDN), which seeks to assist the urban poor in organizing themselves into self managed community structures to gain collective strength to address the issues of poverty facing them and to participate in the effective implementation of urban poverty alleviation and social development programmes. The SJSRY scheme is being implemented on a cost-sharing basis between the Centre and the States in the ratio of 75:25.

1. SJSRY :- During the year under audit i.e. 2017-18 a sum of Rs 1006000.00 was received under SJSRY Grant out of which only Rs.600000.00 was utilized in funding revolving fund of SHGs. No training programme was conducted during 2017-18.

PARA: 18 MISCELLANEOUS

18.1 - Utilisation of surplus stock of S.K.Oil under NFSA.OSP.32

On verification of S.k.Oil central stock register, it was revealed that 14581 ltrs of S.K.Oil stock was received by the municipality towards quota for the month of 5/17 on 27.5.17. But before receipt of oil quota for 5/17, there was a stock balance of oil for a quantity of 3748.850 ltrs. Out of the stock quota meant for the month of 04/17. Therefore, it was asked through audit objection regarding how the surplus stock of 3748.85 ltrs was utilised to be stated to audit.

In response to audit objection, no reply was furnished by the E.O. However, the distribution in charge verbally took the position that the surplus was distributed as spill over quota along with the regular quota meant for the month of 05/2017 as arrear claims which was also verified in audit. However, the reply was not convincing as the purpose of PDS is to provide the minimum food security for individual in regular basis. Therefore, there was no necessity of distributing the arrear claim of S K Oil . Thus, the expenditure of Rs.70328.00(3748.850 @ 18.76) on procuring excess S K Oil for a quantity of 3748.850 lts and distributing the same as arrear to the beneficiaries was not justified and in view of absence of any administrative decision regarding distribution of arrear claim of S K Oil the procurement cost of Rs.70328.00 is kept under objection.

18.2 - Non deposit of transfer money.OSP.33

Verification of SBI A/c No.30357516367, pass book relating to Non.LFS Pension scheme, it was disclosed that a sum of Rs.39668.00 was withdrawn from the pass book on 10.10.2017 for closure of the account. But said amount could not be traced as deposit to any other account on transfer in the said date or any other subsequent date.

Similarly, verification of SBI a/c no.30357514519 pass book relating to LFS pension scheme, it was disclosed that a sum of Rs.20492.00 was withdrawn from the pass book for the purpose of closure of a/cs. But the said amount was not traced as deposit in any other account.

In response to the audit objection, the EO stated that after contact with the concerned SBI branch , it came to know that the amount of transfer was not materialized. However, steps will be taken for transfer of the amount to the designated banks. Thus in view of the reply the deposit position of the transfer amount needs to be shown to audit at the time of the exit conference and till then the total amount of Rs.60160.00 is kept under objection.

However at the time of exit conference the E.O stated that the amount has already been deposited in SBI A/C no 10603198990 on 01.01.2019 , which was verified on the spot and objection is dropped.

18.3 - PROFIT AND LOSS ACCOUNT OF PDS

The profit/Loss account of PDS in respect of choudwar municipality for the year 2017-18 is furnished below.

INCOME			EXPENDITURE		
SL NO	PARTICULARS	AMOUNT	SL NO	PARTICULARS	AMOUNT
1	O.B	2414770.37	1	Purchase of Rice	342825.6
2	Sale of PDS Commodities (unclassified)	5331317	2	Purchase of K.Oil	3771121.5
3	Bank pass book interest	95556	3	Purchase of Wheat	144992.3
4	TC of grains	151931	4	Renewal fee	51000
5	Sale proceeds of gunny bag	104844	5	TC of grains	413840
			6	House Rent	130920
			7	Awareness Programme/Publicity	22400
			8	S.D Refund	5000
			9	Contingent	62079
			10	Transfer to Accountant cash book	35178
			11	Bank Charges	4422.45
			12	Salary of 3 NMRs engaged	327414
			13	Salary of other regular employees	2065679
	Total Income	8098418.37		Total Expenditure	7376871.85
	Trade Surplus	721546.52			

From the above position, it is revealed that although there is a trade surplus of Rs.721546.52 as seemed from the above statement there is a real loss of Rs.1693223.85 when the total income and expenditure is considered excluding the surplus opening balance.

Therefore, the EO is suggested that the PDS management system may be improved to avoid the future losses.

PARA: 19 AUDIT OF LOAN/DEPOSITS/CPF INCLUDING POSITIONS

19.1 - Remittance of Govt. Dues -

Rule-04 of Odisha Treasury Code, Vol-I read with Rule 4 of OGFR stipulate that all money received or realized on behalf of Govt. should be deposited in full into treasury or with competent authority within 3 days of its realization. Retention of Govt. money or revenue outside the treasury is irregular and not permissible. The details of position of Govt. dues during 2017-18 is furnished below.

Particulars	Royalty	VAT	CESS	PT	IT	Total
Dues outstanding for deposit at the beginning of the year	135989	532883	99857	21987	42016	832732
Amount Collected during the year	1483899	708266	637974	112300	606514	3548953
Total	1619888	1241149	737831	134287	648530	4381685
Amount Remitted during the year	1258099	642562	541263	112300	593410	3147634
Balance to be remitted at the end of the year	361789	598587	196568	21987	55120	1234051

The local authority was suggested to deposit all the Govt. dues as soon as possible under intimation to audit failing which responsibility would be fixed against the Executive Officer.

19.2 - Loan -

As per Rule 149 of the Odisha Municipal Rules, 1953 a Loan Register is to be maintained(Form No.XXVII). Further, Rule 150 of the Odisha Municipal Rules, 1953 envisages that the loan amount shall not be appropriated even temporarily to any object other than that for which the loan was raised. But during audit no such Loan Register was maintained and produced before audit for verification.

The position of outstanding Loan as per previous Audit Report as on 31-03-18 is furnished below:-

The details of loan position of Choudwar Municipality for the year 2017-18.								
Sl.no.	Particulars of loan	Amount	Sanction Order/G.O.No.	Re-payment during 2017-18.		Pending for payment as on 31.03.2018		Closing date
				Principal	Interest	Principal	Interest	
1	DSMT	1600000	7791/dt.13.03.1995	80000	9600	0	0	27.03.2018
2	DSMT	1600000	8867/dt.25.03.2000	80000	56000	320000	112000	27.03.2022.
	TOTAL					320000	112000	

Therefore the local authority is advised to clear all the outstanding loan amounts by creation of sinking fund and compliance reported.

19.3 - Deposits -

S.D/E.M.D :-

As per Rule – 142 of O.M. Rules 1953 Deposit Ledger is to be maintained and as per Rule 143 of O.M. Rules 1953 list outstanding deposits are to be maintained at the close of every quarter. But in this Municipality neither deposit ledger has been maintained nor list of outstanding deposits at the close of every quarter have been worked out. Further no information was available in the last audit report . However the position of outstanding deposit relating to 2017-18 is furnished below.

Sl. No.	Particulars	Amount	Remarks
1	Deposits Received during the year 2017-18	3127332.00	
2	Deposits refunded during the year 2017-18	202460.00	
	Balance of Deposit outstanding for refund.	2924872.00	

Non Maintenance of Deposit Ledger and outstanding deposits:-

As required under Rule 142 and under Rule 143 of Odisha Municipal Rules, 1953, the deposit ledger and register of outstanding deposit has not been maintained by this Municipality. Due to non maintenance of above register there is a possibility of refund of excess deposit or double refund of deposits which would cause the loss of Municipality fund. Therefore the local authority is advised to maintain the above registers for safe guard of Municipality fund.

19.4 - CPF / EPF Position of Municipality Employees -

In accordance with Rule 436 of O.M. Rules, 1953 every council shall maintain and administer a provident Fund.

As per Rule 442 of O.M. Rules, 1953 a provident fund ledger in Form No. P.F 5 is to be kept in the Municipal Office. As per Rule 445 of O.M. Rules, 1953 the amount deducted from the pay bills as Provident Fund deductions and the contributions paid by the council and other sums relating to the provident fund shall be lodged in the Government Treasury and a separate cash book shall be maintained. The whole or any portion of such deduction, contributions and other sums relating to provident fund may be withdrawn from the treasury at such intervals as may be necessary for investment in interest bearing securities or deposits.

As per Rules 446 of O.M. Rules, 1953 investments shall be made as early as practicable in the form of securities or deposits specified in the Rule.

As per Rule 449 of O.M. Rules, 1953 the provident fund ledger, Abstract register, Cash Book and other records of the fund shall be examined monthly by the Executive Officer and shall be audited by the Examiner of Local Fund Account.

No CPF ledger / EPF Cash Book has not been maintained by the Municipality since inception as required under Rules 436 of O.M. Rules, 1953. The C.P.F position of staff for the financial year 2017-18 has been prepared as per acquittance rolls and the details of deduction and deposit position are furnished below :

The CPF / EPF position of the Municipality for the year 2017-18 is furnished below :

Particulars	Opening Balance as on 01.04.2017	Deducted during the year 2017-18	TOTAL	Deposited during the year 2017-18	Balance as on 31.03.2018
C.P.F	0.00	2014972.00	2014972.00	2014972.00	0.00
E.P.F	0.00	942247.00	942247.00	942247.00	0.00

PARA: 20 RESULT OF AUDIT AND CONCLUSION

20.1 - Remarks On Maintenance of Account

Maintenance of Accountant Cash Book:

The accountant cash book has not been maintained properly as pointed out below-

(i) The details of closing balance of Accountant's cash book i.e. Funds in PL account, in Bank, in shape of investment, in shape of advance & cash in hand should have been mentioned at the end of each day's transaction. But, the same has never been recorded throughout the year 2017-18 .

Opening Balance of the cash book is based on the Opening Balance of the bank pass books which is incorrect since this gives an enhanced OB for the

cash book due to the un encashed cheques of the previous year.

(ii) In some cases, amount received through cheques/BDS are directly credited in Bank A/Cs without being reflected in cash book.

(iii) Advance position has not been reflected in the cash book.

(iv) Bank position as per cash book has not been worked out and bank reconciliation on monthly basis and at the end of the year has not been done.

(v) Cash Analysis also needs to be done.

(vi) In a few cases, proper head of A/C (Name of the scheme with year of grants) has not been shown against the vouchers .

(vii) Multiple Bank A/Cs against a single scheme have been operated in this Municipality.

(viii) Some Dormant Bank/Postal A/Cs have been rolling since long and in a few cases non-operation charges have been deducted by Bank.

(ix) A huge amount in respect of Royalty, L. Cess, VAT, I.Tax, Service Tax etc has not been deposited in proper head of A/Cs.

(x) No adequate monitoring, periodical inspection, supervision have been made to safeguard the leakage in assessment & collection of Municipal Revenue

in respect of different Taxes, Rent, Fees & Fines etc.

(xi) Non-revision of Annual value of holdings resulting Loss of Municipal Revenue.

(xii) Non-imposition of penalty for delay in completion of work as per agreement.

(xiii) Non-conduct of supervision (by the Control & Testing Laboratory) on the quality of materials

Maintenance of abstract Register of Receipts and Expenditures:

The abstract register of receipts and expenditures has not been maintained properly by the local authority. Though month-wise abstract has been worked out, due to non-maintenance of head-wise entries of individual transaction of receipts and expenditures as per budgetary heads, it was not possible on the part of the audit to check their correctness while arriving at the receipt and expenditure position of the municipality. Grant register should be maintained properly by the local authority on priority basis. Even though audit could find out the receipt position of grants on the basis of the BD register and grant files, the expenditures of grant money get mixed with expenditures from municipal fund and it is difficult to reach at the exact position of grants. Further diversion of funds is not clearly visible to audit as well as the local authority.

Recommendations:-

A properly maintained grant register is urgently required to make the grant position correct and transparent.

The DDO should maintain a register for reconciliation of receipts and disbursement of scheme funds as per Lr No 15847/F/27.4.13 of finance department.

Double Entry Book keeping System has not been followed in the municipality as is revealed from the records and registers relating to 2017-18 .

Loss of stock & store of sale centers is a regular happening at Choudwar Municipality. In spite of that the local authority vest the charge of the sale center at the same hand.

There is huge pendency of UCs to be submitted. The local authority is advised to look into the matter.

Time barred register relating to holding tax etc should be maintained by the local authority.

Grievance redressal system to be online so that citizen can assess the status of his grievance.

In view of the audit observations narrated above, the state of maintenance of accounts of Choudwar Municipality during the financial year 2017-18 may not be rated as satisfactory. Needless to mention that irregular, improper as well as haphazard maintenance of accounts will provide ample scope for occurrence of fraud & error. However, special attention of municipal authorities is invited to look into the matter seriously and help improved the state by taking the appropriate remedial measures.

As a result of this Audit transactions involving a sum of Rs 4859047.00 are held under objection which include an amount of Rs 1310658.00 suggested for recovery. Besides, a sum of Rs 223531 was recovered at the instance of audit. The details are furnished in the following tables.

Result Of Audit

Sl No	Paragraph No.	Amount suggested for recovery(In Rs:)	Amount kept under objection including amount suggested for recovery (In Rs:)	Amount Surchargeable(In Rs:)	Amount Embezzlement(In Rs:)	Amount Othercases(In Rs:)	Remarks
1	8.1	22000.00	22000.00	22000.00	0.00	0.00	
2	13.11	467885.00	467885.00	467885.00	0.00	0.00	
3	13.13	18500.00	18500.00	18500.00	0.00	0.00	
4	13.16	252000.00	252000.00	252000.00	0.00	0.00	
5	14.2	6932.00	6932.00	6932.00	0.00	0.00	
6	14.3	0.00	149239.00	0.00	0.00	0.00	
7	14.4	0.00	228320.00	0.00	0.00	0.00	
8	14.5	0.00	829747.00	0.00	0.00	0.00	
9	14.6	0.00	374015.00	0.00	0.00	0.00	
10	14.7	0.00	16740.00	0.00	0.00	0.00	
11	14.8	179931.00	179931.00	179931.00	0.00	0.00	
12	14.9	254600.00	254600.00	254600.00	0.00	0.00	
13	14.10	108810.00	108810.00	108810.00	0.00	0.00	
14	14.11	0.00	1880000.00	0.00	0.00	0.00	
15	18.1	0.00	70328.00	0.00	0.00	0.00	
Total		1310658.00	4859047.00	1310658.00	0.00	0.00	

Spot Recovery

Sl No	Ref to Para No/Audit Objection Statement Page No	M.R.No	Date	Amount(In Rs:)	Name of the person
1	AOSP NO.88 PARA-12-4	75021	2019-05-16	37240	S.K.RAJUDDIN
2	AOSP NO.84 PARA-12-5	75015	2019-04-11	1479	LAXMIDHAR NAYAK
3	AOSP NO.85 PARA-12-6	75012	2019-04-11	400	MANOJ KUMAR SAHOO
4	AOSP NO.85 PARA-12-6	75020	2019-05-13	5730	MANOJ KUMAR SAHOO
5	AOSP NO.35 PARA-12-2	75014	2019-04-11	4375	LAXMIDHAR NAYAK
6	AOSP NO.34 PARA-12-1	75013	2019-04-11	675	S.K.RAJUDDIN
7	AOSP NO.81 PARA-11-6	75022	2019-05-17	75	TAPAN KUMAR SAHOO
8	AOSP NO.36-37 PARA-11-3	75010	2019-04-11	502	HARISISHYA BEHERA
9	AOSP NO.36-37 PARA-11-2	75011	2019-04-11	1000	TAPAN KUMAR SAHOO
10	AOSP NO.40	73608	2018-11-20	4007	BALARAM BEHERA
11	AOSP NO.41 PARA-15.3	73608	2018-11-20	7095	DHARMENDRA BEHERA
12	AOSP NO.38-39 PARA-15.4	73608	2018-11-20	8682	MAHESWAR BHOI
13	AOSP NO.43 PARA-15.5	73608	2018-11-20	4263	JITENDRA KUMAR SAHOO
14	AOSP NO.69 PARA-15.28	73608	2018-11-20	910	DHARMANANDA BEHERA
15	AOSP NO.68 PARA-15.27	73608	2018-11-20	328	JITENDRA KUMAR SAHOO
16	AOSP NO.67 PARA-15.26	73608	2018-11-20	1178	MANOJ KUMAR NAYAK
17	AOSP NO.66 PARA-15.25	73608	2018-11-20	1225	MANOJ KUMAR NAYAK
18	AOSP NO.65 PARA-15.24	73608	2018-11-20	946	JITENDRA KUMAR SAHOO
19	AOSP NO.64 PARA 15.23	73608	2018-11-20	6920	MANOJ KUMAR NAYAK
20	AOSP NO.62-63 PARA 15.22	73608	2018-11-20	3399	RAMESH KUMAR MAHALI
21	AOSP NO.61 PARA 15.21	73608	2018-11-20	5174	ASHOK KUMAR SAHOO
22	AOSP NO.60 PARA 15.20	73608	2018-11-20	1846	MAHESWAR BHOI
23	AOSP NO..59 PARA 15.19	73608	2018-11-20	4496	JITENDRA KUMAR SAHOO
24	AOSP NO.58 PARA 15.18	73608	2018-11-20	1048	MAHESWAR BHOI
25	AOSP NO.57 PARA 15.17	73608	2018-11-20	681	JITENDRA KUMAR SAHOO
26	AOSP NO.56 PARA 15.16	73608	2018-11-20	2773	BIMAL KUMAR BEHERA

27	AOSP NO.55 PARA-15.15	73608	2018-11-20	4915	DHARMENDRA BEHERA
28	AOSP NO.54 PARA-15.14	73608	2018-11-20	8786	SAMARJIT BEHERA
29	AOSP NO.53 PARA-15.13	73608	2018-11-20	8244	MANGARAJ BEHERA
30	AOSP NO.52 PARA-15.12	73608	2018-11-20	6573	RAJIB MOHANTY
31	AOSP NO-50-51 PARA-15.11	73608	2018-11-20	2076	SUBASH CHANDRA BARIK
32	AOSP NO-50-51 PARA-15.11	73608	2018-11-20	5909	BIMAL KUMAR BEHERA
33	AOSP NO-50-51 PARA-15.11	73608	2018-11-20	7060	MANGARAJ BEHERA
34	AOSP NO-50-51 PARA-15.11	73608	2018-11-20	6031	RAJIB MOHANTY
35	AOSP NO-47 PARA-15.8	73608	2018-11-20	3705	SUBASH CHANDRA PRADHAN
36	AOSP NO-48 PARA-15.9	73608	2018-11-20	2321	MAHESWAR BHOI
37	AOSP NO-49 PARA-15.10	73608	2018-11-20	9543	JITENDRA KUMAR SAHOO
38	AOSP NO-44-45 PARA-15.6	73608	2018-11-20	5951	A.K.SAHU
39	AOSP NO-46 PARA-15.7	73608	2018-11-20	1659	JITENDRA SAHOO
40	AOSP NO-86-87 PARA-12.7	73616	2018-12-07	26487	MAHADEV JENA
41	AOSP NO-35 PARA-12.2	73610	2018-11-26	825	LAXMIDHAR NAIK
42	AOSP NO-93 PARA-11.5	73617	2018-12-07	500	S.K.RAJUDDIN
43	AOSP no-31 Para-14.2	73645	2019-02-05	11603	M/S.Tulsidas Modi
44	AOSP NO-82 Para-11.4	73615	2018-12-06	4896	Lochana Kumar Sahu
Total				223531	

Audit Certificate

Certified that the accounts of Choudwar Municipality for the financial year 2017-2018 have been covered under audit and found correct subject to the comments / remarks offered in the foregoing paragraphs .

**District Audit Officer
Local Fund Audit,CUTTACK**